



HOUSTON COUNTY

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Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, August 20, 2024, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting August 6, 2024
- Workgroup Session August 13, 2024

PUBLIC COMMENT

APPOINTMENTS

Scheduled for end of meeting: Labor Negotiations – Closed session pursuant to Minn. Stat. §13D.03, Subd. 1, (b) to discuss labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections [179A.01](#) to [179A.25](#).

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve unpaid leave for Cindy Augedahl mid September until mid October 2024. (Jandt)
- 2) Review 2023 Annual Disclosure Statements for City of Spring Grove Tax Increment Financing (TIF) Districts for the year ended December 21, 2023. (Heberlein)
- 3) Change Darlene Johnson's status from part time probationary Deputy Auditor/Treasurer to full-time probationary Deputy Auditor/Treasurer, effective 09/09/2024. (Hours served probationary time to date will be credited towards the 6 months probationary/trial work period.) (Kruger)
- 4) Approve unpaid leave for Darlene Johnson from 10/22/2024 through 11/08/2024. (Kruger)

- 5) Approve the banding and pay rate change of Administrative Legal Assistant Cindy Augedahl, from B23 non-exempt to B24 non-exempt, Step 7 effective 08/26/2024. (Kruger)
- 6) Approve the banding and pay rate change of Administrative Legal Assistant Julie Von Arx-Abnet, B23 non-exempt to B24 non-exempt, Step 7 effective 08/26/2024. (Kruger)
- 7) Change the employment status of Social Worker, Abigail Bendel, from probationary to regular, effective 08/26/2024. (Kruger)

ACTION ITEMS

- 1) Consider approving Resolution No. 24-25 Aquatic Invasive Species Prevention Aid.
- 2) Consider appointing Dave Melbostad of La Crescent to fill the vacant position on the Parks Committee. (Heberlein)
- 3) Discuss the Highway Department's 5 year Capital Improvement Plan (CIP) for Houston County. (Pogodzinski)
- 4) Consider reviewing and approving the contract with Bolten Menk to prepare the Runway 13/31 Clear Zone Acquisition Plan. (Pogodzinski)
- 5) Consider approving contract with Next Chapter Technology for CaseWorks - Accounting version. (Pugleasa)
- 6) Consider approving allocation of ARPA funds and contract with Next Chapter Technology for CaseWorks - Social Services version. (Pugleasa)
- 7) Consider approving allocation of ARPA funds of up to \$15,000 for data transfer associated with CaseWroks Social Services project. (Pugleasa)
- 8) Consider vehicle purchases. (Burns)
- 9) Consider approving Board ratification of the 2025-2027 MCCC/TriMin Systems addendum to the 2022-2024 Master Agreement for the Integrated Financial System support. (Lapham)
- 10) Discuss and consider possible action regarding HR contract and facilities. (Lapham)
- 11) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS