



# HOUSTON COUNTY

304 South Marshall Street  
Caledonia, MN 55921  
TEL (507) 725-5815

Commissioners:  
District 1  
Dewey Severson  
District 2  
Eric Johnson  
District 3  
Robert Burns  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, June 4, 2024, County Board Room 222, Historic Courthouse

### AGENDA

**\*\*\*\*\*The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.\*\*\*\*\***

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES -Board Meeting May 28, 2024

#### PUBLIC COMMENT

#### APPOINTMENTS

**9:05 a.m. Public Hearing per M.S. 340A.405. sub (d) for Off Sale Liquor License for Money Creek Haven. (Heberlein)**

**9:10 a.m. Houston County Childcare Core Team update presented by Workforce Development Inc., Adult Service Director, Kyle Mullen. (Wagner, Pugleasa)**

**Labor Negotiations – Closed session pursuant to Minn. Stat. §13D.03, Subd. 1, (b) to discuss labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Accept the resignation of Lucas Onstad, Assessor, effective 06/28/2024. (Kruger)
- 2) Initiate a competitive search for a 1.0 FTE Assessor, D61. (Kruger)

- 3) Approve the banding and pay rate change of Accredited Minnesota Appraiser Joseph Olson from B25 to non-exempt to C41, Step 2 effective 06/03/2024. (Kruger)
- 4) Confirm the resignation of Adam Jahnke, effective 05/30/2024. (Kruger)
- 5) Initiate a competitive search for a 1.0 FTE Maintenance Specialist B23. (Kruger)
- 6) Hire Bryce Helke as a 67-day Temporary/Casual Jailer/Dispatcher at a pay rate of B23, Step 1, conditioned upon successful completion of background check. (Kruger)
- 7) Change the start date of Amy Gehrke, Deputy Sheriff from 6/1/2024 to 7/1/2024. (Kruger)

## **ACTION ITEMS**

- 1) Consider approving Off-Sale Liquor Liscence for Money Creek Haven Inc., which will expire on 6/30/2024. (Heberlein)
- 2) Consider approving or denying a CUP for Peter Shufflebotham and Kate Woodward to place a dwelling on less than 40 acres in Hokah Township. (Planning Commission recommended denial) (Herrick)
- 3) Consider approving or denying a CUP for Spiker Family Revocable Trust for land alteration of 5,000 or more cubic yards to install a driveway in La Crescent Township. (Planning Commission recommended approval) (Herrick)
- 4) Consider approving or denying a CUP for Wayne Feldmeier to build a cabin in an ag district in Houston Township. (Planning Commission recommended approval) (Herrick)
- 5) Consider approving or denying a CUP for Affordable Investments, LLC/Kenneth Johnston for multi-use event space in Money Creek Township. (Planning Commission recommended approval) (Herrick)
- 6) Discuss/change the step placement of the Assessor (D61). (Severson)
- 7) Consider reviewing and approving payments. (Lapham)

## **DISCUSSION ITEMS**

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**