



HOUSTON COUNTY

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Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, July 16, 2024, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting July 2, 2024
- Workgroup Session July 9, 2024

PUBLIC COMMENT

APPOINTMENTS

9:05 a.m. Southern Minnesota Regional Medical Examiner's Office 2023 Houston County Report

Review Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2023 for the City of Caledonia presented by David Drown Associates, Inc. Public Finance Advisors. (Heberlein)

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Accept the resignation of Martin Herrick, Environmental Services Director, effective the end of the business day, August 2, 2024, and thank him for his 2.5 years of service to the residents of Houston County. (Kruger)
- 2) Confirm the appointment of Amelia Meiners as the Houston County Zoning Administrator pursuant to Minn. Statute 394.29, effective August 3, 2024. (Kruger)
- 3) Initiate a competitive search for a 1.0 FTE Environmental Services Specialist, B24. (Kruger)

- 4) Accept the resignation of Theresa Arrick-Kruger, HR Director, effective at the end of the business day, September 6, 2024, and thank her for 15 years of service to the residents of Houston County. (Kruger)
- 5) Accept the resignation of Cynthia Melbostad, Accounting Clerk, effective at the end of the business day, August 2, 2024, and thank her for 31 years of service to the residents of Houston County. (Kruger)

ACTION ITEMS

- 1) Consider approving Resolution No. 24-21 Declaring a State of Emergency for conditions resulting from the heavy rains and flooding event of June 16, 2024. (Olson)
- 2) Consider approving Boat Patrol Mutual Aid Agreement between Houston County and Vernon County, WI. (Swedberg)
- 3) Consider adopting Root River Trail Extension – Citizen Exploratory Committee Adopted Trail Plan. (Wagner)
- 4) Consider approving letter of support for City of La Crescent – Root River Trail Towns ATIIP Planning and Design Spine Extension application. (Wagner)
- 5) Consider approving payment for car window. (Myhre)
- 6) Consider adopting Resolution No. 24-22 Wheelage Tax increase. The tax would be increased an additional \$10.00 going from \$10.00 to a total of \$20.00. (Burns)
- 7) Consider approving Opioid Settlement expenditures. (Pugleasa)
- 8) Consider appointing Carol Lapham as Internal Interim Administrator at E82 Step 5 effective immediately through December 31, 2024 and adopting Resolution No. 24-23. (Johnson)
- 9) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS