



HOUSTON COUNTY

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Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, December 12, 2023, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 312-626-6799 and entering meeting ID: 994 7297 7175 and password 368422. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting November 28, 2023

PUBLIC COMMENT

APPOINTMENTS

9:05 a.m. Houston County Fair Presentation by Jessica Heberlein, Houston County Fair Manager.

9:30 a.m. Public Information Meeting during the Board meeting to allow the public an opportunity to comment on the County's Stormwater Pollution Prevention Program for the La Crescent area.

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change Jennifer Burrichter's Technical Clerk I 0.75 FTE to 1.0 FTE effective 01/01/2024. (Kruger)
- 2) Hire Nicole Lemke as a 1.0 FTE Child Support Officer, B24 Step 1, effective 01/02/2024, conditioned upon passing the background check. (Kruger)
- 3) Accept the resignation of Brittany Anderson, Social Worker – Child Protection effective 01/02/2024. (Kruger)
- 4) Approve a competitive search for a 1.0 FTE Social Worker – Child Protection. (Kruger)
- 5) Accept MDVA CVSO operational enhancement funds. (Thoen)

- 6) Consider approving the 2024 Tobacco Licenses for the following:
 - River Valley Convenience Store, Inc. Cennex, Houston, MN.
 - Houston Food Mart/BP, Houston, MN (pending signed paperwork being returned)
 - DG Retail, LLC dba Dollar General #20006 (Heberlein)

ACTION ITEMS

- 1) Set the 2024 Recorder's annual salary at \$81,307.20 (Note this represents the equivalent COLA with a step increase provided other employees - Step 6, of the Non-Represented 2024 wage scale.) (Betz, Kruger)
- 2) Adjust D range non-represented employees' 2024 pay rates 3% (Note this is the equivalent COLA provided other employees.) (Kruger)
- 3) Consider approving Resolution No. 23-48 Final Acceptance for SP 028-616-006 / SP 028-070-010, Contract #322 with Dunn Blacktop Co. for the CSAH 16 paving project. The total cost was \$1,841,408.50. (Pogodzinski)

DISCUSSION ITEMS

- 1) Budget discussion. (Lapham)
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS