



HOUSTON COUNTY

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Commissioners:
District 1
Cindy Wright
District 2
Eric Johnson
District 3
Kurt Zehnder
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, January 7, 2025, County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER (Interim Administrator Carol Lapham) – (Chairperson pro tem)

PLEDGE OF ALLEGIANCE

NOMINATION AND ELECTION OF BOARD CHAIR AND VICE CHAIR

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting December 31, 2024

PUBLIC COMMENT

APPOINTMENTS

Open sealed bids for the Official Newspaper for 2025. (Heberlein)

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the employment status of Appraiser Trainee, Mark Bennett, from probationary to regular, effective January 15, 2025. (Diersen)
- 2) Hire Dawn Schuttemeier as a .8 FTE probationary Registered Nurse (C41, Step 4), effective January 27, 2025, conditioned upon successful completion of a background check. (Diersen)
- 3) Accept donation of \$100.00 from Winona Community Foundation on behalf of the Fastenal Blue Team Giving fund for Foster Care Children in Houston County. (Pugleasa)

ACTION ITEMS

- 1) Consider adopting Resolution No. 25-01 and designating 2025 Official Newspaper. (Heberlein)
- 2) Consider adopting Resolution No. 25-02 Account Powers Granted for Merchants Bank N.A. (Heberlein)

- 3) Consider adopting Resolution No. 25-03 Account Powers Granted for ESB Banking. (Heberlein)
- 4) Consider adopting Resolution No. 25-04 Authorization to Use Alternative Method to Disseminate Bids and Requests. (Pogodzinski)
- 5) Consider approving County issued credit cards for Cindy Wright and Kurt Zehnder. (Lapham)
- 6) Consider approving Wildcat Park contract. (Lapham)
- 7) Discussion and possible action regarding County Attorney Office staffing level. (Lapham)
- 8) Consider approving Resolution No. 25-05 Annual Appropriations. (Lapham)
- 9) Consider reviewing and approving payments. (Lapham)
- 10) Consider appointing and updating Commissioner Committee Assignment List and Chart 2025.

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS