

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: February 6, 2024

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present: Dewey Severson, Eric Johnson, Bob Schuldt, and Greg Myhre

Others Present: Interim Auditor/Treasurer Polly Heberlein, Reporter Charlene Selbee, Reporter Rose Korabek, Finance Director Carol Lapham, Board Clerk/EDA Director Allison Wagner, Recorder Mary Betz, Human Resources Director Theresa Arrick-Kruger, Public Health and Human Services Director John Puggleasa, Engineer Brian Pogodzinski, Sheriff Brian Swedberg, Environmental Services Director Martin Herrick, Deputy Auditor/Treasurer Mark Bennett, Financial Assistance Supervisor Karen Kohlmeyer, Public Health Supervisor Jordan Knoke, and Highway Maintenance Foreman Jordan Goeden

Presiding: Chairperson Johnson

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Severson, seconded by Commissioner Myhre, motion unanimously carried to approve the agenda.

Motion was made by Commissioner Severson, seconded by Commissioner Schuldt, motion unanimously carried to approve the workgroup session minutes from January 23, 2024.

Public Comment:

None.

APPOINTMENTS

None.

CONSENT AGENDA

Motion by Commissioner Severson, seconded by Commissioner Schuldt, motion unanimously carried to approve the consent agenda. Items approved are listed below.

- 1) Hire Jennifer Curtis, as a 1.0 FTE, probationary Home-Based Community Services Social Worker, C41, Step 3, effective 02/12/2024, conditioned upon successful completion of background check.
- 2) Hire Abigail Bendel, as a 1.0 FTE probationary Children's Protective Services Social Worker, C41, Step 2, effective 02/26/2024, conditioned upon successful completion of background check.
- 3) Accept the resignation Megan Engevold, Social Worker - Licensing, effective 02/15/2024.
- 4) Approve initiating a competitive search for a 1.0 FTE Social Worker – Licensing.
- 5) Temporarily change Ben Novak's appointment from 0.55 FTE to 1.0 FTE through 03/23/2024.
- 6) Approve service contract with ABC/Woodland for Community Based Supported Employment, Center Based Employment and Transportation.
- 7) Approve 2024 Hiawatha Valley Mental Health Center HVMHC contract and rates for adult and children's mental health services.
- 8) Approve 2024 Semcac contract for transportation services.
- 9) Approve agreement with Tellurian UCAN Inc. for adult mental health crisis stabilization services.
- 10) Approve 2024 Woods Psychological Service Agreement for 2024 for reflective supervision for child protection social workers.

ACTION ITEMS

File No. 1 – Commissioner Myhre moved, Commissioner Schuldt seconded, motion unanimously carried to approve Child Support Cooperative Agreement with the Minnesota Department of Human Services (DHS) the agreement set forth roles and responsibilities covering the administration of Child Support, establishment of Paternity, and Medical Support Liability Programs.

File No. 2 –Commissioner Myhre moved, Commissioner Severson seconded, motion unanimously carried to approve a CUP for Ross and Shauna Munding to place a dwelling in an ag district in Brownsville Township.

File No. 3 – Commissioner Severson moved, Commissioner Schuldt seconded, motion unanimously carried to awarding paving bid from Dunn Blacktop for CSAH 13, SAP 028-613-012 in the amount of \$3,674,929.99. One bid was received.

File No. 4 – Commissioners discussed awarding the CSAH 20 box culvert bid for SAP 028-620-016. There were seven bidders on the project. See bids below.

Minnowa Construction Inc	\$203,130.25
Danckwart Landscaping LLC	\$204,235.00
Zenke, Inc	\$224,931.85
Midwest Contracting, LLC	\$233,897.20
ICON Constructors, LLC	\$241,373.49

VanGundy Excavating LLP	\$276,644.00
Brennan Construction Company	\$378,321.25

Commissioner Schuldt moved, Commissioner Severson seconded, motion unanimously carried to award the CSAH 20 box culvert bid from Minnowa Construction, for SAP 028-620-016 in the amount of \$203,130.25

File No. 5 – Commissioner Myhre moved, Commissioner Schuldt seconded, motion unanimously carried to appoint Larry Gaustad and Johnathon Glasspoole to the Planning Commission for a 3-year term ending on 12/31/2026.

File No. 6 – Commissioner Severson moved, Commissioner Myhre seconded, motion unanimously carried to authorize use of MnDot as the County’s 2024 striping contractor.

File No. 7 – Commissioners discussed the 2024 State Aid Allotment Funding with Engineer Pogodzinski. Pogodzinski said Houston County would be receiving about 9% more in highway related State Aid than had been expected. Commissioners discussed options for the additional funds with Pogodzinski. No final decisions were made on the matter.

DISCUSSION ITEMS

Commissioners discussed recent meetings they had attended including an Extension, Joint Board of Health, Regional Development, and Planning Commission meeting.

Commissioner Johnson said Extension was grateful the Commissioners had increased the Technical Clerk position for Extension to full time.

There being no further business at 10:30 a.m., a motion was made by Commissioner Severson, seconded by Commissioner Johnson, motion unanimously carried to adjourn the meeting. The next meeting would be a regular meeting on February 13, 2024.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Eric Johnson, Chairperson

Attest: _____
Polly Heberlein, Interim Auditor/Treasurer