



# HOUSTON COUNTY

304 South Marshall Street  
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Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, January 6, 2026, County Board Room 222, Historic Courthouse

### AGENDA

**CALL TO ORDER (Coordinator Brent Parker) – (Chairperson pro tem)**

**PLEDGE OF ALLEGIANCE**

**NOMINATION AND ELECTION OF BOARD CHAIR AND VICE CHAIR**

**APPROVE AGENDA**

**APPROVE PREVIOUS MINUTES**

**-Board Meeting December 30, 2025**

**PUBLIC COMMENT**

**APPOINTMENTS**

**9:05 a.m. Public hearing to implement new real property protection fees, pursuant to Minn. Statute 480.50 Subd. 6. (Werner)**

**Employee Recognition – Years of Service (Parker)**

**Open sealed bids for the Official Newspaper for 2026. (Heberlein)**

**CONSENT AGENDA**

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Consider adopting Resolution No. 26-01 and designating 2026 Official Newspaper. (Heberlein)
- 2) Consider adopting Resolution No. 26-02 Account Powers Granted for Merchants Bank N.A. (Heberlein)
- 3) Consider adopting Resolution No. 26-03 Account Powers Granted for ESB Banking. (Heberlein)
- 4) Accept the resignation/retirement of Kelly Petersen, Appraiser, effective February 2<sup>nd</sup>, 2026, with thanks for her 15 years of service to the residents of Houston County. (Parker)

## **ACTION ITEMS**

- 1) Consider approving the authorization for additional fees in association with MN Statute 480.50 Personal Information in Real Property Records. The Recorder's office is requesting a \$75 fee for each property notice, a \$75 fee for each consent and a \$75 fee for each request as allowable per statute. (Werner)
- 2) Consider adopting Resolution No. 26-04 Authorization to Use Alternative Method to Disseminate Bids and Requests. (Pogodzinski)
- 3) Consider approving and signing 2026 to 2028 law enforcement contract with the City of Spring Grove. (Swedberg)
- 4) Consider approving Resolution No. 26-05 Designating the County Coordinator as Clerk of the Houston County Board of Commissioners. (Parker)
- 5) Consider approving Resolution No. 26-06 designating 2026 Annual Appropriations included as part of the 2026 Operating Budget. (Lapham)
- 6) Consider reviewing and approving payments. (Lapham)
- 7) Consider 2026 Board of Commissioners Committee appointments. (Parker)

## **DISCUSSION ITEMS**

- 1) Coordinator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**