



HOUSTON COUNTY

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Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, December 31, 2024, County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting December 17, 2024

PUBLIC COMMENT

APPOINTMENTS

9:01 a.m. Sheriff Swedberg Presents Life Saving Award

9:05 a.m. Public Hearing pursuant to Minnesota Statutes 357.51 regarding enacting an interim ordinance on the permitting and construction of commercial solar projects.

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Hire Tami Klinski as a 1.0 FTE probationary Deputy Auditor/Treasurer (B22, Step 2), effective January 2, 2025, conditioned upon successful completion of a background check. (Diersen)
- 2) Hire Cynthia Kincs, as a 67-day Public Health Nurse (C42, Step 4) to assist with WIC clinics until further notice. Recruitment for the vacant RN/PHN positions is ongoing. (Diersen)
- 3) Approve contract with Woods Psychological Services, LLC. Woods Psychological Services provides reflective supervision for child protection social workers. (Pugleasa)
- 4) Approve 2025 MFIP/DWP contract with Workforce Development Inc. (WDI) for required employment and training services. (Pugleasa)
- 5) Consider approving the 2025 Tobacco Licenses for the following (Heberlein):
 - River Valley Convenience Store, Inc./ Cennex, Houston, MN.
 - Houston Food Mart/BP, Houston, MN
 - DG Retail, LLC dba Dollar General #20006

ACTION ITEMS

- 1) Consider enacting an interim ordinance on permitting and construction of commercial solar projects. The ordinance would be titled: Moratorium on the Permitting and Construction of Commercial Solar Projects & Interim Commercial Solar System Ordinance. (Meiners)
- 2) Consider adopting the Cannabis Business Ordinance with changes as proposed during the 12/11/2024 special meeting. (Pugleasa, Jandt, Meiners)
- 3) Discuss potential action for MnDOT Limited Use Permit (LUP) regarding Snowmobile Trail – Nighttime, Two Way Use and consider adopting Resolution No. 24-41. (Heberlein, Pogodzinski, Jandt)
- 4) Consider approving Houston County Hauler License Renewals for 2025. (Meiners)
- 5) Consider approving Ability Building Community Contract with Houston County for 2025. (Meiners)
- 6) Consider approving Richard's Sanitation contract and increase for 2025. (Meiners)
- 7) Consider appointing Peter Privet to the Houston County Extension Committee for a three year term 1/1/25 to 12/31/27. (Dierks)
- 8) Consider approving La Crescent Active Transportation Grant Resolution of Support No. 24-45. (Pogodzinski)
- 9) Consider approving La Crescent Safe Routes to School Grant letter of support and Resolution No. 24-46. (Pogodzinski)
- 10) Consider approving Transportation Alternatives Grant letter of support for La Crescent. (Pogodzinski)
- 11) Consider approving Memorandum of Understanding addressing bridges along state borders. (Pogodzinski)
- 12) Consider proceeding with seeking bids for the Airport T-Hanger project. (Pogodzinski)
- 13) Discussion and final allocation of ARPA dollars. (Lapham)
- 14) Consider approving 2024 budget adjustments to accurately reflect various revenues and expenditures and fund balance usage of the Recorder's Technology fund and the Compliance fund. (Lapham)
- 15) Consider adopting Operating Budget Resolution No. 24-47. (Lapham)
- 16) Consider setting County Recorder Betz's 2025 annual salary. (Lapham)
- 17) Consider setting Sheriff Swedberg's 2025 annual salary. (Lapham)
- 18) Consider setting the County Commissioners' 2025 annual salary (Lapham)
- 19) Consider setting Attorney Jandt's 2025 annual salary to be prorated for January 1 through January 4th. (Lapham)
- 20) Consider appointing Suzanne Bublitz as the Interim Houston County Attorney (E82-step 5) effective January 4, 2025 to fulfill the statutory duties of this office for the balance of the elected term of office upon completion of the oath of office. (Lapham)
- 21) Consider designation of County Revenue, Road & Bridge, and Public Health and Human Services major funds and Debt Service and Capital Projects as minor funds. (Lapham)
- 22) Consider establishing fund 3 – Economic Development for financial reporting as required based on the amount of funds designated as such within Fund 01-County Revenue and designate the fund as a minor fund. (Lapham)
- 23) Consider adopting the 2025 Fee Schedule. (Lapham)
- 24) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Administrator Updates

- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS