



# CERTIFICATE OF FILING

Use this form to register as a marriage officiant to perform marriage ceremonies within the border of Minnesota.

**MINNESOTA STATUTE 517.04 PERSONS AUTHORIZED TO PERFORM CIVIL MARRIAGES**

Civil marriages may be solemnized throughout the state by an individual who has attained the age of 21 years and registers as a civil marriage officiant with a local registrar in a county of this state. The county where the civil marriage officiant is registered must be endorsed upon and recorded with each certificate of civil marriage.

**Choose One:**

- My authority to perform marriages has no expiration date.
- My authority to perform marriages expires on \_\_\_\_\_.

Print name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_

I, the undersigned, hereby declare under oath that I have read the above Minnesota State Statute and I declare the information provided to be true and correct.

Dated: \_\_\_\_\_ X \_\_\_\_\_  
(Signature of Officiant)

STATE OF MINNESOTA

COUNTY OF HOUSTON

The documentation you have presented, which you state is in compliance with MS 517.04 has been filed in this office on \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ at \_\_\_\_\_ M.

File Number: \_\_\_\_\_

Michelle L. Werner – Houston County Recorder / Local Registrar

By: \_\_\_\_\_  
Recorder / Local Registrar \_\_\_\_ Chief Deputy \_\_\_\_ Deputy \_\_\_\_

<b>Filing Instructions</b>
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**In Person:**

Need a valid government issued photo ID  
 Sign Certificate of Filing in person at the Recorder's Office

Houston County Recorder  
 304 S. Marshall Street Room 111  
 Caledonia MN 55921

**By Mail:**

Complete Certificate of Filing  
 Filing Fee – Check is made payable to the Houston County Recorder

Houston County Recorder  
 304 S. Marshall Street Room 111  
 Caledonia MN 55921

<b>Fee and Payment Information</b>
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Item	Fee Per Item	Total
Certificate of Filing	\$50.00	
<input type="checkbox"/> Check – Make payable to the Houston County Recorder		
<input type="checkbox"/> Cash		
<b>Total:</b>		