



HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5815

Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, March 26, 2024, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting March 12, 2024
- Workgroup Session March 19, 2024

PUBLIC COMMENT

APPOINTMENTS

None.

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve 2024 contract with Driftless Region Vector Control LLC to canvass specifically identified Houston County communities for potential mosquito related human health hazards. (Pugleasa)
- 2) Approve applying to the following grants: 2024 MN State Boat Patrol Grant, 2024 Federal Boat Patrol Grant, and 2025 Federal Supplemental Boating Equipment Grant. (Swedberg)
- 3) Accept the resignation Randall Hongerholt, Highway Maintenance Specialist, effective 04/01/2024, and thank him for his 23 years of service to the residents of Houston County. (Kruger)
- 4) Approve a competitive search for a Highway Maintenance Specialist. (Kruger)
- 5) Assign Rachel Meyer, currently Lead Jailer/Dispatcher, as the 1.0 FTE exempt status, Interim Jail Administrator, C43, Step 6 effective 04/07/2024 for a period not to exceed one year. Meyer retains

all rights otherwise accrued during this interim assignment, including hours served towards step placement upon her return to a Lead Jailer/Dispatcher position. (Kruger)

ACTION ITEMS

- 1) Consider request by Houston County Fair board to build lean-to addition at Fairgrounds.
- 2) Consider accepting Brownsville VFW donation of \$150.00 to the Veteran Service Office for use for any veteran's needs. (Thoen)
- 3) Consider contracting with Collaborative DesignGroup (CDG) for professional design services for upgrades to the Public Health area of the Community Services Building. (Kruger)
- 4) Consider approving the Memorandum of Agreement with International Union of Operating Engineers, Local 49. (Kruger)
- 5) Consider accepting Bolten and Menk's Statement of Qualifications and approving the County Engineer to negotiate an agreement. (Pogodzinski)
- 6) Consider approving quote from Icon Constructors, LLC for bridge maintenance on 6 bridges in the amount of \$111,920.00. (Pogodzinski)
- 7) Consider accepting the low bid from Bruening Rock Products in the amount of \$303,190.22 for CP 2024-01 Shouldering. (Pogodzinski)
- 8) Consider accepting all bids for CP 2024-02 aggregate stock piles. (Pogodzinski)
- 9) Consider accepting all bids for CP 2024-03 equipment rentals. (Pogodzinski)
- 10) Consider accepting the low bid from Fahrner Asphalt Sealers, LLC in the amount of \$57,280 for CP 2024-04 Crackfilling. (Pogodzinski)
- 11) Consider accepting the low bid for CP 2024-06 Seal Coat. (Pogodzinski)
- 12) Consider approval to order salt through the Cooperative Purchasing Venture (CPV) (Pogodzinski)
- 13) Consider approving the Management and Operations of Wildcat Park Agreement with Wildcat Creek Management LLC – Justin Rohrer and Jenna Knight – for the 2024 season. (Lapham)
- 14) Consider approving letter of support for a Sno Pac Foods grant application to the RFSI grant to build a cold storage facility in Caledonia with space for Houston County businesses to utilize. (Wagner)

DISCUSSION ITEMS

- 1) Discuss the possibility of Houston County having a County coordinator or administrator. (Burns)
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS