



# HOUSTON COUNTY

304 South Marshall Street  
Caledonia, MN 55921  
TEL (507) 725-5815

Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

---

---

## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, September 2, 2025 County Board Room 222, Historic Courthouse

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

-Board Meeting August 26, 2025

#### PUBLIC COMMENT

#### APPOINTMENTS

**9:05 a.m. Public Hearing, pursuant to Minnesota Statutes § 375A.1205, Subdivision 1. The purpose of the hearing is to consider making the positions of Auditor / Treasurer and Recorder positions appointed. (Parker)**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the employment status of Michelle Burt, Environmental Services Technical Clerk, from probationary to regular, effective September 17, 2025. (Parker)
- 2) Accept the resignation/retirement of Carolyn Olson, Social Worker, effective November 1, 2025, with thanks for her 43 years of service to the residents of Houston County. (Parker)
- 3) Initiate a competitive search for a 1 FTE Public Health and Human Services Department Social Worker (C41). (Parker)

## **ACTION ITEMS**

- 1) Consider approving Resolution No. 25-29, TO MAKE THE POSITIONS OF AUDITOR, TREASURER, AND RECORDER APPOINTED PURSUANT TO MINNESOTA STATUTE § 375A.1205. (Parker)
- 2) Consider approving Resolution No. 25-30, Aquatic Invasive Species Prevention Aid. (Root River SWCD)
- 3) Consider accepting the State Companion Grant, MN Agreement #1061019 for the Airport Crack Filling Grant and adopting Resolution No. 25-25. (Total project costs for CP 2024-08 were \$40,523.09 with \$38,496 Federal Funds approved 8/19/2025 and \$1,013.50 to be approved with this grant.) (Pogodzinski)
- 4) Consider accepting the State Companion Grant, MN Agreement #1061018 for the T-Hangar project in the amount of \$29,150.79 to match the FAA AIP grant (\$1,107,7630 was approved on 8/19/2025) and adopting Resolution No. 25-27 to approve signatures. (Pogodzinski)
- 5) Consider adopting Resolution No. 25-28 Final Acceptance for CP 2025-04 Crack Fill, Contract #077 with Fahrner Asphalt Sealers, LLC for crack filling. The total cost was \$114,300.45. (Pogodzinski)
- 6) Consider reviewing the City of La Crescent's permit application for the National Gravel Bike Race and consider permit conditions prior to approval. (Pogodzinski)
- 7) Consider discussion regarding the Storm Sewer under CSAH 18 in the City of Hokah. (Pogodzinski)
- 8) Consider accepting grant from Delta Dental in the amount of \$10,000 and authorizing signature to support the Houston County Dental Access Program. (Pugleasa)
- 9) Consider approving the MCCC Amendment 9 contract extension to provide support for the Avenue property tax system for 2026. (Lapham)
- 10) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**