

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: September 6, 2022

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Dewey Severson, Eric Johnson, Robert Burns, Teresa Walter and Greg Myhre

Others Present:

Auditor/Treasurer Donna Trehus, Reporter Rachel Stock, Reporter Charlene Selbee, Finance Director Carol Lapham, Board Clerk/EDA Director Allison Wagner, Human Resources Director Theresa Arrick-Kruger, County Engineer Brian Pogodzinski, Public Health and Human Services Director John Pogleasa, Deputy Auditor/Treasurer Nikki Konkell, Engineer Brian Pogodzinski, IT Director Andrew Milde, Environmental Services Director Martin Herrick, Veterans Service Officer Robert Thoen, Assessor Lucas Onstad, and U.S. Fish and Wildlife Service representative Tim Miller, James Zibrowski, Tim Runningen, Becky Runningen, and Yvonne Krogstad

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Walter, seconded by Commissioner Burns motion unanimously carried to approve the agenda.

Motion was made by Commissioner Johnson, seconded by Commissioner Severson, motion unanimously carried to approve the meeting minutes from August 23, 2022.

Public Comment:

Reporter Rachel Stock introduced herself to the County Board as the new Caledonia Argus Editor. She said reporter Craig Moorhead had retired and she would be covering future County board meetings. The Commissioners welcomed her.

APPOINTMENTS

None.

CONSENT AGENDA

Motion was made by Commissioner Severson, seconded by Commissioner Johnson, motion unanimously carried to approve the consent agenda. Approved items are listed below.

- 1) Approve amendment to the current Children's Mental Health Respite Grant agreement to extend the current grant term 6 months at 50% of current funding. This will result in a change from a State fiscal year (7/1 to 6/30) to a calendar year fiscal year (1/1-12/31).
- 2) Initiate a competitive search for a full-time Deputy Auditor/Treasurer (replaces vacancy created by employee transfer to another department).
- 3) Initiate a competitive search for a 0.5 FTE Deputy Auditor/Treasurer.
- 4) Hire Lane Kountkofsky as a Drop Site Supervisor, 67 day casual employee at an hourly rate of \$15.49, conditioned upon successful completion of a background check.
- 5) Change Amelia Meiners' job classification from Environmental Specialist, B24 to Environmental Specialist Senior, C42, Step 1, effective September 12, 2022. (Kruger)
- 6) Hire Keyloe Xiong as a probationary, full-time Network/Helpdesk Technician, C42, Step 1, effective September 7, 2022, conditioned upon successful completion of background check.
- 7) Reassign Kathlene Barnet from Deputy Auditor/Treasurer to probationary, full-time Deputy Recorder, B21, Step 3, effective November 14, 2022.
- 8) Hire Tim Klug, as a Veterans Services driver, 67 day casual employee at an hourly rate of \$14.97.

ACTION ITEMS

File No. 1 – Commissioner Walter moved, Commissioner Johnson seconded, motion unanimously carried to approve AFSCME MOA regarding 2022 step placement.

File No. 2 – Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to approve a CUP for William Gartner to have a cabin in the ag district in Winnebago Township.

File No. 3 – Commissioner Severson moved, Commissioner Burns seconded, motion unanimously carried to approve a CUP for Jordan and Rachelle Meyer to operate an agriculture oriented business in the ag district in Winnebago Township.

File No. 4 – Commissioner Johnson moved, Commissioner Myhre seconded, motion carried 4 to 1 to approve a CUP for U.S. Fish and Wildlife Service to repair a levee in a flood plain district in Hokah Township. Commissioner Walter voted no. Prior to the vote Commissioner Walter shared with the board that she had received some phone calls with concerns regarding the levee. Concerns included costs, how neighboring landowners would be affected, and how surrounding parties had been notified. Environmental Services Director Martin Herrick told the board that the levee would be paid for by farmers who had requested that the U.S. Fish and Wildlife repair the levee.

File No. 5 – Commissioner Burns moved, Commissioner Walter seconded, motion unanimously carried to approve Resolution No. 22-42 Final Acceptance for CP 2022-06 Seal coating Contract # 325 – Scott Construction Inc. for a total cost of \$373,839.95. See resolution below.

RESOLUTION NO. 22-42

**FINAL ACCEPTANCE FOR CP 2022-06 SEALCOATING
CONTRACT # 325 – SCOTT CONSTRUCTION INC.**

September 6, 2022

WHEREAS, Contract No. 325 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

File No. 6 – Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to approve Resolution No. 22-43 declaring a state of emergency for conditions resulting from a heavy rain/flooding event on August 24, 2022. See resolution below.

**Resolution Declaring a State of Emergency
Resolution # 22-43**

WHEREAS the heavy rains and flooding impacted the population of Houston County and its townships, and public utilities; and

WHEREAS the heavy rains and flooding event has caused a significant amount of damage to roadways; and

WHEREAS the Houston County Department of Emergency Management requests the Houston County Board of Commissioners to declare Houston County in a STATE OF EMERGENCY for the August 24 event of 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Houston County Board of Commissioners declares Houston County in a State of Emergency for conditions resulting from the heavy rains and flooding event of August 24, 2022.

Adopted by the Houston County Board of Commissioners this 6th day of September, 2022.

File No. 7 – Commissioner Severson moved, Commissioner Walter seconded, motion unanimously carried to approve four abatements for taxpayers that would correct errors including market value and homestead corrections. Those receiving the abatements were Mark Byrd, Kyle Buxengard, Bunge Farms LLC, and Randy and Leigh King.

DISCUSSION ITEMS

Commissioners discussed 2023 budget requests with department heads.

Commissioners discussed recent meetings they had attended including a personal meeting, State Extension meeting, and Public Health meeting.

Closing Public Comment:

James Zibrowski told the board he had concerns about getting notified regarding a CUP for U.S. Fish and Wildlife Service to repair a levee in a flood plain district in Hokah Township. He said he was notified of one of the meetings via phone the day before the meeting. He had been out of town and was not able to attend the meeting on such short notice.

Tim Miller from U.S. Fish and Wildlife Service told Commissioners research had been done before the decision was made to repair the levee.

Commissioner Johnson moved, Commissioner Severson seconded, motion unanimously carried to adjourn the meeting at 11:48 a.m. The next meeting would be a regular meeting on September 13, 2022.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Donna Trehus, Auditor/Treasurer

**HOUSTON COUNTY
AGENDA REQUEST FORM
September 13, 2022**

**Date Submitted: September 8, 2022,
By: Tess Kruger, HRD/Facilities Mgr.**

ACTION

APPOINTMENT REQUEST

**HR CONSENT AGENDA REQUEST
PHHS**

- Hire Nicole Karl, as a probationary CSE Case Aide, B22, Step 1, effective September 30, 2022 conditioned upon successful completion of background check
- Reassign Helen Olson, from a Case Aide B22 to a probationary Eligibility Worker, B24, Step 1, effective September 26, 2022
- Initiate a competitive search for a Case Aide B22 (existing position vacated by Olson)

Sheriff's Office

- Hire Luke Inglett as a probationary, full-time Sheriff's Deputy, C42, Step 4, effective October 10, 2022, conditioned upon successful completion of background check
- Hire Kendra Heim as a probationary, full-time Sheriff's Deputy, C42, Step 4, effective October 24, 2022, conditioned upon successful completion of background check

Reviewed by:	<input checked="" type="checkbox"/> HR Director	<input checked="" type="checkbox"/> Sheriff
	<input checked="" type="checkbox"/> Finance Director	<input type="checkbox"/> Engineer
	<input type="checkbox"/> IS Director	<input checked="" type="checkbox"/>
	<input type="checkbox"/> County Attorney	<input type="checkbox"/> PHHS (indicate other dept)
	<input type="checkbox"/> Environmental Svcs	<input type="checkbox"/>
Recommendation:		
Decision:		

Houston County Agenda Request Form

Date Submitted: September 7, 2022 Board Date: September 13, 2022

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2022-01 Shouldering with Bruening Rock Products, Inc. provided shoulder rock on various Houston County roads is complete and ready for final payment.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

Language for Minutes:

Commissioner _____ moved, Commissioner _____ seconded, unanimously carried to approve Resolution 22-44 Final Acceptance for CP 2022-01, Contract #322 with Bruening Rock Products, Inc., for shouldering. Total cost was \$295,353.71.

WHEREAS, Contract No. 322 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

For County Use Only			
Reviewed by:	_____ County Auditor	_____ County Attorney	_____ Zoning Administrator
	_____ Finance Director	_____ County Engineer	_____ Environmental Services
	_____ IS Director	_____ Other (indicate dept)	_____
Recommendation:			
Decision:			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all

RESOLUTION NO. 22-44

**FINAL ACCEPTANCE FOR CP 2022-01 SHOULDERING
CONTRACT # 322-BRUENING ROCK PRODUCTS**

September 13, 2022

WHEREAS, Contract No. 322 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*******CERTIFICATION*******

**STATE OF MINNESOTA
COUNTY OF HOUSTON**

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 13, 2022.

WITNESS my hand and the seal of my office this 13th day of September 2022.

Signed by _____

Houston County Auditor - Treasurer

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
322 CP 2022-01 Shouldering
Final Payment No. 2

Contractor: Bruening Rock Products Inc.
900 Montgomery St.
Decorah, IA 52172

Contract No. 322 CP 2022-01 Shouldering
Vendor Number: 5937
Up To Date: 8/12/2022
Warrant # _____ **Date** _____

Contract Amount

Original Contract	\$297,493.81
Contract Changes	\$0.00
Revised Contract	\$297,493.81

Funds Encumbered

Original	\$297,493.81
Additional	N/A
Total	\$297,493.81

Work Certified To Date

Base Bid Items	\$295,353.71
Contract Changes	\$
Material On Hand	\$0.00
Total	\$295,353.71

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$295,353.71	\$0.00	\$280,586.02	\$14,767.69	\$295,353.71
Percent: Retained: 0%			Percent Complete: 99.28%		
Amount Paid This Partial Payment				\$14,767.69	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By



County Engineer

Date 9/8/2022

Approved By Bruening Rock Products Inc.



Contractor

Date 8/24/2022

SEC-TTEAS

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9/8/2022 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$295,353.71 and agrees to the amount of \$14,767.69 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: name Bruening Rock Products, Inc By [Signature] SEC-T/EA

And _____ And _____ State of Iowa,

On This 24th Day August, 2022, Before me appeared Keith B. Bruening To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Keith B. Bruening And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the Sec/Treas and _____ of the

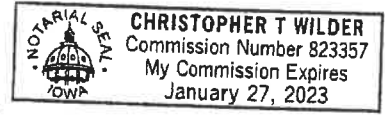
_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Sec/Treasurer and said Keith B. Bruening and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Winneshek County

Seal Expires 01-27-2023 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

**Houston County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 322 CP 2022-01 Shouldering
Contractor: Bruening Rock Products Inc.
Date Certified: 8/12/2022
Payment Number: 2

Whereas; Contract No.322 CP 2022-01 Shouldering has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Houston County Highway Department a and authorize final payment as specified herein.

State of

I, Donna Trehus, Houston County Auditor-Treasurer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At Caledonia, Minnesota

Signed By _____

(SEAL)

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	8/9/2022	\$295,353.71	\$14,767.69	\$280,586.02
2	8/12/2022	\$0.00	(\$14,767.69)	\$14,767.69

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 2022-01 Shouldering		\$295,353.71	\$0.00	\$280,586.02	\$14,767.69	\$295,353.71

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
49 CP 2022-01 Shouldering	County Levy	\$14,767.69	\$297,493.81	\$297,493.81	\$295,353.71

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2221.509 SHOULDER BASE AGGREGATE CLASS 1 (TON)	\$18.94	15,708.00	0.00	\$0.00	15,595	\$295,353.71
Base Bid Totals:						\$0.00		\$295,353.71

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 2022-01	CP 2022-01	\$0.00	\$295,353.71

Contract Change Item Status										
Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:								\$		\$

Contract Total	\$295,353.71
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Item Status by Funding Breakdown								
Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 2022-01 Shouldering	1	2221.509 SHOULDER BASE AGGREGATE CLASS 1 (TON)	\$18.94	15,708.00	0.00	\$0.00	15,595.00	\$295,353.71
Totals:						\$0.00		\$295,353.71



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-210-721-184
Submitted Date and Time:	25-Aug-2022 7:51:14 AM
Legal Name:	BRUENING ROCK PRODUCTS INC
Federal Employer ID:	42-0632195
User Who Submitted:	Bruening Rock
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1400279040
Minnesota ID:	6488964
Project Owner:	HOUSTON COUNTY D.O.T.
Project Number:	C.P. 2022-01
Project Begin Date:	19-Jul-2022
Project End Date:	02-Aug-2022
Project Location:	HOUSTON CTY
Project Amount:	\$295,353.71
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

Houston County Agenda Request Form

Date Submitted: September 7, 2022 Board Date: September 13, 2022

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # SAP 028-599-098 and SAP 028-599-100 for the Rooster Valley Bridge Replacments with Van Gundy Excavating LLP is complete and ready for final payment.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

Language for Minutes:

Commissioner _____ moved, Commissioner _____ seconded, unanimously carried to approve Resolution 22-45 Final Acceptance for SAP 028-599-098/SAP 028-599-100, Contract #318 with Van Gundy Excavating LLC, for bridge replacements. Total cost was \$301,079.00.

WHEREAS, Contract No. 318 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

For County Use Only			
<u>Reviewed by:</u>	_____ County Auditor _____ Finance Director _____ IS Director	_____ County Attorney _____ County Engineer _____ Other (indicate dept)	_____ Zoning Administrator _____ Environmental Services
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

RESOLUTION NO. 22-45

**FINAL ACCEPTANCE FOR SAP 028-599-098 and SAP 028-599-100
BRIDGE REPLACEMENTS**

CONTRACT # 318-VAN GUNDY EXCAVATING LLC

September 13, 2022

WHEREAS, Contract No. 318 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*******CERTIFICATION*******

**STATE OF MINNESOTA
COUNTY OF HOUSTON**

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 13, 2022.

WITNESS my hand and the seal of my office this 13th day of September 2022.

Signed by _____

Houston County Auditor - Treasurer

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
 Final Payment No. 3

Contractor: VanGundy Excavating LLP

 3383 State 76
 Houston, MN 55943

Contract No. 318 SAP 028-599-098 and SAP 028-599-100
Vendor Number: 5559
Up To Date: 8/10/2022
Warrant # _____ **Date** _____

Contract Amount

Original Contract	\$294,951.00
Contract Changes	\$800.00
Revised Contract	\$295,751.00

Work Certified To Date

Base Bid Items	\$300,279.00
Contract Changes	\$800.00
Material On Hand	\$0.00
Total	\$301,079.00

Funds Encumbered


Original	\$294,951.00
Additional	N/A
Total	\$294,951.00

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$301,079.00	\$0.00	\$286,025.05	\$15,053.95	\$301,079.00
Percent: Retained: 0%			Percent Complete: 101.8%		
Amount Paid This Partial Payment				\$15,053.95	

This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By VanGundy Excavating LLP



 County Engineer
 Date 9/1/2022



 Contractor
 Date

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9/26/22 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$301,079.00 and agrees to the amount of \$15,053.95 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: name By VanGundy Excavating LLP [Signature]
And _____ And _____ State of, MN

On This 26th Day August, 2022, Before me appeared Jason Van Gundy To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each by me duly sworn

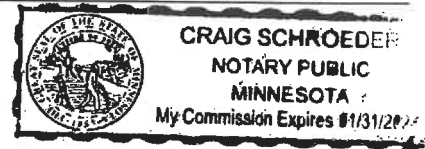
each did say that they are respectively the _____ and _____ of the _____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Houston County

Seal Expires 1-31-2026 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

**Houston County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 318 SAP 028-599-098 and SAP 028-599-100
Contractor: VanGundy Excavating LLP
Date Certified: 8/10/2022
Payment Number: 3

Whereas; Contract No.318 SAP 028-599-098 and SAP 028-599-100 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Houston County Highway Department a and authorize final payment as specified herein.

State of

I, Donna Trehus, Houston County Auditor-Treasurer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At Caledonia, Minnesota

Signed By _____

(SEAL)

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
 Final Payment No. 3

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	6/22/2022	\$186,550.00	\$9,327.50	\$177,222.50
2	7/6/2022	\$114,529.00	\$5,726.45	\$108,802.55
3	8/10/2022	\$0.00	(\$15,053.95)	\$15,053.95

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 028-598-098 Non-Participating		\$28,687.00	\$0.00	\$27,252.65	\$1,434.35	\$28,687.00
SAP 028-598-098 Participating		\$169,095.00	\$0.00	\$160,640.25	\$8,454.75	\$169,095.00
SAP 028-599-100 Non-Participating		\$18,287.00	\$0.00	\$17,372.65	\$914.35	\$18,287.00
SAP 028-599-100 Participating		\$85,010.00	\$0.00	\$80,759.50	\$4,250.50	\$85,010.00

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
5150 SAP 028-599-100 Town Bridge	Town Bridge	\$4,664.85	\$92,021.50	\$92,021.50	\$93,297.00
5151 SAP 028-599-100 Town Bridge Local Portion	Local / Township Match	\$500.00	\$10,000.00	\$10,000.00	\$10,000.00
625 SAP 028-599-098 Town Bridge	Town Bridge	\$8,228.30	\$160,513.50	\$159,713.50	\$164,566.00
626 SAP 028-599-098 Township (Local Portion)	Local / Township Match	\$500.00	\$10,000.00	\$10,000.00	\$10,000.00
627 SAP 028-599-098 Special Town Bridge	Special Town Bridge	\$1,160.80	\$23,216.00	\$23,216.00	\$23,216.00

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501 MOBILIZATION (LS)	5,000.000	0.80	0.00	\$0.00	0.80	\$4,000.00
Base Bid	2	2412.502 14X7 PRECAST CONCRETE BOX CULV END SECT (EACH)	40,000.000	2.00	0.00	\$0.00	2.00	\$80,000.00
Base Bid	3	2412.503 14X7 PRECAST CONCRETE BOX CULVERT (L F)	1,275.000	55.00	0.00	\$0.00	55.00	\$70,125.00
Base Bid	4	2451.507 COARSE AGGREGATE BEDDING (CV) (C Y)	30.000	153.00	0.00	\$0.00	251.00	\$7,530.00
Base Bid	5	2511.507 RANDOM RIPRAP CLASS IV (C Y)	40.000	153.00	0.00	\$0.00	156.00	\$6,240.00
Base Bid	6	2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.80	0.00	\$0.00	0.80	\$1,200.00

Houston County Highway Department
1124 E Washington St, Caledonia, MN 55921
SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
Final Payment No. 3

Contract Item Status

Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	7	2021.501 MOBILIZATION (LS)	5,000.000	0.20	0.00	\$0.00	0.20	\$1,000.00
Base Bid	8	2101.501 CLEARING & GRUBBING (LS)	1,000.000	1.00	0.00	\$0.00	1.00	\$1,000.00
Base Bid	9	2105.507 COMMON EXCAVATION (P) (C Y)	10.000	242.00	0.00	\$0.00	242.00	\$2,420.00
Base Bid	10	2105.507 COMMON BORROW (EV) (C Y)	12.000	322.00	0.00	\$0.00	322.00	\$3,864.00
Base Bid	11	2211.509 AGGREGATE BASE CLASS 5 (TON)	22.000	230.00	0.00	\$0.00	266.00	\$5,852.00
Base Bid	12	2211.509 AGGREGATE BASE CLASS 5Q (TON)	22.000	174.00	0.00	\$0.00	178.00	\$3,916.00
Base Bid	13	2442.501 REMOVE EXISTING BRIDGE (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
Base Bid	14	2501.502 24" CS PIPE APRON (EACH)	250.000	2.00	0.00	\$0.00	2.00	\$500.00
Base Bid	15	2501.503 24" CS PIPE CULVERT (L F)	40.000	44.00	0.00	\$0.00	44.00	\$1,760.00
Base Bid	16	2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.20	0.00	\$0.00	0.20	\$300.00
Base Bid	17	2575.501 TURF ESTABLISHMENT (LS)	1,750.000	1.00	0.00	\$0.00	1.00	\$1,750.00
Base Bid	18	2575.504 EROSION CONTROL BLANKETS CATEGORY 3N (S Y)	2.500	1,165.00	0.00	\$0.00	1,210.00	\$3,025.00
Base Bid	1	2021.501 MOBILIZATION (LS)	2,500.000	0.79	0.00	\$0.00	0.79	\$1,975.00
Base Bid	2	2412.502 14X6 PRECAST CONCRETE BOX CULV END SECT (EACH)	16,500.000	2.00	0.00	\$0.00	2.00	\$33,000.00
Base Bid	3	2412.503 14X6 PRECAST CONCRETE BOX CULVERT (L F)	1,200.000	35.00	0.00	\$0.00	35.00	\$42,000.00
Base Bid	4	2451.507 COARSE AGGREGATE BEDDING (CV) (C Y)	30.000	93.00	0.00	\$0.00	107.00	\$3,210.00
Base Bid	5	2511.507 RANDOM RIPRAP CLASS IV (C Y)	40.000	82.00	0.00	\$0.00	91.00	\$3,640.00
Base Bid	6	2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.79	0.00	\$0.00	0.79	\$1,185.00
Base Bid	7	2021.501 MOBILIZATION (LS)	2,500.000	0.21	0.00	\$0.00	0.21	\$525.00
Base Bid	8	2101.501 CLEARING & GRUBBING (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
Base Bid	9	2105.507 COMMON EXCAVATION (P) (C Y)	10.000	115.00	0.00	\$0.00	115.00	\$1,150.00
Base Bid	10	2105.507 COMMON BORROW (EV) (C Y)	12.000	278.00	0.00	\$0.00	278.00	\$3,336.00
Base Bid	11	2211.509 AGGREGATE BASE CLASS 5 (TON)	22.000	80.00	0.00	\$0.00	104.00	\$2,288.00
Base Bid	12	2211.509 AGGREGATE BASE CLASS 5Q (TON)	22.000	90.00	0.00	\$0.00	69.00	\$1,518.00

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
 Final Payment No. 3

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	13	2442.501 REMOVE EXISTING BRIDGE (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
Base Bid	14	2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.21	0.00	\$0.00	0.21	\$315.00
Base Bid	15	2573.503 SILT FENCE, TYPE MS (L F)	3.000	101.00	0.00	\$0.00	0.00	\$0.00
Base Bid	16	2575.501 TURF ESTABLISHMENT (LS)	1,500.000	1.00	0.00	\$0.00	1.00	\$1,500.00
Base Bid	17	2575.504 EROSION CONTROL BLANKETS CATEGORY 3N (S Y)	2.500	769.00	0.00	\$0.00	1,062.00	\$2,655.00
Base Bid Totals:						\$0.00		\$300,279.00

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 028-599-100	PARTICIPATING	\$0.00	\$85,010.00
SAP 028-599-100	NON-PARTICIPATING	\$0.00	\$18,287.00
SAP 028-599-098	PARTICIPATING	\$0.00	\$169,095.00
SAP 028-599-098	NON-PARTICIPATING	\$0.00	\$27,887.00

Contract Change Item Status										
Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-599-100	BK	1	18	2123.510 2.0 CU YD SHOVEL (HOUR)	200.000	4.00	0.00	\$0.00	4.00	\$800.00
Contract Change Totals:								\$0.00		\$800.00

Contract Total	\$301,079.00
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
1	Excavator hours for salvaging trees from the clearing and grubbing item and salvaging limestone blocks from old bridge removal.	\$0.00	\$800.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Houston County Highway Department
1124 E Washington St, Caledonia, MN 55921
SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
Final Payment No. 3

Contract Item Status by Funding Breakdown

Funding Cat	Line Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	7 2021.501 MOBILIZATION (LS)	5,000.000	0.20	0.00	\$0.00	0.20	\$1,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	8 2101.501 CLEARING & GRUBBING (LS)	1,000.000	1.00	0.00	\$0.00	1.00	\$1,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	9 2105.507 COMMON EXCAVATION (P) (C Y)	10.000	242.00	0.00	\$0.00	242.00	\$2,420.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	10 2105.507 COMMON BORROW (EV) (C Y)	12.000	322.00	0.00	\$0.00	322.00	\$3,864.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	11 2211.509 AGGREGATE BASE CLASS 5 (TON)	22.000	230.00	0.00	\$0.00	266.00	\$5,852.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	12 2211.509 AGGREGATE BASE CLASS 5Q (TON)	22.000	174.00	0.00	\$0.00	178.00	\$3,916.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	13 2442.501 REMOVE EXISTING BRIDGE (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	14 2501.502 24" CS PIPE APRON (EACH)	250.000	2.00	0.00	\$0.00	2.00	\$500.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	15 2501.503 24" CS PIPE CULVERT (L F)	40.000	44.00	0.00	\$0.00	44.00	\$1,760.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	16 2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.20	0.00	\$0.00	0.20	\$300.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	17 2575.501 TURF ESTABLISHMENT (LS)	1,750.000	1.00	0.00	\$0.00	1.00	\$1,750.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	18 2575.504 EROSION CONTROL BLANKETS CATEGORY 3N (S Y)	2.500	1,165.00	0.00	\$0.00	1,210.00	\$3,025.00

