

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: October 25, 2022

8:59 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Dewey Severson, Eric Johnson, Robert Burns, Teresa Walter, and Greg Myhre

Others Present:

Auditor/Treasurer Donna Trehus, Reporter Rachel Stock, Reporter Charlene Selbee, Finance Director Carol Lapham, Board Clerk/EDA Director Allison Wagner, Human Resources Director Theresa Arrick-Kruger, County Engineer Brian Pogodzinski, Interim Recorder Mary Betz, Zoning Administrator Amelia Meiners, Environmental Services Director Martin Herrick, John Fuchsel, Public Health Supervisor Jordan Knoke, Public Health and Human Services Director John Pugleasa, Public Health Educator Bri Ceaser, Attorney Samuel Jandt, Deborah Wray, Rich Cordes, Janene Hosch, Rich Cordes, Karen Wilke, Ron Wilke, Collaborative Design Group Principal in Charge/Engineer/Project Manager Craig Milkert, and Collaborative Design Group Interior Designer/Space Planner Johona Harris

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Prior to approving the agenda one item was added to the consent agenda: Confirm the resignation of William Persons, Jail/Dispatcher effective the end of shift November 5, 2022. Another item was removed from the Consent Agenda: Initiate a competitive search for a 1.0 FTE Social Worker (Home & Community Based Services). Commissioner Burns also asked that item No. 3 from the Consent Agenda be moved to the regular agenda. Motion by Commissioner Severson, seconded by Commissioner Walter motion unanimously carried to approve the agenda with the changes.

Motion was made by Commissioner Johnson, seconded by Commissioner Burns, motion unanimously carried to approve the meeting minutes from October 11, 2022.

Motion was made by Commissioner Severson, seconded by Commissioner Myhre, motion unanimously carried to approve the workgroup session minutes from October 18, 2022.

Public Comment:

Deborah Wray was present and spoke in favor of including the Historic Jail in the space utilization study Collaborative Design Group would be conducting. She said she was a part of the Historical Society and she wanted to see the building used. She said she was aware of the previous study that had been conducted by Collaborative Design Group.

Ron Wilke was present and spoke in favor of the Commissioners filing a file writ of certiorari to challenge the DNR's decision regarding the no wake ordinance near Shore Acres. The DNR had recently denied the County's application saying the County did not have jurisdiction to create a no wake zone. Wilke said while he could not speak for all his neighbors he did live in Shore Acres and several residents had gotten together to discuss the matter. He said he appreciated what the County board and staff had done thus far. He said he knew that challenging the DNR's decision would cost the County some money, but that he was concerned because of safety issues. He encouraged the Commissioners to move forward with challenging the decision.

APPOINTMENTS

Commissioners discussed the upcoming Space Utilization Study with Craig Milkert and Johona Harris from Collaborative Design Group. Commissioners discussed if the historic jail and/or new jail should be included in the study. A previous study of the Historic Jail conducted in 2018 had estimated the costs of turning the Historic Jail into office space to be around 3.7 million dollars at the time. Commissioner Johnson asked why the Historic Jail needed to be studied again as it could be assumed that the costs now would be higher. Commissioner Johnson said he had originally thought the study was only going to look at current space that was usable and being utilized by the County currently. Commissioner Burns said that the last study had considered renovating the entire Historic Jail, but that perhaps only a part of it could be turned into office space if needed to reduce costs. Harris and Milkert said that studying the Historic Jail again in the new study would be minimal as work had already been done in the last study. They said additional costs for the study would come into play if the Commissioner wanted to add in the new County Justice Center, as that was not in the original proposal. Harris said the County Justice Center could be added in, but it would cost more due to meeting with additional department heads within the building. Chairperson Myhre asked Harris and Milkert to come up with some new numbers for the next meeting so the Commissioners could look at potential options.

CONSENT AGENDA

- 1) Hire Eliana Babinski as a probationary Deputy Auditor/Treasurer (0.5 FTE), B22, Step 1, effective November 14, 2022, conditioned on successful completion of background check.
- 2) Hire Celeste Abbott as a 67 day temporary employee to assist with elections.
- 3) Moved to action items.

- 4) Confirm the resignation of Andrea Onstad, Social Worker, effective the end of the business day, October 31, 2022. (Kruger)
- 5) This item was removed from the agenda.
- 6) Hire Ethan Meyer as a probationary Sheriff's Deputy (1.0 FTE), C42, Step 4, effective November 21, 2022, conditioned on successful completion of psych/physical (note previous applicant withdrew prior to her start date).
- 7) Confirm the resignation of William Persons, Jail/Dispatcher effective the end of shift November 5, 2022.

ACTION ITEMS

File No. 1 – Commissioner Burns moved, Commissioner Severson seconded, motion unanimously carried to renew Paul Fruechte's term on the Crooked Creek Watershed Board. His term was up for renewal on November 30, 2022.

File No. 2 - Commissioner Walter moved, Commissioner Severson seconded, motion unanimously carried to approve a submission of grant application along with Spring Grove School District and HVMHC to evaluate disparities in access to children's mental health. The primary purpose of the grant would be to complete a Health Equity Data Analysis.

File No. 3 – Prior to any motions being made Commissioners discussed with Attorney Jandt, Zoning Administrator Meiners, and Environmental Services Herrick if they should file a writ of certiorari to challenge the DNR's decision. The DNR had recently denied the County's application to create a no wake zone near Shore Acres saying the County did not have jurisdiction in the area. An outside attorney would need to be hired to file the writ of certiorari, and it needed to be filed by October 28th if that was what the Commissioners wanted to do. If the deadline was missed the County would not be able to challenge the DNR's decision. Commissioner Johnson asked how much it would cost to challenge the DNR. Total costs for the process were estimated to cost up to \$50,000, however Attorney Jandt suggested a not to exceed amount of around \$5,000 could be allocated to the initial filing if the Commissioners wanted to file. Commissioner Severson spoke in favor of the no wake zone. Commissioner Severson moved, Commissioner Walter seconded, motion unanimously carried to have RASLAW file writ of certiorari to challenge the DNR's decision by October 28th 2022 with a not to exceed amount for the filing of \$5,000.

File No. 4 - Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to approve an interagency agreement between Houston County and Mound Prairie Township for snow plowing and signing services.

File No. 5 – Prior to any motions being made Commissioner Burns said he wanted to move the item from the consent agenda to the regular agenda to discuss the step the highway mechanic was being hired at. The suggested step was Step 5. Commissioner Johnson said while he didn't doubt the new mechanic's qualifications he had heard from union members in the past that they did not appreciate it when new employees were hired above the step of the previous employee. Commissioner Severson said that in his experience good mechanics were hard to come by and the

jobs were competitive. Engineer Pogodzinski and Human Resources Director Kruger said that the new candidate was very qualified for the position with many years of experience. They also said that he was being hired at the same step as the previous employee. Commissioner Burns moved, Commissioner Severson seconded, motion unanimously carried to approve hiring Shane StJohn as a probationary Highway Mechanic (1.0 FTE), B24, Step 5, effective November 14, 2022, conditioned on successful completion of background check.

DISCUSSION ITEMS

Commissioners discussed recent meetings they had attended including a Finance meeting, Department Head meeting, CJC meeting, SELCO meeting, First Children's Finance Core Team meeting, and an upcoming district meeting.

Commissioner Johnson said he wanted to clarify that he did not want to see the jail tore down or unused, but he also did not see how the County could afford at the current time to fix it up to be used for County office space. He told the board that they had recently spent 6.7 million on a new Highway Facility. He also mentioned upcoming projects like the new roof on the Historic Courthouse and redoing the parking lot near the courthouse. Johnson said the new jail would soon not have as many prisoners. He said he was concerned about the County budget and did not see how they could afford to renovate the Historic Jail at the current time with all the other recent projects. His suggestion was to maintain he building as it was, but to hold off on spending large amounts of money to renovate it at the current time. Commissioner Burns said that he agreed with Commissioner Johnson, but proposed that perhaps only a small section of the Historic Courthouse could be renovated therefore costing less money to the County.

Closing Public Comment:

Ron Wilke thanked the board for their decision to challenge the DNR's recent denial regarding the no wake zone. He said the Commissioners could reach out to him if needed. In addition, he said that the equity work being proposed in the grant by Public Health and Human Services was important. He said in his experience of working in different areas of the State as a school principal and superintendent smaller counties such as Houston County did not receive the same support and opportunities for things like mental health as larger metro areas. He said it was important for Houston County to advocate for their fair share of resources.

Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to adjourn the meeting at 10:43 a.m. The next meeting would be a regular meeting on November 1, 2022.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Donna Trehus, Auditor/Treasurer

**HOUSTON COUNTY
AGENDA REQUEST FORM
November 1, 2022**

Date Submitted: October 27, 2022

By: Tess Kruger, HRD/Facilities Mgr.

ACTION

- None

APPOINTMENT REQUEST

- None

HR CONSENT AGENDA REQUEST

Auditor/Treasurer's Office

- Hire Mark Bennett, as a probationary Deputy Auditor/Treasurer, B22, Step 3, effective 11/14/2022, conditioned on successful completion of background check

Highway Department

- Change the employment status of Highway Maintenance Specialist, Ryly Patterson, from probationary to regular, effective 11/15/2022

Public Health & Human Services

- Initiate a competitive search for a 1.0 FTE RN or PHN (Home & Community Based Services)

Sheriff's Office

- Change the employment status of Lead Jailer/Dispatcher/Programmer, Amy Gehrke, from probationary to regular, effective 11/03/2022

<u>Reviewed by:</u>	<u> X </u>	HR Director	<u> X </u>	Sheriff
	<u> X </u>	Finance Director	<u> X </u>	Engineer
	_____	IS Director	<u> X </u>	
	_____	County Attorney	_____	PHHS
	_____	Environmental Svcs	_____	(indicate other dept)
<u>Recommendation:</u>				
<u>Decision:</u>				

**HOUSTON COUNTY
AGENDA REQUEST FORM
November 1, 2022**

Date Submitted: October 27, 2022
By: Samuel Jandt, County Attorney

ACTION

- **None**

APPOINTMENT REQUEST

- **Closed Session pursuant to Minn. Stat. 13D.05, subdivision 1 (d), attorney – client privilege to regarding pending litigation regarding DNR wakezone decision (Jandt)**

CONSENT AGENDA REQUEST

- **None**

<u>Reviewed by:</u>	<input type="checkbox"/> HR Director	<input type="checkbox"/> Sheriff
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> Engineer
	<input type="checkbox"/> IS Director	<input type="checkbox"/> PHHS
	<input type="checkbox"/> County Attorney	(indicate other dept)
	<input checked="" type="checkbox"/> Environmental Svcs	
<u>Recommendation:</u>		
<u>Decision:</u>		

Houston County Agenda Request Form

Date Submitted: October 24, 2022

Board Date: November 1, 2022

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # SAP 028-592-006 on South Ridge Road for subgrade excavation and aggregate base with Bruening Rock Products is complete and ready for final payment.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (6 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 3-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

Language for Minutes:

Commissioner _____ moved, Commissioner _____ seconded, unanimously carried to approve Resolution 22-54 Final Acceptance for SAP 028-592-006, Contract #403 with Bruening Rock Products, Inc. for South Ridge Road. Total cost was \$159,409.64.

WHEREAS, Contract No. 403 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

For County Use Only

Reviewed by:

_____ County Auditor	_____ County Attorney	_____ Zoning Administrator
_____ Finance Director	_____ County Engineer	_____ Environmental Services
_____ IS Director	_____ Other (indicate dept)	

Recommendation:

Decision:

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
403 SAP 028-592-006 South Ridge Road
Final Payment No. 2

Contractor: Bruening Rock Products Inc.
900 Montgomery St.
Decorah, IA 52172

Contract No. 403 SAP 028-592-006 South
Ridge Road
Vendor Number: 5937
Up To Date: 9/16/2022
Warrant # _____ **Date** _____

Contract Amount

Original Contract	\$159,954.70
Contract Changes	\$0.00
Revised Contract	\$159,954.70

Funds Encumbered

Original	\$159,954.70
Additional	N/A
Total	\$159,954.70

Work Certified To Date

Base Bid Items	\$159,409.64
Contract Changes	\$
Material On Hand	\$0.00
Total	\$159,409.64

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$159,409.64	\$0.00	\$151,439.16	\$7,970.48	\$159,409.64
Percent: Retained: 0%			Percent Complete: 99.66%		
Amount Paid This Partial Payment				\$7,970.48	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By Bruening Rock Products Inc.

