



HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5815

Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, July 25, 2023, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 312-626-6799 and entering meeting ID: 994 7297 7175 and password 368422. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting July 11, 2023
- Workgroup Session July 18, 2023

PUBLIC COMMENT

APPOINTMENTS

9:00 a.m. Public Hearing pursuant to Minnesota Statutes 394.26, to consider adopting an updated Comprehensive Land Use Plan by ordinance.

9:10 a.m. Southern Minnesota Regional Medical Examiner's Office 2022 Houston County Report

9:35 a.m. 2023 MCIT Report

9:45 a.m. Houston County Historical Society Presentation

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Review Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2022 for the City of Caledonia presented by David Drown Associates, Inc. Public Finance Advisors. (Trehus)

- 2) Temporarily increase Jennifer Burrichter's assignment as Technical Clerk I B21, from .75 FTE to 1.0 FTE effective 07/31/2023 through 08/26/2023 (increase in FTE needed to meet the Houston County Fair work load). (Kruger)
- 3) Assign Liza Jandt to probationary Lead Child Support Officer, B25 Step 7, effective 07/31/2023. (Kruger)
- 4) Assign Lori Feldmeier to probationary Lead Child Eligibility Worker, B25 Step 7, effective 07/31/2023. (Kruger)
- 5) Reassign Melissa Jordan, currently an Eligibility Worker B24, to Probationary, Child Support Officer B24, effective 07/31/2023. (Lateral transfer – no change in pay rate). (Kruger)
- 6) Approve initiating a search for 1.0 FTE Eligibility Worker, B24. (Kruger)
- 7) Accept the resignation of Alexie Krause, Social Worker (Licensing) C42, effective 08/03/2023. (Kruger)
- 8) Approve initiating a search for a 1.0 FTE Social Worker (Licensing) C42. (Kruger)
- 9) Accept the resignation of Patricia Krall, Jailer/Dispatcher, effective 08/14/2023. (Kruger)

ACTION ITEMS

- 1) Consider adopting the updated Comprehensive Land Use Plan by ordinance. (Herrick)
- 2) Consider approving an estimate from KnowInk in the amount of \$19,297.50 for the purchase of 33 upgraded Poll Pads, sleds and transport cases with an additional three new Poll Pads including printers, cords, transport cases and First Year License. (Trehus)
- 3) Consider appointing Polly Heberlein, as the Interim Auditor/Treasurer, C53 Step 1, effective 07/31/2023 to fulfill the statutory duties of this office for the balance of the elected term of office upon completion of the oath of office. (Kruger)
- 4) Consider quotes for Historical Courthouse cooling system. (Kruger)
- 5) Consider approving purchase of new south boat dock at Wildcat Park. (Pogodzinski)
- 6) Consider accepting donation from Brownsville VFW in the amount of \$200.00 to the Veteran Services Office to use for any veteran's needs. (Thoen)

DISCUSSION ITEMS

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS