



# HOUSTON COUNTY

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Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

**9:00, March 18, 2025, County Board Room 222, Historic Courthouse**

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

- Board Meeting March 4, 2025
- Workgroup Session March 11, 2025

#### PUBLIC COMMENT

#### APPOINTMENTS

**Labor Negotiations – Closed session pursuant to Minn. Stat. §13D.03, Subd. 1, (b) to discuss labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. (Parker)**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve the Vanguard Computer Systems Consolidated Extended Service Contract for 2025 – 2030. Vanguard has been providing the CAMA programming/support services to Houston County since 2012. (Lapham)
- 2) Approve Guardianship Contract with John Miller. (Pugleasa)

#### ACTION ITEMS

- 1) Consider approving a zoning amendment for Chris and Wendy Horn from ag to residential in La Crescent township. (Meiners)
- 2) Consider approving a G-Cubed text amendment to Zoning Ordinance for sections 27.3 and 27.8. (Meiners)

- 3) Consider awarding the Airport T-Hangar project to Olympic Builders General Contractors contingent upon award of State and Federal funding. (Pogodzinski)
- 4) Consider approving the Federal Entitlement agreement with the City of Albert Lea, MN to transfer \$283,000.00 entitlement dollars to be paid back with Houston County's future entitlement dollars and adopting Resolution No. 25-09 Resolution Authorizing an Agreement with Houston County Regarding Federal Aviation Administration Airport Improvement Program Non-Primary Entitlement Funds. (Pogodzinski)
- 5) Consider approving the work order under the MNDot Partnership agreement to have MNDot stripe Houston County roads as CP 2025-05. (Pogodzinski)
- 6) Consider accepting the low quote from Fahrner Asphalt Sealers, LLC in the amount of \$118,250.00 for CP 2024-04 Crack Filling. (Pogodzinski)
- 7) Consider accepting the low quote from ICON Constructors, LLC in the amount of \$105,450.00 for CP 2025-07 Bridge Maintenance. (Pogodzinski)
- 8) Consider accepting the low quote from Scott Construction in the amount of \$495,553.22 for CP 2025-06 Seal Coat. (Pogodzinski)
- 9) Consider accepting the low bid from Bruening Rock Projects in the amount of \$339,093.90 for CP 2025-01 Maintenance Rock. (Pogodzinski)
- 10) Consider approving 2024 contract with Driftless Region Vector Control LLC to canvass specifically identified Houston County communities for potential mosquito related human health hazards and larvicide identified habitat sites. (Pugleasa)
- 11) Consider accepting donation of \$1,200.00 from American Legion Post 191 in support of Public Health Car Seat Program. (Pugleasa)
- 12) Consider appointing Dean Happel to the Board of Adjustment for a 3-year term beginning in 2025 and ending December 31, 2027. (Parker)
- 13) Consider correction to confirm the resignation/retirement of Mary Betz, Houston County Recorder, effective the end of day April 1, 2025, with thanks for her 23 years of service to the residents of Houston County. This item was approved on February 4, 2025, but inadvertently left out of the minutes. (Lapham)
- 14) Appoint Michelle Werner as the Interim County Recorder (C43, step 5) effective April 2, 2025, to complete the unexpired term of Mary Betz. (Parker)
- 15) Initiate a competitive search for a 1.0 FTE Chief Deputy Recorder. (Parker)
- 16) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**