County Engineer

Date 10/24/2022

Contractor

Date 9/27/2022

SEC F/T/EAS

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/24/2022 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$159,409.64 and agrees to the amount of \$7,970.48 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Bruening Rock Products Inc.

By [Signature]
Signature SEC-TREAS

And _____ And _____ State of IA,
Signature Signature

On This 27th Day September, 2022, Before me appeared Keith B. Bruening To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as
_____ free to act and deed
his/her

(Corporate Acknowledgment)

Keith B. Bruening And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the Sec/Treasurer and _____ of the

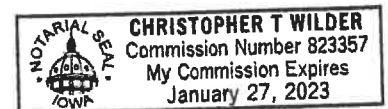
_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Sec/Treasurer and said Keith B. Bruening and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Winnebago County

Seal Expires 01-27-2023 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

RESOLUTION NO. 2022-8

Local Road Improvement Program
Contract 403 SAP 028-592-006
Mound Prairie Township - Certificate of Final Acceptance
Board Acknowledgement

October 20, 2022

WHEREAS, Contractor Bruening Rock Products Inc., has certified effective 9/16/2022 and as regards Payment Number – 2, Contract No.403 SAP 028-592-006 South Ridge Road, that all things having been completed, and the Township Board being fully advised of same,

NOW then be it resolved; that we do hereby accept said completed project for and on behalf of Mound Prairie Township and authorize final payment as specified herein.

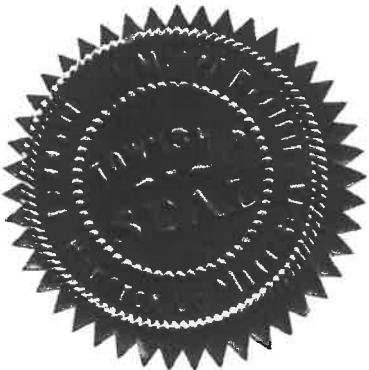
*****CERTIFICATION*****

STATE OF MINNESOTA
COUNTY OF HOUSTON

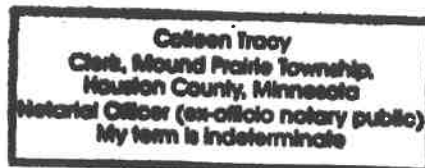
I, Colleen Tracy, do hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by Mound Prairie Township at a duly authorized meeting thereof held on the 20th day of October 2022, as shown by the minutes of said meeting in my possession.

WITNESS my hand and seal of my office the 20th of October 2022.

(SEAL)




Colleen Tracy, Mound Prairie Township Clerk



**Houston County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 403 SAP 028-592-006 South Ridge Road
Contractor: Bruening Rock Products Inc.
Date Certified: 9/16/2022
Payment Number: 2

Whereas; Contract No.403 SAP 028-592-006 South Ridge Road has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Houston County Highway Department a and authorize final payment as specified herein.

State of

I, Donna Trehus, Houston County Auditor-Treasurer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At Caledonia, Minnesota

Signed By _____

(SEAL)

1 1 1

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	8/9/2022	\$159,409.64	\$7,970.48	\$151,439.16
2	9/16/2022	\$0.00	(\$7,970.48)	\$7,970.48

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 028-592-006		\$159,409.64	\$0.00	\$151,439.16	\$7,970.48	\$159,409.64

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
404 Local Road Improvement Program	Local Road Improvement Program	\$7,970.48	\$155,910.25	\$155,910.25	\$159,409.64

Contract Item Status

Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2104.502 REMOVE CONCRETE HEADWALL (EACH)	500.000	15.00	0.00	\$0.00	13.00	\$6,500.00
Base Bid	2	2106.507 EXCAVATION- SUBGRADE (CU YD)	7.750	457.00	0.00	\$0.00	269.00	\$2,084.75
Base Bid	3	2211.509 AGGREGATE BASE CLASS 5 (TON)	14.550	8,750.00	0.00	\$0.00	8,995.35	\$130,882.34
Base Bid	4	2501.502 24" CS PIPE APRON (EACH)	550.000	15.00	0.00	\$0.00	15.00	\$8,250.00
Base Bid	5	2501.503 24" CS PIPE CULVERT (LIN FT)	82.000	83.00	0.00	\$0.00	83.00	\$6,806.00
Base Bid	6	2563.601 TRAFFIC CONTROL (LUMS SUM)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
Alternate 1	7	2108.504 GEOGRID - TYPE 1 (SY)	2.950	1,371.00	0.00	\$0.00	809.00	\$2,386.55
Base Bid Totals:						\$0.00		\$159,409.64

Project Category Totals

Project	Category	Amount This Request	Amount To Date
SAP 028-592-006	SAP 028-592-006	\$0.00	\$159,409.64

Contract Change Item Status	
1	Contract Change Item Status

[illegible]

Contract Change Item Status										
Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:								\$		\$

Contract Total	\$159,409.64
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Item Status by Funding Breakdown									
Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
SAP 028-592-006 / SAP 028-592-006	7	2108.504 GEOGRID - TYPE 1 (SY)	2.950	1,371.00	0.00	\$0.00	809.00	\$2,386.55	
SAP 028-592-006 / SAP 028-592-006	1	2104.502 REMOVE CONCRETE HEADWALL (EACH)	500.000	15.00	0.00	\$0.00	13.00	\$6,500.00	
SAP 028-592-006 / SAP 028-592-006	2	2106.507 EXCAVATION- SUBGRADE (CU YD)	7.750	457.00	0.00	\$0.00	269.00	\$2,084.75	
SAP 028-592-006 / SAP 028-592-006	3	2211.509 AGGREGATE BASE CLASS 5 (TON)	14.550	8,750.00	0.00	\$0.00	8,995.35	\$130,882.34	
SAP 028-592-006 / SAP 028-592-006	4	2501.502 24" CS PIPE APRON (EACH)	550.000	15.00	0.00	\$0.00	15.00	\$8,250.00	
SAP 028-592-006 /	5	2501.503 24" CS PIPE CULVERT (LIN FT)	82.000	83.00	0.00	\$0.00	83.00	\$6,806.00	

Contract Item Status by Funding Breakdown								
Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-592-006								
SAP 028-592-006 / SAP 028-592-006	6	2563.601 TRAFFIC CONTROL (LUMS SUM)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
Totals:						\$0.00		\$159,409.64



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-087-684-000
Submitted Date and Time:	27-Sep-2022 10:24:58 AM
Legal Name:	BRUENING ROCK PRODUCTS INC
Federal Employer ID:	42-0632195
User Who Submitted:	Bruening Rock
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	627675136
Minnesota ID:	6488964
Project Owner:	HOUSTON COUNTY D.O.T.
Project Number:	SAP 028-592-006
Project Begin Date:	19-Jul-2022
Project End Date:	08-Aug-2022
Project Location:	SOUTH RIDGE ROAD
Project Amount:	\$159,409.64
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 22-54

FINAL ACCEPTANCE FOR SAP 028-592-006

**CONTRACT # 403 – BRUENING ROCK PRODUCTS, INC
Subgrade Excavation and Aggregate Base**

November 1, 2022

WHEREAS, Contract No. 403 has in all things been completed, and the County Board
being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for
and in behalf of the County of Houston and authorize final payment as specified herein.

*****CERTIFICATION*****
STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct
copy of a resolution adopted by the Houston County Board of Commissioners at the session
dated November 1, 2022.

WITNESS my hand and the seal of my office this 1st day of November 2022.

Signed by _____

Houston County Auditor - Treasurer