Houston County Highway Department
1124 E Washington St, Caledonia, MN 55921
SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
Final Payment No. 3

Contract Item Status by Funding Breakdown

Funding Cat	Line Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Non-Participating	18 2123.510 2.0 CU YD SHOVEL (HOUR)	200.000	4.00	0.00	\$0.00	4.00	\$800.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	1 2021.501 MOBILIZATION (LS)	5,000.000	0.80	0.00	\$0.00	0.80	\$4,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	2 2412.502 14X7 PRECAST CONCRETE BOX CULV END SECT (EACH)	40,000.000	2.00	0.00	\$0.00	2.00	\$80,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	3 2412.503 14X7 PRECAST CONCRETE BOX CULVERT (L F)	1,275.000	55.00	0.00	\$0.00	55.00	\$70,125.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	4 2451.507 COARSE AGGREGATE BEDDING (CV) (C Y)	30.000	153.00	0.00	\$0.00	251.00	\$7,530.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	5 2511.507 RANDOM RIPRAP CLASS IV (C Y)	40.000	153.00	0.00	\$0.00	156.00	\$6,240.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-598-098 Participating	6 2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.80	0.00	\$0.00	0.80	\$1,200.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	7 2021.501 MOBILIZATION (LS)	2,500.000	0.21	0.00	\$0.00	0.21	\$525.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	8 2101.501 CLEARING & GRUBBING (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	9 2105.507 COMMON EXCAVATION (P) (C Y)	10.000	115.00	0.00	\$0.00	115.00	\$1,150.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	10 2105.507 COMMON BORROW (EV) (C Y)	12.000	278.00	0.00	\$0.00	278.00	\$3,336.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	11 2211.509 AGGREGATE BASE CLASS 5 (TON)	22.000	80.00	0.00	\$0.00	104.00	\$2,288.00
SAP 028-598-098 and SAP 028-598-0100 /	12 2211.509 AGGREGATE BASE CLASS 5Q (TON)	22.000	90.00	0.00	\$0.00	69.00	\$1,518.00

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-098 (Bridge L4012) and SAP 028-599-100 (Bridge L4009) Rooster Valley Road
 Final Payment No. 3

Contract Item Status by Funding Breakdown

Funding Cat	Line Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-599-100 Non-Participating							
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	13 2442.501 REMOVE EXISTING BRIDGE (LS)	2,500.000	1.00	0.00	\$0.00	1.00	\$2,500.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	14 2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.21	0.00	\$0.00	0.21	\$315.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	15 2573.503 SILT FENCE, TYPE MS (L F)	3.000	101.00	0.00	\$0.00	0.00	\$0.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	16 2575.501 TURF ESTABLISHMENT (LS)	1,500.000	1.00	0.00	\$0.00	1.00	\$1,500.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Non-Participating	17 2575.504 EROSION CONTROL BLANKETS CATEGORY 3N (S Y)	2.500	769.00	0.00	\$0.00	1,062.00	\$2,655.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	1 2021.501 MOBILIZATION (LS)	2,500.000	0.79	0.00	\$0.00	0.79	\$1,975.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	2 2412.502 14X6 PRECAST CONCRETE BOX CULV END SECT (EACH)	16,500.000	2.00	0.00	\$0.00	2.00	\$33,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	3 2412.503 14X6 PRECAST CONCRETE BOX CULVERT (L F)	1,200.000	35.00	0.00	\$0.00	35.00	\$42,000.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	4 2451.507 COARSE AGGREGATE BEDDING (CV) (C Y)	30.000	93.00	0.00	\$0.00	107.00	\$3,210.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	5 2511.507 RANDOM RIPRAP CLASS IV (C Y)	40.000	82.00	0.00	\$0.00	91.00	\$3,640.00
SAP 028-598-098 and SAP 028-598-0100 / SAP 028-599-100 Participating	6 2563.601 TRAFFIC CONTROL (LS)	1,500.000	0.79	0.00	\$0.00	0.79	\$1,185.00
Totals:					\$0.00		\$301,079.00



DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-548-952-480
Submitted Date and Time:	29-Aug-2022 3:16:44 PM
Legal Name:	VANGUNDY EXCAVATING LLP
Federal Employer ID:	41-1907000
User Who Submitted:	tabrlava
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1651085312
Minnesota ID:	4230238
Project Owner:	HOUSTON COUNTY HIGHWAY DEPARTMENT
Project Number:	028-599-098 & 028-599-0100
Project Begin Date:	23-May-2022
Project End Date:	01-Jul-2022
Project Location:	ROOSTER VALLEY ROAD
Project Amount:	\$301,079.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

Houston County Agenda Request Form

Date Submitted: September 7, 2022

Board Date: September 13, 2022

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2022-05 Pavement Markings with Sir Line-A-Lot providing pavement markings on various Houston County roads is complete and ready for final payment.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

Language for Minutes:

Commissioner _____ moved, Commissioner _____ seconded, unanimously carried to approve Resolution 22-46 Final Acceptance for CP 2022-05, Contract #324 with Sir Lines-A-Lot LLC, for pavement markings. Total cost was \$106,395.59.

WHEREAS, Contract No. 324 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

For County Use Only

Reviewed by:

_____ County Auditor	_____ County Attorney	_____ Zoning Administrator
_____ Finance Director	_____ County Engineer	_____ Environmental Services
_____ IS Director	_____ Other (indicate dept)	_____

Recommendation:

Decision:

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

RESOLUTION NO. 22-46

FINAL ACCEPTANCE FOR CP 2022-05 PAVEMENT MARKINGS

CONTRACT # 324 – SIR LINES-A-LOT

September 13, 2022

WHEREAS, Contract No. 324 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*******CERTIFICATION*******

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 13, 2022.

WITNESS my hand and the seal of my office this 13th day of September 2022.

Signed by _____

Houston County Auditor - Treasurer

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
 Cp 2022-05 Pavement Markings
 Final Payment No. 2

Contractor: Sir Lines-A-Lot, LLC

 7175 Cahill Road
 Edina, MN 55439

Contract No. 324 CP 2022-05
 Pavement Markings
Vendor Number: 6301
Up To Date: 8/10/2022
Warrant # _____ **Date** _____

Contract Amount

Original Contract	\$102,655.41
Contract Changes	\$0.00
Revised Contract	\$102,655.41

Funds Encumbered

Original	\$102,655.41
Additional	N/A
Total	\$102,655.41

Work Certified To Date


Base Bid Items	\$106,395.59
Contract Changes	\$
Material On Hand	\$0.00
Total	\$106,395.59

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$106,395.59	\$0.00	\$101,075.81	\$5,319.78	\$106,395.59
Percent: Retained: 0%			Percent Complete: 103.64%		
Amount Paid This Partial Payment				\$5,319.78	


This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By Sir Lines-A-Lot, LLC



 County Engineer
 Date 9/15/2022



 Contractor Chaise VanOverbeke, President
 Date 8/29/2022

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9/8/2022 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$106,395.59 and agrees to the amount of \$5,319.78 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: name By Sir Lines-A-Lot LLC [Signature]

And _____ And _____ State of Minnesota,

On This 1st Day September, 2022, Before me appeared Chaise VanOverbeke To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Chaise VanOverbeke And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and _____ of the

Sir Lines-A-Lot LLC Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Ramsey County

Seal Expires 1/31/2027 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated _____ Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$106,395.59 and agrees to the amount of \$5,319.78 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: name By Sir Lines-A-Lot LLC

And _____ And _____ State of Minnesota,

On This 1st Day September, 2022, Before me appeared Chaise VanOverbeke To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Chaise VanOverbeke And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and _____ of the

Sir Lines-A-Lot LLC Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

_____ and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Ramsey County

Seal Expires 1/31/2027 Signature Kirianne R Davis



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

**Houston County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 324 CP 2022-05 Pavement Markings
Contractor: Sir Lines-A-Lot, LLC
Date Certified: 8/10/2022
Payment Number: 2

Whereas; Contract No.324 CP 2022-05 Pavement Markings has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Houston County Highway Department a and authorize final payment as specified herein.

State of

I, Donna Trehus, Houston County Auditor-Treasurer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At Caledonia, Minnesota

Signed By _____

(SEAL)

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 Cp 2022-05 Pavement Markings
 Final Payment No. 2

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	7/13/2022	\$106,395.59	\$5,319.78	\$101,075.81
2	8/10/2022	\$0.00	(\$5,319.78)	\$5,319.78

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 2022-05 Pavement Markings		\$106,395.59	\$0.00	\$101,075.81	\$5,319.78	\$106,395.59

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
53 CP 2022-05 County Levy	County Levy	\$5,319.78	\$102,655.41	\$102,655.41	\$106,395.59

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2582.502 PAVT MSSG (BIKE LANE ARROW) LATEX (EACH)	\$35.00	8.00	0	\$0.00	8	\$280.00
Base Bid	1	2582.502 PAVT MSSG (HELMETED BIKE SYMBOL) LATEX (EACH)	\$35.00	8.00	0	\$0.00	8	\$280.00
Base Bid	1	2582.502 PAVT MSSG (SHARED LANE SYMBOL) LATEX (EACH)	\$70.00	8.00	0	\$0.00	8	\$560.00
Base Bid	1	2582.502 PAVT MSSG (RT ARROW) PAINT (EACH)	\$55.00	3.00	0	\$0.00	3	\$165.00
Base Bid	1	2582.502 PAVT MSSG (LT ARROW) PAINT (EACH)	\$55.00	4.00	0	\$0.00	4	\$220.00
Base Bid	1	2582.502 PAVT MSSG (L T-THRU ARROW) PAINT (EACH)	\$95.00	1.00	0	\$0.00	1	\$95.00
Base Bid	1	2582.503 4" SOLID LINE YELLOW-PAINT (LIN FT)	\$0.05	241,386.00	0	\$0.00	271785	\$14,676.39
Base Bid	1	2582.503 4" BROKEN LINE YELLOW-PAINT (LIN FT)	\$0.05	76,287.00	0	\$0.00	76990	\$4,157.46
Base Bid	1	2582.503 4" DOUBLE SOLID LINE YELLOW-PAINT (LIN FT)	\$0.11	505,414.00	0	\$0.00	526205	\$56,830.14
Base Bid	1	2582.503 6" SOLID LINE WHITE-PAINT (LIN FT)	\$0.08	295,299.00	0	\$0.00	294635	\$22,392.26
Base Bid	1	2582.503 4" SOLID LINE WHITE-PAINT (LIN FT)	\$0.05	2,984.00	0	\$0.00	2984	\$161.14
Base Bid	1	2582.503 4" DOTTED LINE WHITE-PAINT (LIN FT)	\$0.20	601.00	0	\$0.00	524	\$104.80
Base Bid	1	2582.503 24" STOP LINE WHITE-PAINT (LIN FT)	\$2.60	227.00	0	\$0.00	228	\$592.80

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 Cp 2022-05 Pavement Markings
 Final Payment No. 2

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2582.518 CROSSWALK MARKING (CONTINENTAL BLOCK DESIGN) LATEX (S.F.)	\$1.35	4,446.00	0	\$0.00	4356	\$5,880.60
Base Bid Totals:						\$0.00		\$106,395.59

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 2022-05 Pavement Markings	CP 2022-05	\$0.00	\$106,395.59

Contract Change Item Status										
Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
						revised_contract_quantity				
Contract Change Totals:								\$		\$

Contract Total	\$106,395.59
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-068-576-160
Submitted Date and Time:	1-Sep-2022 2:14:29 PM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1870565376
Minnesota ID:	3509324
Project Owner:	HOUSTON COUNTY DOT
Project Number:	CP 2022-05
Project Begin Date:	06-Jun-2022
Project End Date:	09-Jun-2022
Project Location:	HOUSTON COUNTY
Project Amount:	\$106,395.59
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 22-46

FINAL ACCEPTANCE FOR CP 2022-05 PAVEMENT MARKINGS

CONTRACT # 324 – SIR LINES-A-LOT

September 13, 2022

WHEREAS, Contract No. 324 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 13, 2022.

WITNESS my hand and the seal of my office this 13th day of September 2022.

