

## **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS**

Date: September 13, 2022

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Dewey Severson, Eric Johnson, Robert Burns, Teresa Walter and Greg Myhre

Others Present:

Auditor/Treasurer Donna Trehus, Reporter Rachel Stock, Reporter Charlene Selbee, Finance Director Carol Lapham, Board Clerk/EDA Director Allison Wagner, Human Resources Director Theresa Arrick-Kruger, County Engineer Brian Pogodzinski, Houston County Highway Accountant Sheila Schroeder, Public Health and Human Services Director John Pugleasa, Financial Assistance Supervisor Karen Kohlmeyer, Accounting Supervisor Heidi Hankins, Social Services Supervisor Bethany Moen, Public Health Supervisor Jordan Knoke, Surveyor Eric Schmitt, Engineer Environmental Services Director Martin Herrick, Sheriff Mark Inglett, Chief Deputy Brian Swedberg, Interim Recorder Mary Betz, Spring Grove City Clerk/Administrator Julie Amundson, and Spring Grove City Clerk/Administrator Jana Elton

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Burns, seconded by Commissioner Severson motion unanimously carried to approve the agenda.

Motion was made by Commissioner Walter, seconded by Commissioner Severson, motion unanimously carried to approve the meeting minutes from September 6, 2022.

Public Comment:

None.

APPOINTMENTS

None.

CONSENT AGENDA

REGULAR SESSION—September 13, 2022

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Motion was made by Commissioner Burns, seconded by Commissioner Severson, motion unanimously carried to approve the consent agenda. Approved items are listed below.

- 1) Hire Nicole Karl, as a probationary CSE Case Aide, B22, Step 1, effective September 30, 2022 conditioned upon successful completion of background check.
- 2) Reassign Helen Olson, from a Case Aide B22 to a probationary Eligibility Worker, B24, Step 1, effective September 26, 2022.
- 3) Initiate a competitive search for a Case Aide B22 (existing position vacated by Olson).
- 4) Hire Luke Inglett as a probationary, full-time Sheriff's Deputy, C42, Step 4, effective October 10, 2022, conditioned upon successful completion of background check.
- 5) Hire Kendra Heim as a probationary, full-time Sheriff's Deputy, C42, Step 4, effective October 24, 2022, conditioned upon successful completion of background check.

#### **ACTION ITEMS**

File No. 1 – Commissioner Johnson moved, Commissioner Burns seconded, motion unanimously carried to approve Resolution No. 22-44 Final Acceptance for CP 2022-01, Contract #322 with Bruening Rock Products, Inc. for shouldering with a total cost of \$295,353.71. See resolution below.

#### **RESOLUTION NO. 22-44**

#### **FINAL ACCEPTANCE FOR CP 2022-01 SHOULDERING CONTRACT # 322-BRUENING ROCK PRODUCTS**

**September 13, 2022**

WHEREAS, Contract No. 322 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 2 – Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to approve Resolution No. 22-45 Final Acceptance for SAP 028-599-098/SAP 028-599-100, Contract #318 with Van Gundy Excavating LLC, for bridge replacements. The total cost was \$301,079.00. See resolution below.

#### **RESOLUTION NO. 22-45**

#### **FINAL ACCEPTANCE FOR SAP 028-599-098 and SAP 028-599-100 BRIDGE REPLACEMENTS**

**CONTRACT # 318-VAN GUNDY EXCAVATING LLC**

**September 13, 2022**

WHEREAS, Contract No. 318 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 3 – Commissioner Walter moved, Commissioner Severson seconded, motion unanimously carried to approve Resolution No. 22-46 Final Acceptance for CP 2022-05, Contract #324 with Sir Lines-A-Lot LLC, for pavement markings. The total cost was \$106,395.59. See resolution below.

**RESOLUTION NO. 22-46**

**FINAL ACCEPTANCE FOR CP 2022-05 PAVEMENT MARKINGS**

**CONTRACT # 324 – SIR LINES-A-LOT**

**September 13, 2022**

WHEREAS, Contract No. 324 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 4 – Commissioner Johnson moved, Commissioner Burns seconded, motion unanimously carried to approve Resolution No. 22-47 Final Acceptance for SAP 028-599-094, Contract #319 with Minnowa Construction Inc for a Looney Valley Bridge replacement. The total cost was \$629,291.26. See resolution below.

**RESOLUTION NO. 22-47**

**FINAL ACCEPTANCE FOR SAP 028-599-094**

**Bridge Replacement**

**CONTRACT # 319 – MINNOWA CONSTRUCTION INC**

**September 13, 2022**

WHEREAS, Contract No. 319 has in all things been completed, and the County Board

being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 5 – Commissioner Johnson moved, Commissioner Walter seconded, motion unanimously carried to approve Resolution No. 22-48 Resolution to Extend the Current Houston County Comprehensive Local Water Management Plan in Order to Transition to One Watershed, One Plan. See resolution below.

### **Resolution No. 22-48**

#### **Resolution to Extend the Current Houston County Comprehensive Local Water Management Plan in Order to Transition to One Watershed, One Plan**

WHEREAS, Minnesota Statutes, Chapter §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan; and

WHEREAS, Houston County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of December 30, 2007 – December 31, 2022; and

WHEREAS, Houston County and Root River Soil and Water Conservation District have interest in developing a comprehensive watershed management plan, consistent with Minnesota Statutes §103B.801, for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, Houston County and Root River Soil and Water Conservation District has been heavily involved with the development of a comprehensive watershed management plan for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, the Root River comprehensive watershed management plan encompasses a majority (94.9%) of Houston County, not including a portion (5.1%) of the northeast corner of Houston County, which is encompassed by the Mississippi – Winona/La Crescent watershed; and

WHEREAS, Houston County commits to continued implementation of the current Comprehensive Local Water Management Plan for the portion of Houston County outside of the Root River watershed, until such time as the comprehensive watershed management plan is completed and adopted for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367.

NOW, THEREFORE, BE IT RESOLVED, that the Houston County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective

date of the current County Comprehensive Local Water Management Plan until December 31, 2023 in order to transition to comprehensive watershed management planning consistent with Minnesota Statutes §103B.801 for both the Root River and Mississippi – Winona/La Crescent watersheds.

File No. 6 – Commissioner Burns moved, Commissioner Severson seconded, motion unanimously carried to approve Houston County-City of Spring Grove Professional Services Inter-Agency Agreement.

#### DISCUSSION ITEMS

Commissioners discussed 2023 budget requests in detail with department heads and staff reviewing line items. Budgets discussed included the Surveyor's Office, Recorder's Office, Public Health and Human Services Department, Highway Department, and Sheriff's Office.

Commissioners discussed recent meetings they had attended including policy meetings, Public Health and Human Services meeting, EDA meeting, and Semcac meeting.

Commissioner Walter reminded the board that a township meeting would be the following night.

Commissioner Severson said the ribbon cutting for the new bridge in La Crescent extending the Wagon Wheel Trail from La Crosse, WI to La Crescent would be on Monday, September 19<sup>th</sup> at 5:00 p.m.

Commissioner Severson also gave a reminder that the bus ride with TKDA as a part of the Comprehensive Land Use planning process would take place the following week on Tuesday during the Commissioner's workgroup session.

Closing Public Comment:

None.

Commissioner Burns moved, Commissioner Severson seconded, motion unanimously carried to adjourn the meeting at 12:11 a.m. The next meeting would be a workgroup session on September 20, 2022.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: \_\_\_\_\_  
Greg Myhre, Chairperson

Attest: \_\_\_\_\_

Donna Trehus, Auditor/Treasurer

## PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: September 20, 2022

9:02 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Dewey Severson, Eric Johnson, Robert Burns, Teresa Walter, and Greg Myhre

Others Present:

Finance Director Carol Lapham, Reporter Rachel Stock, Attorney Samuel Jandt, EDA Director/Board Clerk Allison Wagner, Zoning Administrator Amelia Meiners, Environmental Services Director Martin Herrick, Financial Assistance Supervisor Karen Kohlmeyer, Accounting Supervisor Heidi Hankins, Social Services Supervisor Bethany Moen, Sheriff Mark Inglett, Chief Deputy Brian Swedberg, Engineer Brian Pogodzinski, Spring Grove City Clerk/Administrator Julie Amundson, Spring Grove City Clerk/Administrator Jana Elton, Caledonia City Clerk/Administrator Jake Dickson, Caledonia Assistant to the Clerk/Administrator Shelley Ellingson, La Crescent Community Development Director Larry Kirch, TKDA Senior Transportation Planner Samantha McKinney, TKDA Program Director Strategic & Community Partnerships Jeannine Clancy, TKDA Planner Evan Monson, John Fuchsel, Dick Walter, Steve Hartwick, Bob Schuldt, Yvonne Krogstad, Carol Hood, and Donise Becker

Board Workgroup Session

Call to order.

Sheriff Inglett, Chief Deputy Swedberg, and Attorney Jandt discussed with the Commissioners the possibility of not renewing the contact for the Sentence to Serve (STS) program the County had with the Department of Corrections. The cost to the County was around \$80,000 and the program was not currently being utilized often. Eliminating the program would also eliminate it from the 2023 budget. Attorney Jandt discussed alternative options with the Commissioners.

Commissioners briefly discussed the 2023 budget. The preliminary budget would need to be set at the next regular meeting on September 27, 2022.

At 9:51 a.m. Commissioners Severson, Johnson, Burns, and Walter joined TKDA staff, County staff, and members of the public for a County bus tour as a part of the planning process for the County's new Comprehensive Land Use Plan. The bus toured the County with each

Commissioner highlighting places and information regarding their district. Things discussed along the bus tour included the Historical Society, airport, Beaver Creek Valley State Park, areas of development, cities, industrial parks, annexed areas, Wildcat Park, Hokah Falls, the International Owl Center, various businesses, highway projects, and more.

The bus returned to the County around 2:00 p.m.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: \_\_\_\_\_  
Greg Myhre, Chairperson

Attest: \_\_\_\_\_  
Donna Trehus, Auditor/Treasurer



**HOUSTON COUNTY  
AGENDA REQUEST FORM  
September 27, 2022**

**Date Submitted: September 22, 2022,  
By: Tess Kruger, HRD/Facilities Mgr.**

**ACTION**

None

**APPOINTMENT REQUEST**

- **Craig Milkert, Collaborative Design to discuss the Space Utilization Study and proposed HCH Roof RFP (9:30 AM)**
- **Closed Session pursuant to Minn. Stat. 13D.05, subdivision 1 (d), attorney – client privilege to consider the AFSCME grievance (Jandt)**

**HR CONSENT AGENDA REQUEST**

None

<b><u>Reviewed by:</u></b>	<input checked="" type="checkbox"/>	HR Director	<input checked="" type="checkbox"/>	Sheriff	
	<input checked="" type="checkbox"/>	Finance Director	<input checked="" type="checkbox"/>	Engineer	
	<input type="checkbox"/>	IS Director	<input type="checkbox"/>	PHHS	
	<input checked="" type="checkbox"/>	County Attorney	<input type="checkbox"/>	(indicate other dept)	
	<input type="checkbox"/>	Environmental Svcs			
<b><u>Recommendation:</u></b>					
<b><u>Decision:</u></b>					

<b><u>Reviewed by:</u></b>	_____	HR Director	_____	Sheriff	_____
	_____	Finance Director	_____	Engineer	_____
	_____	IS Director	_____	PHHS	_____
	_____	County Attorney	_____	XX	_____
	_____	Environmental Svcs			<b><u>Auditor-Treasurer</u></b>

RESOLUTION NO. 22-49

**ACCOUNT POWERS GRANTED  
RUSHFORD STATE BANK**

September 27, 2022

BE IT RESOLVED, the Houston County Board of Commissioners authorizes County Auditor/Treasurer Trehus the authority to open any deposit or share accounts in the name of Houston County and further authorizes Auditor/Treasurer Trehus and Deputy Auditor-Treasurer Julie Schleich to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.

\*\*\*\*\*CERTIFICATION\*\*\*\*\*

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Donna Trehus, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 27, 2022.

WITNESS my hand and the seal of my office this 27<sup>th</sup> day of September 2022.

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Donna Trehus, Auditor-Treasurer

**HOUSTON-HOKAH-LA CRESCENT  
ROOT RIVER TRAIL EXTENSION  
MEMORANDUM OF AGREEMENT  
TO JOINTLY COOPERATE**

**This AGREEMENT** is entered into between County of Houston, City of La Crescent, City of Houston, and City of Hokah, through their respective governing bodies, hereinafter individually referred to as (“MEMBER ENTITIES”).

**WHEREAS**, MEMBER ENTITIES are political subdivisions of the State of Minnesota, as defined by Minn. Stat. §2.01 and §410.01; and

**WHEREAS**, MEMBER ENTITIES share a common interest in and have formed this AGREEMENT for the specific goal to support the planning and development of a trail system between MEMBER ENTITY communities for public use as a recreational trail for multiple users and for the benefit of the public; and

**WHEREAS**, MEMBER ENTITIES recognize there are economic and logistical advantages to cooperate in planning, seeking options for land purchases and options for easements, seeking legislative support and applying for grant funding for such trail system; and

**WHEREAS**, MEMBER ENTITIES are committed to the development of a trail system from their respective communities to common points between the MEMBER ENTITY communities; and

**WHEREAS**, pursuant to Minn. Stat. §471.59, MEMBER ENTITIES possess the statutory authority to partner as a joint-collaboration for the purpose of planning and construction of a recreational trail.

**WHEREAS**, to the full extent permitted by law, actions by the MEMBER ENTITIES, their respective officers, employees, and agents, pursuant to this AGREEMENT are intended to be and shall be construed as a “cooperative activity”. It is not the intent of the MEMBER ENTITIES that they be deemed a “single governmental unit”.

**NOW, THEREFORE**, MEMBER ENTITIES hereto agree as follows:

- 1. Term:** This AGREEMENT is effective upon signature of authorized representatives of all MEMBER ENTITIES in consideration of the benefits to their respective residents and communities; and will remain in effect until the completion of the connected trail system, unless canceled according to the provisions of this AGREEMENT or earlier terminated by law.
- 2. Withdrawal of MEMBER ENTITY:** A MEMBER ENTITY desiring to leave this joint cooperation AGREEMENT shall indicate its intent in writing to the other MEMBER ENTITIES in the form of an official board resolution of their governing body. Notice must be made at least 90 days in

advance of leaving the AGREEMENT and provided to the authorized representatives listed paragraph 8. below.

**3. General Provisions:**

- a. Compliance with Laws/Standards:** MEMBER ENTITIES agree to abide by all State of Minnesota, federal, and local laws; statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this AGREEMENT.
- b. Indemnification:** To the fullest extent permitted by law, this Agreement and the activities carried out hereunder are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purposes of liability, as set forth in Minnesota Statutes, section 471.59, subdivision 1a. The limitations of liability under Minnesota Statutes, Chapter 466 for some or all Parties may not be added together to determine the maximum liability for any Party. For purposes of liability, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Parties.
- c. Records Retention and Data Practices:** MEMBER ENTITIES agree that records created pursuant to the terms of this AGREEMENT will be retained in a manner that meets their respective governmental entity’s records retention schedules and in accordance with Minn. Stat. §138.17. MEMBER ENTITIES further agree that records prepared or maintained in furtherance of this AGREEMENT shall be subject to the Minnesota Government Data Practices Act. At the expiration of this AGREEMENT, all Committee records will be turned over to the Fiscal Agent for continued retention.
- d. Termination:** This AGREEMENT will remain in full force and effect until the completion of the trail planning and the transfer of options referenced in the recitals above to either a Joint Powers entity that may be formed for this purpose by MEMBER ENTITIES or to the Minnesota Department of Natural Resources for construction and maintenance or upon all but one MEMBER ENTITY withdrawing from this Agreement. The MEMBER ENTITIES acknowledge their respective and applicable obligations, if any, under Minn. Stat. Section §471.59, Subd. 5 and the purpose of this AGREEMENT has been completed.
- e. Amendment:** Amendment to this AGREEMENT shall be in writing, adopted by each MEMBER ENTITY in the same manner as the original AGREEMENT.

**4. Administration:**

- a. Establishment of a Committee for Development and Implementation of a Plan.** MEMBER ENTITIES agree to designate two representative Committee members, for the development of the connected trail plan.

- i. Committee members will meet monthly, or as needed to decide on the content of a Plan, serve as a liaison to their respective MEMBER ENTITIES, and act on behalf of the MEMBER ENTITIES governing boards.
  - ii. Each MEMBER ENTITY Committee representative shall have one vote on matters before the Committee.
  - iii. Committee by-laws may be adopted as an amendment to this AGREEMENT.
  - iv. Committee members will ensure that minutes of all Committee meetings are recorded and made available in a timely manner to Committee members and maintain a file of all approved minutes including corrections and changes.
  - v. Committee members will perform obligations under this AGREEMENT in a timely manner and inform each other about any delays that may occur so that information can be relayed to MEMBER ENTITIES.
  - vi. Retain records consistent with Day-to-Day Contact's records retention schedule until termination of the AGREEMENT (at that time, records will be turned over to the Fiscal Agent)
- b. **Budget.** If needed, the Committee shall adopt an annual budget to be completed by January 1<sup>st</sup> of each year.
  - c. **Submittal of a Trail Plan.** If needed, the Committee will recommend a draft plan to the MEMBER ENTITIES of this AGREEMENT.
5. **Fiscal Agent/Grant Administration:** The City of La Crescent agrees to act as the fiscal agent for the purposes of this AGREEMENT and agrees to the following:
- a. Accept all day-to-day responsibilities associated with the implementation of any future grant agreement(s) for the development a multi-use trail system;
  - b. Accept all fiscal responsibilities associated with the implementation of this AGREEMENT and for developing and being responsible for reporting requirements associated with all funds received pursuant to this Agreement;
  - c. Perform financial transactions as part of any grants and agreements and contract implementation upon plan approval by MEMBER ENTITIES;
  - d. Retain fiscal records and provide an annual fiscal report to MEMBER ENTITIES;

- e. Provide Committee members with financial records at regular intervals that describe the financial status/condition of any future grant funds and vendor payment obligations so that the Committee may perform its obligations listed herein;
  - f. Retain fiscal records consistent with the records the 3. c. above; and
  - g. Pay for all expenses and services approved by the Committee.
6. **Contract for Services:** Upon a resolution of approval of a draft trail plan by each MEMBER ENTITY governing boards, the fiscal agent shall have the power to contract for services with any unit of government, corporation, partnership, or individual necessary for the planning and development of the trail, including the acquisition of options for land purchases and property easements.
7. **Future Joint Powers Agreement:** Each MEMBER ENTITY acknowledges that a future Joint Powers Agreement may be necessary if required by the Minnesota Department of Natural Resources, in order to secure additional state funding, or to assign, transfer, or otherwise convey any options for land purchases or property easements, or as otherwise agreed between the MEMBER ENTITY. The Joint Powers Agreement will be prepared by legal counsel for the fiscal agent, subject to other MEMBER ENTITY review and approval.
8. **Authorized Representatives:** All official notifications regarding this AGREEMENT must be sent to other MEMBER ENTITIES' authorized representatives listed below:

Houston County

Title: Auditor/Treasurer  
Address: 304 S. Marshall Street, Caledonia MN 55921  
Telephone: 507-725-5803  
E-Mail: donna.trehus@co.houston.mn.us

City of La Crescent City

Title: City Administrator  
Address: 315 Main Street, La Crescent MN 55947  
Telephone: 507-895-2595  
E-Mail: bwaller@cityoflacrescent-mn.gov

City of Houston

Title: City Clerk/Administrator  
Address: PO Box 667, 105 W. Maple Street, Houston MN 55943  
Telephone: 507-896-4033  
E-Mail: mquinn@houstonmn.us

City of Hokah

Title: City Clerk

Address: PO Box 311, 211 Main Street, Suite 1, Hokah MN 55941

Telephone: 507-894-4990

E-Mail: cityclerk@acegroup.cc

The above representatives shall have the authority for acceptance on behalf of the respective the MEMBER ENTITY.

**IN TESTIMONY WHEREOF MEMBER ENTITIES** have executed this AGREEMENT by their duly authorized representatives.

*Signature Page to Follow*




HOUSTON COUNTY

\_\_\_\_\_  
Greg Myhre, County Board Chair


Date \_\_\_\_\_

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Samuel Jandt, County Attorney

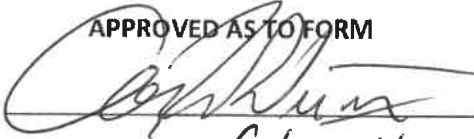
Date 9-21-22

CITY OF LA CRESCENT

  
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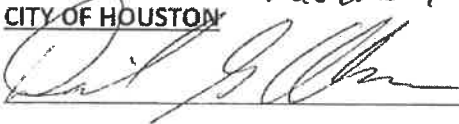
Date 9-20-22

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
City Atty  
La Crescent, MN


Date 9/21/22

CITY OF HOUSTON

  
\_\_\_\_\_

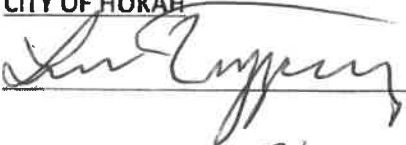
Date \_\_\_\_\_

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
City Attorney

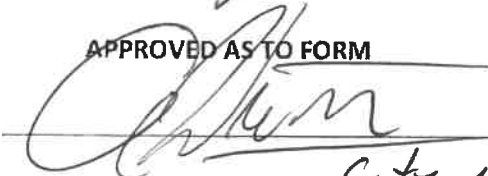
Date 9/14/22

CITY OF HOKAH

  
\_\_\_\_\_

Date 9-21-22

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
City Atty  
Hokah, MN

Date 9/21/22

**EXHIBIT A**  
**HOUSTON COUNTY RESOLUTION**

**EXHIBIT B**  
**CITY OF LA CRESCENT RESOLUTION**

**EXHIBIT B**

**RESOLUTION NO. 9-22-28**

**City of La Crescent Joint Cooperation for Recreational Trail Development**

**WHEREAS**, the City Council of the City of La Crescent is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

**WHEREAS**, the City Council of the City of La Crescent recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

**WHEREAS**, pursuant to Minn. Stat. §471.59, City of La Crescent possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities located in Houston County for the purpose of furthering the development and the completion of a recreational trail.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of La Crescent that, the City of La Crescent commits to working in joint cooperation with the City of La Crescent, the City of Houston, the City of Hokah, and Houston County to pursue the development of a trail system from these communities to common points between them, is hereby approved.

**\*\*\*\*\*CERTIFICATION\*\*\*\*\***

**STATE OF MINNESOTA**

**COUNTY OF HOUSTON**

*Christa Beethel* do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council of the City of La Crescent dated 9/12/2022

**WITNESS** my hand and the seal of my office this 20<sup>th</sup> day of September, 2022.

(SEAL)

*Christa Beethel* Deputy City Clerk  
9/20, 2022

**EXHIBIT C**  
**CITY OF HOUSTON RESOLUTION**

**RESOLUTION NO. 2022-16**

**City of Houston Joint Cooperation for Recreational Trail Development**

**WHEREAS**, the City Council of the City of Houston is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

**WHEREAS**, the City Council of the City of Houston recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

**WHEREAS**, pursuant to Minn. Stat. §471.59, City of Houston possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities located in the County of Houston for the purpose of furthering the development and the completion of a recreational trail.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Houston that, the City of Houston commits to working in joint cooperation with the City of La Crescent, the City of Houston, and the City of Hokah to pursue the development of a trail system from these communities to common points between them, is hereby approved.

**\*\*\*\*CERTIFICATION\*\*\*\***

State of Minnesota  
County of Houston

I, Michelle Quinn, Clerk/Administrator for the City of Houston, do hereby certify that the above is a true and correct copy of a resolution adopted by the City of Houston at the City Council Meeting on September 12, 2022.

WITNESS my hand and the seal of my office this 12<sup>th</sup> day of September 2022.

  
Michelle Quinn, Clerk/Administrator

**EXHIBIT D**  
**CITY OF HOKAH RESOLUTION**

**RESOLUTION 2022-04**

**CITY OF HOKAH JOINT COOPERATION FOR  
RECREATIONAL TRAIL DEVELOPMENT**

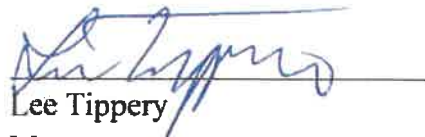
**WHEREAS**, the City Council of the City of Hokah is committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

**WHEREAS**, the City Council of the City of Hokah recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

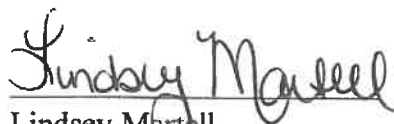
**WHEREAS**, pursuant to Minn. Stat. §471.59, City of Hokah possesses the statutory authority to be a party to an agreement to jointly collaborate with municipalities for the purpose of furthering the development and the completion of a recreational trail.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Hokah that, the City of Hokah commits to working in joint cooperation with the City of La Crescent, and the City of Houston to pursue the development of a trail system from these communities to common points between them, is hereby approved.

**PASSED, ADOPTED AND APPROVED** on the 6<sup>th</sup> Day of September, 2022.

  
\_\_\_\_\_  
Lee Tippery  
Mayor

ATTEST:

  
\_\_\_\_\_  
Lindsey Martell  
City Clerk/Treasurer



**APPENDIX A**

**RESOLUTION NO. 22-50**

**County of Houston Joint Cooperation for Recreational Trail Development**

**WHEREAS**, the Houston County Board of Commissioners are committed to supporting the planning and development of a trail system for public use as a multi-use recreational bicycling and walking facility between the cities of La Crescent, Houston, and Hokah; and

**WHEREAS**, the Houston County Board of Commissioners recognize there are practical and economic advantages to inter-governmental cooperation when planning, developing, and funding such trail system; and

**WHEREAS**, the County of Houston wishes to collaborate with municipalities located in County of Houston for the purpose of furthering the development and the completion of a recreational trail.

**NOW THEREFORE BE IT RESOLVED**, the Houston County Board of Commissioners commits to working with the City of La Crescent, the City of Houston, and the City of Hokah to pursue the development of a trail system from these communities to common points between them, is hereby approved.

**\*\*\*\*\*CERTIFICATION\*\*\*\*\***

**STATE OF MINNESOTA**

**COUNTY OF HOUSTON**

I, \_\_\_\_\_, do hereby certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners dated \_\_\_\_\_.

**WITNESS** my hand and the seal of my office this \_\_\_\_ day of September, 2022.

(SEAL)

\_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

**HOUSTON COUNTY  
AGENDA REQUEST FORM  
September 27, 2022**

**Date Submitted: 9/23/2022**

**By: Carol Lapham, Finance Director**

**CONSENT AGENDA REQUEST**

**APPOINTMENT REQUEST**

**ACTION REQUEST**

Adopt resolution setting 2023 Proposed Levy.

Adopt resolution setting 2023 Proposed Budget.

<b><u>Reviewed by:</u></b>	<input type="checkbox"/> HR Director	<input type="checkbox"/> Sheriff	
	<input checked="" type="checkbox"/> Finance Director	<input type="checkbox"/> Engineer	
	<input type="checkbox"/> IS Director	<input type="checkbox"/> PHHS	
	<input type="checkbox"/> County Attorney	<input type="checkbox"/> (indicate other dept)	
	<input type="checkbox"/> Environmental Svcs		
<b><u>Recommendation:</u></b>			
<b><u>Decision:</u></b>			

**RESOLUTION NO. 22-51**

BE IT RESOLVED, that the proposed levy after the deduction of County Program Aid (CPA), in the amount of \$            be made on all taxable property in the County of Houston for taxes payable in 2023 in the following amounts by County Fund:

County Revenue  
Road & Bridge  
Public Health & Human Services  
Bond Fund – 2017A Jail Bonds  
Bond Fund – 2020A Jail Bonds

Total

Less CPA

Total Levy

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**\*\*\*\*\*CERTIFICATION\*\*\*\*\***

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Donna I Trehus, do hereby certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at a special session dated September 27, 2022.

WITNESS my hand and the seal of my office this 27th day of September, 2022.

(SEAL)

\_\_\_\_\_  
Donna I Trehus, County Auditor/Treasurer

**RESOLUTION NO. 22-52**

BE IT RESOLVED, that the proposed levy after the deduction of County Program Aid (CPA), in the amount of \$            be made on all taxable property in the County of Houston for taxes payable in 2023 in the following amounts by County Fund:

County Revenue  
Road & Bridge  
Public Health & Human Services  
Bond Fund – 2017A Jail Bonds  
Bond Fund – 2020A Jail Bonds

Total

Less CPA

Total Levy

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**\*\*\*\*\*CERTIFICATION\*\*\*\*\***

STATE OF MINNESOTA

COUNTY OF HOUSTON

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WITNESS my hand and the seal of my office this 27th day of September, 2022.

(SEAL)

\_\_\_\_\_  
Donna I Trehus, County Auditor/Treasurer