



HOUSTON COUNTY

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Commissioners:
District 1
Cindy Wright
District 2
Eric Johnson
District 3
Kurt Zehnder
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, December 30, 2025 County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting December 23, 2025

PUBLIC COMMENT

APPOINTMENTS

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Consider approving an Exempt Permit for Minnesota Lawful Gambling Application LG220 for Gopher State Sportsman's Club for gambling (raffle) activities to be conducted at Gopher State Sportsman's Club in La Crescent Township with a drawing to be held on Feb 7, 2026, with no waiting period. (Heberlein)
- 2) Consider approving the 2024-2025 Biennial Body Worn Camera (BWC) audit. (Swedberg)
- 3) Hire Leyton Johnson as a 67-day temporary/casual Drop Site Supervisor, at a pay rate of \$17.50 per hour. (Parker)
- 4) Appoint Richard Schild to the Houston County Planning & Zoning Commission. (Parker)
- 5) Appoint David Klinski to the Houston County Board of Adjustment. (Parker)
- 6) Change the classification status of Brent Parker County Coordinator / HR Director to E82, Step 5 retroactive to 11/25/2025. (Banding change due to banding review after assigned additional County Coordinator duties). (Parker)

ACTION ITEMS

- 1) Consider approving a ZA for Chandler and Olivia Lemke and A&K Development LLC to rezone an area from the Agricultural Protection District to Residential in La Crescent Township. (Meiners)
- 2) Consider approving Tellurian 2026 POS Contract. (Kohlmeyer)
- 3) Consider approving Woods Psychological LLC 2026 POS Contract. (Kohlmeyer)
- 4) Consider approving SNAP E & T Contract with Wabasha County. (Kohlmeyer)
- 5) Consider approving Workforce Development Contract. (Kohlmeyer)
- 6) Consider approving 2026 Semcac MA Transport Contract. (Kohlmeyer)
- 7) Consider approving La Crosse Glass & Overhead Door quote to replace the existing exterior door with a swing door and push button activated opener, along with the installation an interior sliding door near the stairwell landing to create an interior vestibule. Quote cost is \$16,596.00 + \$17,347.00 for a total of \$33,943.00. (Pogodzinski)
- 8) Consider setting County Recorder Michelle Werner's 2026 annual salary by Resolution 25-49. (Parker)
- 9) Consider setting County Auditor Treasurer Polly Heberlein's 2026 annual salary by Resolution 25-50. (Parker)
- 10) Consider setting County Attorney Suzanne Bublitz's 2026 annual salary by Resolution 25-51. (Parker)
- 11) Consider setting County Sheriff Brian Swedbergs 2026 annual salary by Resolution 25-52. (Parker)
- 12) Consider setting County Commissioner's 2026 annual salary by Resolution 25-53. (Parker)
- 13) Consider adopting the 2026 Commissioners Per Diems by Resolution 25-54. (Parker)
- 14) Consider Approving Professional Services Contract with Groundbreaking Connections LLC. (Parker)
- 15) Consider adopting 2026 Operating Budget Resolution No. 25-48. (Lapham)
- 16) Consider approving 2025 budget amendments to accurately reflect various revenues and expenditures and fund balance usage of the Recorder's Technology fund and the Compliance fund and amendments to the Road & Bridge 2025 budget. (Lapham)
- 17) Consider approving Fund Balance Commitments at year end for construction projects:
General Fund – Airport T-Hanger project - \$28,628.18
Road & Bridge Fund – District 6 Striping - \$31,723.11 (Lapham)
- 18) Consider designating County Revenue, Road & Bridge, Public Health and Human Services as the 2026 major funds and EDA Loan Fund, Debt Service, and Capital Projects as minor funds. (Lapham)
- 19) Consider approving Addendum to Wildcat 2025-2027 contract updating 2026 contractor initial retainage to be \$56,000 and acknowledging the contractor will assume responsibility for the monthly telephone and internet bills for the entire year as negotiated at the Parks Committee meeting on December 11, 2025. (Lapham)
- 20) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Coordinator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS