



# HOUSTON COUNTY

304 South Marshall Street  
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Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

**9:00, August 5, 2025, County Board Room 222, Historic Courthouse**

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES -Board Meeting July 22, 2025

#### PUBLIC COMMENT

#### APPOINTMENTS

#### Review Cash and Investments through June 30, 2025. (Heberlein)

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the employment status of Harley Thompson, Hwy Maintenance Specialist, from probationary to regular, effective August 19, 2025. (Parker)
- 2) Change the classification status of Mark Bennett from Appraiser Trainee, B22, step 5, to Certified MN Assessor, B23, step 4, retroactive to July 15, 2025. (Parker)
- 3) Review 2024 Annual Disclosure Statement for City of La Crescent Tax Increment Financing (TIF) Districts for the year ended December 31, 2024. (Heberlein)
- 4) Approve an Exempt Permit for Minnesota Lawful Gambling Application LG220 for Caledonia Girls Court Club INC for gambling (raffle) activities to be conducted at Ma Cal Grove Country Club in Caledonia Township with a drawing to be held on October 24, 2025, with no waiting period. (Heberlein)
- 5) Review 2024 Annual Disclosure Report for City of Caledonia Tax Increment Financing (TIF) Districts for the year ended December 31, 2024. (Heberlein)

- 6) Approve the Assignment and Assumption of the Ground Lease for Airport Lease: Lot 12, which was sold by Arne Beneke to Phil Reed. Expiration of lease for Lot 10 to Phil Reed is 7/1/2026. (Heberlein)

## **ACTION ITEMS**

- 1) Consider accepting the Federal Grant for AIP (Airport Improvement Program) funds for the Airport T-Hanger project in the amount of \$1,107,730, for Grant # 3-27-0016-016-2025 and Resolution No. 25-20 to approve signers. (Pogodzinski)
- 2) Consider accepting the State Companion Grant, MN Agreement #1060766 for the Airport T-Hanger project in the amount of \$11,684.21 to match the FAA AIP grant (or \$444,000 that was approved on 7/15/2025) and Resolution No. 25-21 to approve signers. (Pogodzinski)
- 3) Consider approving the proposed T-hangar rental rates along with next year's rates and discuss a priority system for offering the T-hanger rentals along with establishing a timeline for deciding on the rental before moving on to the next possible renter. (Pogodzinski)
- 4) Consider approving Houston County Snowmobile Club Trail Agreements which outline the rights and obligations of both Houston County and the individual snowmobile clubs. (Contingent upon submission of signed agreement). (Heberlein)
- 5) Consider approving the MnDOT 'Snowmobile Trail - Nighttime Two Way Use' Limited Use Permit. The LUP includes Resolution #25-22 and has an expiration date of 11/1/2027. (Heberlein)
- 6) Consider approving Houston County Snowmobile Club Resolutions authorizing County Sponsorship for the financial and technical assistance from the Department of Natural Resources (DNR) in accordance with laws, rules and regulations governing said assistance for the 2025-2026 snowmobile season. (Heberlein)
- 7) Consider approving Resolution No. 25-23 declaring a state of emergency for conditions resulting from the severe thunderstorm event of July 29, 2025. (Olson)
- 8) Consider approving a CUP for Skyline Materials LTD to expand a quarry for mineral extraction in the Agriculture Protection District in Spring Grove Township. (Meiners)
- 9) Consider approving a CUP for G&K Development L.C. to expand a quarry for mineral extraction in the Agriculture Protection District in Spring Grove Township. (Meiners)
- 10) Consider approving an IUP for Mathy Construction Company for a temporary bituminous plant in the Agriculture Protection District in Mayville Township. (Meiners)
- 11) Consider approving the 2025-2027 Labor Agreement between The County of Houston and LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL #237 (Deputies / Investigators / Sergeants) pending County Attorney review and approval. (Parker)
- 12) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**