



HOUSTON COUNTY

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Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, April 23, 2024, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting April 16, 2024

PUBLIC COMMENT

APPOINTMENTS

Review Minnesota Department of Corrections Comprehensive Plan

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve the banding and pay rate change of Assistant County Attorney Suzanne Bublitz, from D-61 Exempt to D-62 Exempt, hourly equivalent \$57.37 effective 05/06/2024 (job description and DDA banding memo attached). (Kruger)
- 2) Hire Amy Molling as a probationary 1.0 FTE, Deputy Recorder, B21, Step 4, effective 05/13/2024 conditioned upon successful completion of background check. (Kruger)
- 3) Assign Rachel Meyer, currently Lead Jailer/Dispatcher, as the 1.0 FTE exempt status, Interim Jail Administrator, C43, Step 6 effective retroactively to 04/07/2024 for a period not to exceed one year. Meyer retains rights otherwise accrued during this interim assignment, including hours served towards step placement upon her return to a Lead Jailer/Dispatcher position (Note MOU pending). (Kruger)
- 4) Initiate a competitive search for a probationary 1.0 FTE Jail Administrator. (Kruger)

- 5) Hire Amy Gehrke as a 67-Day Boat Patrol Deputy for the upcoming boating season at C42, step (Kruger)

ACTION ITEMS

- 1) Consider request to approve the Houston County Jail adding an 8-day Juvenile Detention Center to the facility. (Swedberg)
- 2) Consider approving the Memorandum of Agreement with Law Enforcement Labor Services, Inc., Local #60 regarding the appointment of an Interim Jail Administrator. (Kruger)
- 3) Consider reviewing and approving payments. (Lapham)

DISCUSSION ITEMS

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS