



HOUSTON COUNTY

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Commissioners:
District 1
Cindy Wright
District 2
Eric Johnson
District 3
Kurt Zehnder
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, April 22, 2025, County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES -Board Meeting April 15, 2025

PUBLIC COMMENT

APPOINTMENTS

9:50 a.m. MCIT Board Report with Jim Karels

CLOSED SESSION - Labor Negotiations – Closed session pursuant to Minn. Stat. §13D.03, Subd. 1, (b) to discuss labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the employment status of Environmental Specialist, Jeremy Burt from probationary to regular, effective April 28, 2025. (Parker)
- 2) Accept the resignation of Shane St John, Highway Department Mechanic effective May 2, 2025, with thanks for his 2 1/2 years of service to the residents of Houston County. (Parker)
- 3) Initiate a competitive search for a 1 FTE Houston County Highway Department Mechanic. (Parker)
- 4) Consider approving Minnesota Lawful Gambling application LG214 Premises Permit Application, for the non-profit organization, Goodview-Winona Youth Hockey, located at Money Creek Haven, Inc., 18502 County 26 in Money Creek Township. This would be a perpetual permit upon approval unless the county chooses to put forth an ordinance for yearly renewal. (Heberlein)

- 5) Consider approving Saint Paul Port Authority's request to have Houston County place Property Assessed Clean Energy (PACE) special assessments on 3 parcels in Houston County for Green Terrace Properties LLC. The interest rate is 6.0% and the term will be 10 years beginning in 2026. (Heberlein)
Parcel 21.0767.000 – Caledonia City
Parcel 21.0769.000 – Caledonia City
Parcel 24.0534.002 – Houston City

ACTION ITEMS

- 1) Consider accepting MCIT's offer of \$215,171 (\$216,136 value - \$1,000 deductible + \$35 title/transfer fees). (Pogodzinski)
- 2) Consider accepting Tandem Axle Truck bid from Nuss Truck and Equipment in the amount of \$158,517.18. This will be for a model 2026. Motor vehicle tax will be \$10,898.00. The trucks grand total will be \$169,415.24. (Pogodzinski)
- 3) Consider accepting 2025 plow box bid from Towmaster in the amount of \$217,366. (Pogodzinski)
- 4) Consider approving the 2024 Feedlot Program Annual Report and Final Report. (Meiners)
- 5) Discussion and possible action to approve adjusting appointed department head job descriptions to state "Reporting to County Administrator" instead of "Reporting to Board of Commissioners". (Parker)
- 6) Consider discussion and possible action on vacant Chief Deputy Recorder Position. (Parker)
- 7) Consider accepting low quote for website development & design to maintain ADA compliance from REVISE in the amount of \$37,900. Installments of \$7,580 to be billed 2025-2029. (Lapham)
- 8) Consider approving County Recorder's Office credit card. (Lapham)
- 9) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS

Bluff Country Collaborative Career Fair & Hiring Event has been rescheduled for Wednesday, April 23rd, 2025 from 9 a.m. to noon at the La Crescent Area Event Center. The event is open to job seekers in the public.