



# HOUSTON COUNTY

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Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, November 25, 2025 County Board Room 222, Historic Courthouse

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

-Board Meeting November 18, 2025

#### PUBLIC COMMENT

#### APPOINTMENTS

8:05 a.m. Houston County Agriculture Society Annual Report

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Accept the resignation/retirement of Janet Becker Highway Department Accounting Clerk effective December 11th, 2025, with thanks for her 18 years of service to the residents of Houston County. (Parker)
- 2) Consider approving 2026 Tobacco Licenses for the following (Heberlein):
  - a. River Valley Convenience Store, Inc./ Cenex, Houston, MN
  - b. Houston Food Mart/BP, S&A Petroleum Inc. Houston, MN
  - c. DG Retail, LLC dba Dollar General #20006, Houston, MN

#### ACTION ITEMS

- 1) Consider approving Phillips Outdoor Services quote in the amount of \$31,327.89 for the fencing at the Houston County Airport. (Pogodzinski)

- 2) Consider approving Resolution 25-43 for Final Acceptance of contract with Dunn Blacktop, project SAP 028-602-014 for the paving on CSAH 2 in the amount of \$2,768,214.37. (Pogodzinski)
- 3) Consider approving Child Care Variance Policy. (Pugleasa)
- 4) Consider reviewing and approving regional contract management agreement with Olmsted County and authorizing PH & HS Director to DocuSign the agreement. (Pugleasa)
- 5) Consider making Brent Parker the Houston County Coordinator/HR Director effective immediately. (Johnson)
- 6) Consider approval of conducting an RFP for EDA/Professional Services contract under Minnesota Statute 16C.08. (Parker)
- 7) Consider approving contract with Workforce Development INC. for On-the-Job Training reimbursements. (Parker)
- 8) Consider Initiating a competitive search for a 0.8 FTE Highway Department Accounting Clerk (B22). (Parker)
- 9) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**