



# HOUSTON COUNTY

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Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, November 18, 2025 County Board Room 222, Historic Courthouse

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

- Board Meeting November 4, 2025
- Workgroup Session November 12, 2025

#### PUBLIC COMMENT

#### APPOINTMENTS

#### MariBell 765/161 kV Transmission Project Presentation

**9:30 A.M. Public Hearing to consider granting a property tax abatement under Minnesota Statutes, Sections 469.1812 to 469.1815, to assist in the construction of a cold storage facility (the "Property"). The Property is described as follows: Tax Parcel No. 211163000.**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Hire Kelly Zielinski as a Public Health and Human Services Collections Officer (B24 – Step 2) effective December 1st, 2025. (Parker)
- 2) Hire James Lyden as a 67-day temporary/casual Drop Site Supervisor, at a pay rate of \$17.50 per hour. (Parker)

#### ACTION ITEMS

- 1) Consider adopting Resolution No. 25-41 Approving a Property Tax Abatement for Certain Property in the City of Caledonia, Houston County, Minnesota for Sac Pac Foods, Inc. (Wagner)

- 2) Consider adopting Resolution No. 25-39 of support for the City of Houston LRIP application. (Pogodzinski)
- 3) Consider adopting Resolution No. 25-40 of support for the City of Caledonia LRIP application. (Pogodzinski)
- 4) Consider adopting Resolution No. 25-42 adopting Houston County Policies and Procedures Manual. (Parker)
- 5) Consider approving Contract/Statement of Work with UKG and the Minnesota Counties Computer Cooperative for providing HR, payroll, and workforce management software. (Parker)
- 6) Consider discussing future County reorganizational structure and consider authorizing Human Resources Officer Parker to write and initiate an RFP for external/economic development services for 2026. (Parker)
- 7) Consider approving 2026 Board Meeting Schedule. (Wagner)
- 8) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**