Signed by _____

Houston County Auditor - Treasurer

Houston County Agenda Request Form

Date Submitted: September 7, 2022

Board Date: September 13, 2022

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # SAP 028-599-094 for the Looney Valley Bridge Replacements with Minnowa Construction Inc is complete and ready for final payment.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

Language for Minutes:

Commissioner _____ moved, Commissioner _____ seconded, unanimously carried to approve Resolution 22-47 Final Acceptance for SAP 028-599-094, Contract #319 with Minnowa Construction Inc for a Looney Valley bridge replacement . Total cost was \$629,291.26.

WHEREAS, Contract No. 319 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

For County Use Only

Reviewed by:

_____ County Auditor

_____ County Attorney

_____ Zoning Administrator

_____ Finance Director

_____ County Engineer

_____ Environmental Services

_____ IS Director

_____ Other (indicate dept)

Recommendation:

Decision:

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

RESOLUTION NO. 22-47

**FINAL ACCEPTANCE FOR SAP 028-599-094
Bridge Replacement**

CONTRACT # 319 – MINNOWA CONSTRUCTION INC

September 13, 2022

WHEREAS, Contract No. 319 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the County of Houston and authorize final payment as specified herein.

*******CERTIFICATION*******

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Donna Trehus, County Auditor/Treasurer do certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated September 13, 2022.

WITNESS my hand and the seal of my office this 13th day of September 2022.

Signed by _____

Houston County Auditor - Treasurer

Houston County Highway Department

1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-094 (Bridge 28588) Looney Valley
 Final Payment No. 5

Contractor: Minnowa Construction Inc.

 850 Wickett Drive NW
 Harmony, MN 55939

Contract No. 319 SAP 028-599-094 Looney Valley
Vendor Number: 9652
Up To Date: 8/10/2022
Warrant # _____ **Date** _____

Contract Amount

Original Contract	\$627,763.25
Contract Changes	\$3,370.94
Revised Contract	\$631,134.19

Funds Encumbered

Original	\$627,763.25
Additional	N/A
Total	\$627,763.25

Work Certified To Date


Base Bid Items	\$622,190.15
Contract Changes	\$7,101.11
Material On Hand	\$0.00
Total	\$629,291.26

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$629,291.26	\$0.00	\$597,826.70	\$31,464.56	\$629,291.26
Percent: Retained: 0%			Percent Complete: 99.71%		
Amount Paid This Partial Payment				\$31,464.56	


This is to certify that the items of work shown in this certificate of Pay Estimate have been actually furnished for the work comprising the above-mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Approved By Minnowa Construction Inc.



 County Engineer
 Date 7/8/2022



 Contractor
 Date 8/25/2022

Certificate of Final Contract Acceptance
Final Voucher Number: number

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 9/1/2022 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$629,291.26 and agrees to the amount of \$31,464.56 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: name MINNPOWER CONSTRUCTION By [Signature]
And _____ And _____ State of _____

On This 25th Day AUGUST 2022 Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

[Signature] And _____, to me personally known, who, being each by me duly sworn

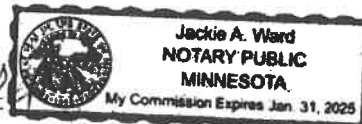
each did say that they are respectively the CONTROLLER and _____ of the

MINNPOWER Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Board of Directors and said _____ and _____ acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Sillmar County

Seal Expires 1-31-25 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

**Houston County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 319 SAP 028-599-094 Looney Valley
Contractor: Minnowa Construction Inc.
Date Certified: 8/10/2022
Payment Number: 5

Whereas; Contract No.319 SAP 028-599-094 Looney Valley has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Houston County Highway Department a and authorize final payment as specified herein.

State of

I, Donna Trehus, Houston County Auditor-Treasurer, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At Caledonia, Minnesota

Signed By _____

(SEAL)

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-094 (Bridge 28588) Looney Valley
 Final Payment No. 5

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	11/15/2021	\$239,874.83	\$11,993.74	\$227,881.09
2	12/22/2021	\$114,730.94	\$5,736.55	\$108,994.39
3	5/18/2022	\$210,961.78	\$10,548.09	\$200,413.69
4	6/7/2022	\$63,723.71	\$3,186.18	\$60,537.53
5	8/10/2022	\$0.00	(\$31,464.56)	\$31,464.56

Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SAP 028-598-098 Non-Participating	2	\$148,394.97	\$0.00	\$140,975.23	\$7,419.74	\$148,394.97
SAP 028-599-094 Participating	1	\$480,896.29	\$0.00	\$456,851.47	\$24,044.82	\$480,896.29

Accounting Number	Funding Source	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
5116 Special Town Bridge	Special Town Bridge	\$30,964.56	\$621,134.19	\$617,763.25	\$619,291.26
5117 Township (Local Portion)	Local / Township Match	\$500.00	\$10,000.00	\$10,000.00	\$10,000.00

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2021.501 MOBILIZATION (LUMP SUM)	45,100.000	0.75	0.00	\$0.00	0.75	\$33,825.00
Base Bid	1	2021.501 MOBILIZATION (LUMP SUM)	45,100.000	0.25	0.00	\$0.00	0.25	\$11,275.00
Base Bid	1	2101.501 CLEARING AND GRUBBING (LUMP SUM)	2,000.000	1.00	0.00	\$0.00	1.00	\$2,000.00
Base Bid	1	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	10.000	42.00	0.00	\$0.00	46.00	\$460.00
Base Bid	1	2104.503 REMOVE PIPE CULVERTS (LIN FT)	3.000	20.00	0.00	\$0.00	20.00	\$60.00
Base Bid	1	2104.504 REMOVE BITUMINOUS PAVEMENT (SQ YD)	5.000	1,504.00	0.00	\$0.00	1,504.00	\$7,520.00
Base Bid	1	2105.507 COMMON EXCAVATION (P) (CU YD)	8.950	1,062.00	0.00	\$0.00	1,062.00	\$9,504.90
Base Bid	1	2105.507 COMMON BORROW (LV) (CU YD)	8.950	1,656.00	0.00	\$0.00	1,648.38	\$14,753.00
Base Bid	1	2211.509 AGGREGATE BASE CLASS 5 (TON)	15.950	774.00	0.00	\$0.00	846.75	\$13,505.66
Base Bid	1	2211.509 AGGREGATE BASE CLASS 5Q (TON)	15.950	803.00	0.00	\$0.00	795.96	\$12,695.56
Base Bid	1	2221.509 SHOULDER BASE AGGREGATE CLASS 1 (TON)	22.500	73.00	0.00	\$0.00	110.26	\$2,480.85

