



# HOUSTON COUNTY

304 South Marshall Street  
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TEL (507) 725-5815

Commissioners:  
District 1  
Dewey Severson  
District 2  
Eric Johnson  
District 3  
Robert Burns  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, August 6, 2024, County Board Room 222, Historic Courthouse

### AGENDA

**\*\*\*\*\*The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.\*\*\*\*\***

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES -Board Meeting July 23, 2024

#### PUBLIC COMMENT

#### APPOINTMENTS

#### Review Cash and Investments through June 30, 2024. (Heberlein)

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Initiate a competitive search for a probationary 1.0 FTE Environmental Services Technical Clerk, B-21 (Note, this position will also provide general office support to the Assessor's Office). (Kruger)
- 2) Hire Harley Thompson as a probationary 1.0 FTE, Highway Maintenance Specialist, B23, Step 2, effective 08/19/2024 conditioned upon successful completion of background check. (Kruger)
- 3) Hire Celia Rose as a probationary 1.0 FTE, Adult Services Social Worker, C41, Step 1, effective 08/26/2024 conditioned upon successful completion of background check. (Kruger)

## **ACTION ITEMS**

- 1) Consider selecting two members of the County Board to be appointed to the County Canvassing Board for the State Primary Election to be held on August 13, 2024. (Heberlein)
- 2) Consider approving the stipulation between MAPE and LELS, for Chief Deputy position unit representation to be LELS. (Kruger)
- 3) Consider approving a CUP for Dale and Sally Mensink and Scott and Tina Bartsch to place a dwelling on less than 40 acres in Houston Township. (Meiners)
- 4) Consider approving a CUP for Tyler Ladsten to place a dwelling on less than 40 acres in Spring Grove Township. (Meiners)
- 5) Consider approving a CUP for Augedahl and Moenck Builders, LLC for Nathan and Jennifer Wurm for an accessory building in a residential district in Caledonia Township. (Meiners)
- 6) Consider approving Resolution No. 24-26 Final Acceptance for CP 2024-04, Contract #067 with Fahrner Asphalt Sealers, LLP for crackfill repair. The total cost was \$57,287.16. (Pogodzinski)
- 7) Consider approving Resolution No. 24-27 Final Acceptance for CP 2024-01, contract #064 with Bruening Rock Products, Inc. for shouldering repair. Total cost was \$300,946.32. (Pogodzinski)
- 8) Consider approving Resolution No. 24-28 Final Acceptance for CP 2024-10, Contract #073 with Bruening Rock Products, Inc for maintenance rock. Total cost was \$109,841.99. (Pogodzinski)
- 9) Consider approving service agreement from North Dakota State University, through its Upper Great Plain Transportation Institute. (Pogodzinski)
- 10) Consider approving the use of ARPA funds for one time project costs and data conversion for CaseWorks document/case management system for PH/SS Social Services Division. (Pugleasa)
- 11) Consider approving the use of MA unwind grant from DHS for CaseWorks one time project costs for PH/HS Accounting Division. (Pugleasa)
- 12) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**