



HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5815

Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, February 27, 2024, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 1-551-285-1373 and entering meeting ID: 160 320 1413 and password 471739. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting February 13, 2024
- Workgroup Session February 20, 2024

PUBLIC COMMENT

APPOINTMENTS

9:05 a.m. Danielle DeVito from the MN Department of Agriculture to present on spongy moth treatments.

9:20 a.m. public hearing pursuant to Minnesota Statutes 394.26, to consider adopting a No Wake Zone by ordinance. (Herrick)

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Hire Celeste Abbott as a temporary/casual (67 day) employee at a wage of \$15.88/hour. (Kruger)
- 2) Change the employment status of Deanna McCabe, Technical Clerk I from probationary to regular status effective 03/15/24. (Kruger)
- 3) Hire Deanne Valadez-Vick, as a 0.8 FTE, probationary Tech Clerk I, B21, Step 4, effective 03/04/2024, conditioned upon successful completion of background check. (Kruger)

- 4) Hire Adam Jahnke, as a 1.0 FTE, probationary Maintenance Specialist, B23 , Step 2, effective 03/04/2024, conditioned upon successful completion of background check. (Kruger)
- 5) Approve 2024 MFIP/DWP contract with WDI (Workforce Development Inc.) for required employment training services. (Pugleasa)
- 6) Approve contract with Catholic Charities Diocese of Winona-Rochester for guardianship and conservatorship and related legal services. (Pugleasa)
- 7) Consider approving an Exempt Permit for Minnesota Lawful Gambling Application LG220 for District 300 Foundation for gambling (raffle) activities to be conducted at Valley High Golf Club in Mound Prairie Township with a drawing to be held on April 26, 2024, with no waiting period and adopting Resolution No. 24-09. (Heberlein)

ACTION ITEMS

- 1) Consider approving or denying No Wake Zone Ordinance for a portion of the West Channel of the Mississippi River. (Herrick)
- 2) Consider approving the Professional Services Agreement with Pamela Larson, a Minnesota Licensed Attorney. (Kruger)
- 3) Consider renewing the Ziegler/CAT 3-year Customer Services Support Agreement. (Kruger)
- 4) Consider authorizing payment of \$15,704.78 to Nexis Family Healing (SERCC service provider) to resolve program shortfall related to first three years of operation. The 10 CREST Counties in SE MN are contractually obligated to cover this shortfall as payor of last resort. This amount is Houston County's proportional share (by population). (Pugleasa)
- 5) Consider the change orders presented by Towmaster for snow plow boxes ordered in 2022 and 2023. The current changes result in a price of \$194,371.00 per box from the amended totals on 1/10/2023. This results in a \$5,973.00 decrease in cost for each box for a \$11,946.00 decrease. (Pogodzinski)
- 6) Consider approving request to purchase a Tandem Axel Truck off the State bid from Nuss Truck for a purchase price of \$158,170.38. Total cost with motor vehicle tax will be \$169,044.59. (Pogodzinski)
- 7) Consider approving request to purchase a box for the above tandem axle truck off the State bid from Towmaster in the amount of \$210,678.00. (Pogodzinski)
- 8) Consider approving request to purchase a new John Deere 644P mid-size wheel loader for the price of \$305,605.00 from RDO Equipment Company. The trade unit will be a 2001 Case 721C Wheel Loader for a value of \$30,000.00 leaving a balance due of \$275,605.00 (Pogodzinski)
- 9) Consider approving request to purchase a new Case 321F compact wheel loader in the amount of \$106,021.00 from Titan Machinery. The trade unit will be a 2017 Case 321F Wheel Loader for a value of \$50,500.00 leaving a balance due of \$55,521.00. (Pogodzinski)
- 10) Consider approving request to trade unit #4223, JD 325G compact loader for \$2,000. (Pogodzinski)
- 11) Consider request to advertise CP 2024-06 sealcoat project for CSAH 3 and CSAH 16. An additional \$75,000 increase in budget is also requested. (Pogodzinski)
- 12) Consider approving request to purchase a new forestry head attachment from Sanco Equipment for \$23,660.00 for maintaining County right-of-way. (Pogodzinski)
- 13) Consider options for trading or keeping the 2023 John Deere 333G track loader. Option 1 is to purchase an extended warranty. Option 2 is to keep unit without warranty. (Pogodzinski)
- 14) Considering accepting Local Bridge Replacement Program (LBRP) funds in the amount of \$85,505.88 for project SAP 028-620-016 by approving and signing the grant agreement. Approve Resolution No. 24-08. (Pogodzinski)
- 15) Consider approving additional fee schedule changes. (Lapham)
- 16) Discussion and possible approval of vehicle lease buyouts. (Lapham)

DISCUSSION ITEMS

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS