



Grant Progress Report

One Watershed One Plan 2021

Grant Title: 2021 - One Watershed One Plan (Root River SWCD)

Grant Award (\$): \$225,060.00

Grant Execution Date: 03/18/2021

Grant ID: P21-4500

Required Match (%): 0

Grant End Date: 06/30/2023

Grantee: Root River SWCD

Required Match (\$): \$0.00

Fiscal Agent:

Grant Day-to-Day Contact: Dave Walter

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$225,060.00	\$224,886.50	\$173.50
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$225,060.00	\$224,886.50	\$173.50

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
1W1P Fiscal Coordination and Grant Reporting	Administration/Coordination	Current State Grant	2021 - One Watershed One Plan (Root River SWCD)	\$3,384.36	\$3,384.36	\$0.00	N
1W1P Planning	Planning and Assessment	Current State Grant	2021 - One Watershed One Plan (Root River SWCD)	\$221,675.64	\$221,502.14	\$173.50	N

Grant Activities

Activity Name: 1W1P Fiscal Coordination and Grant Reporting

Activity Category: Administration/Coordination **Staff time?:** Yes

Description: Funding will support Root River SWCD staff expenditures for fiscal agent duties and Winona County staff expenditures for grant reporting.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2021 - One Watershed One Plan (Root River SWCD)	\$3,384.36	\$3,384.36	\$0.00	06/12/2023	N

Actual Results

Fiscal, Root River SWCD, completed financial reports and presented on grant financial status at each Policy Committee meetings. Prepared and received invoices for grant expenses. Made payments and completed all required monetary reports.

NOTE: For CY2021 Administrative (day-to-day) expenses (\$3,205.22) were erroneously accounted for within the Fiscal Coordination and Grant Reporting Activity. This amount (\$3,205.22) is now recorded within the Planning Activity.

Day-to-day contact, Winona County, Finalized eLink reports.

An amendment to the Work Plan was requested and approved. The budgeted amount of \$6,100 (Administration/Coordination) has been reduced to \$3,390. Those funds, \$2,710, are being added to the Planning & Assessment activity.

An amendment to the Work Plan was requested and approved. The budgeted amount of \$3,390.00 (Administration/Coordination) has been reduced to \$3,384.36. Those funds, \$5.64, are being added to the Planning & Assessment activity.

Activity Name: 1W1P Planning

Activity Category: Planning and Assessment

Staff time?: Yes

Description: Funding is designated for Consultant fees covering plan development, review and submission of the Win LaC 1W1P in addition to printing and travel expenses.

Funds will support Winona County staff expenditures for Policy/Advisory Committee coordination, meeting and publication expenses.

A10% contingency is factored into this activity.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2021 - One Watershed One Plan (Root River SWCD)	\$221,675.64	\$221,502.14	\$173.50	07/14/2023	N

2021:

Policy Committee (PC) and PWG each held 9 meetings, the Advisory Committee had 1 meeting (combined with the PC). Tasks completed:

- MOA signed; bylaws adopted; workplan and budget completed; selected Advisory Committee, adopted logo and mission/vision statement
- Notified plan review authorities
- Hired consultant (HEI)
- Held public kick-off meeting, gleaned input from public through surveys
- Land and Water narrative completed
- Aggregated available plans, reports and data to identify issues and opportunities of concern, then prioritized.

2022:

PC & PWG each held 8 meetings. The Advisory Committee held 5 - 3 held jointly with the PC, 2 held jointly with the PWG.

Completed tasks include:

Actual Results Prioritized.

- 5 Waterside chats held. The Plan will have 4 planning regions – the Whitewater Watershed, Garvin Brook Watershed, La Crescent watershed and Small Tributaries draining directly to the Mississippi.
- Completed /approved remaining Plan Sections
- Approved Plan for internal review
- Held 60-day formal review (October 5 – December 5, 2022)
- Responded to comments received in formal review

Jan - June 2023

PC held 4 meetings; PWG held 7 meetings.

Completed tasks include the following:

- Individualized Orientations held for new Policy Committee members
- January 26, 2023 - Public Hearing held – 57 online and in-person attendees; PC received comments and approved the WinLaC Plan with no additional edits
- Partner boards approved final Plan and signed JPA for Plan implementation
- PC approved using remaining contingency funds for development of ranking sheet, and spreadsheet for tracking Plan progress
- PC approved implementation by laws, and approved implementation policy for cost share requests

NOTE: For CY2021 Administrative (day-to-day) expenses (\$3,205.22) were erroneously accounted for within the Fiscal Coordination and Grant Reporting Activity. This amount (\$3,205.22) is now recorded within the Planning Activity.

An amendment to the Work Plan was requested and approved. The budgeted amount of \$218,960 (Planning & Assessment) has been increased to \$221,670. The additional funds, \$2,710, are being taken from the Administration/Coordination activity.

An amendment to the Work Plan was requested and approved. The budgeted amount of \$221,670 (Planning & Assessment) has been increased to \$221,675.64. The additional funds, \$5.64, are being taken from the Administration/Coordination activity.