Houston County Highway Department
1124 E Washington St, Caledonia, MN 55921
SAP 028-599-094 (Bridge 28588) Looney Valley
Final Payment No. 5

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2357.506 BITUMINOUS MATERIAL FOR TACK COAT (GALLON)	3.000	82.00	0.00	\$0.00	0.00	\$0.00
Base Bid	1	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) (TON)	140.000	282.00	0.00	\$0.00	300.00	\$42,000.00
Base Bid	1	2401.503 TYPE S (TL-4) BARRIER CONCRETE (3S52) (P) (LIN FT)	90.000	198.00	0.00	\$0.00	198.00	\$17,820.00
Base Bid	1	2401.507 STRUCTURAL CONCRETE (3B52) (P) (CU YD)	800.000	69.00	0.00	\$0.00	69.00	\$55,200.00
Base Bid	1	2401.508 REINFORCEMENT BARS (EPOXY COATED) (P) (POUND)	1.550	30,110.00	0.00	\$0.00	30,110.00	\$46,670.50
Base Bid	1	2401.601 SLOPE PREPARATION (LUMP SUM)	13,500.000	1.00	0.00	\$0.00	1.00	\$13,500.00
Base Bid	1	2401.601 STRUCTURE EXCAVATION (LUMP SUM)	15,000.000	1.00	0.00	\$0.00	1.00	\$15,000.00
Base Bid	1	2401.618 BRIDGE SLAB CONCRETE (3YHPC-M) (P) (SQ FT)	25.000	3,066.00	0.00	\$0.00	3,066.00	\$76,650.00
Base Bid	1	2402.502 FLOOR DRAIN TYPE B706 MODIFIED (EACH)	2,000.000	2.00	0.00	\$0.00	2.00	\$4,000.00
Base Bid	1	2402.502 ELASTOMERIC BEARING PAD TYPE 1 (EACH)	200.000	8.00	0.00	\$0.00	8.00	\$1,600.00
Base Bid	1	2402.508 STRUCTURAL STEEL (3306) (P) (POUND)	6.000	464.00	0.00	\$0.00	464.00	\$2,784.00
Base Bid	1	2405.503 PRESTRESSED CONCRETE BEAMS MN45 (P) (LIN FT)	280.000	392.00	0.00	\$0.00	392.00	\$109,760.00
Base Bid	1	2405.503 DIAPHRAGMS FOR TYPE 45M PRESTRESSED BEAMS (P) (LIN FT)	100.000	51.00	0.00	\$0.00	51.00	\$5,100.00
Base Bid	1	2442.501 REMOVE EXISTING BRIDGE (LUMP SUM)	1,000.000	1.00	0.00	\$0.00	1.00	\$1,000.00
Base Bid	1	2452.502 STEEL H-TEST PILE 80 FT LONG 10" (EACH)	5,000.000	2.00	0.00	\$0.00	2.00	\$10,000.00
Base Bid	1	2452.502 PILE TIP PROTECTION 10" (EACH)	166.500	12.00	0.00	\$0.00	12.00	\$1,998.00
Base Bid	1	2452.603 STEEL H-PILING 10" (LIN FT)	56.900	700.00	0.00	\$0.00	748.10	\$42,566.89
Base Bid	1	2501.502 18" GS PIPE APRON (EACH)	400.000	2.00	0.00	\$0.00	2.00	\$800.00
Base Bid	1	2501.503 18" CS PIPE CULVERT (LIN FT)	32.500	36.00	0.00	\$0.00	36.00	\$1,170.00
Base Bid	1	2502.501 DRAINAGE SYSTEM TYPE (B910) (LUMP SUM)	3,000.000	1.00	0.00	\$0.00	1.00	\$3,000.00
Base Bid	1	2511.509 GRANULAR FILTER MATERIAL (TON)	20.000	275.00	0.00	\$0.00	111.94	\$2,238.80
Base Bid	1	2511.509 RANDOM RIPRAP CLASS V (TON)	48.500	852.00	0.00	\$0.00	829.01	\$40,206.99

Contract Item Status								
Base/Alt	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid	1	2563.601 TRAFFIC CONTROL (LUMP SUM)	2,500.000	0.75	0.00	\$0.00	0.75	\$1,875.00
Base Bid	1	2563.601 TRAFFIC CONTROL (LUMP SUM)	2,500.000	0.25	0.00	\$0.00	0.25	\$625.00
Base Bid	1	2573.503 SILT FENCE, TYPE MS (LIN FT)	3.000	1,506.00	0.00	\$0.00	594.00	\$1,782.00
Base Bid	1	2573.503 FLOTATION SILT CURTAIN TYPE MOVING WATER (LIN FT)	20.000	250.00	0.00	\$0.00	245.00	\$4,900.00
Base Bid	1	2573.503 SEDIMENT CONTROL LOG TYPE WOOD FIBER (LIN FT)	6.000	40.00	0.00	\$0.00	44.00	\$264.00
Base Bid	1	2575.501 TURF ESTABLISHMENT (LUMP SUM)	3,100.000	1.00	0.00	\$0.00	1.00	\$3,100.00
Base Bid	1	2575.505 RAPID STABILIZATION METHOD 1 (ACRE)	2,800.000	0.79	0.00	\$0.00	0.00	\$0.00
Base Bid	1	2575.604 ROLLED EROSION PREVENTION CATEGORY 20 (SQ YD)	3.000	3,847.00	0.00	\$0.00	2,833.00	\$8,499.00
Base Bid Totals:						\$0.00		\$622,190.15

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 028-599-094	PARTICIPATING	\$0.00	\$483,795.18
SAP 028-599-094	NON-PARTICIPATING	\$0.00	\$138,394.97

Contract Change Item Status										
Project	CC	CC#	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-599-094	BK	1	2	2442.501 REMOVE EXISTING BRIDGE (LUMP SUM)	10,000.000	1.00	0.00	\$0.00	1.00	\$10,000.00
SAP 028-599-094	BK	2	3	3240.1 Concrete Plant Inspection (Lump Sum)	-6,629.060	1.00	0.00	\$0.00	0.44	(\$2,898.89)
Contract Change Totals:								\$0.00		\$7,101.11

Contract Total	\$629,291.26
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Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
2	As per spec 3240.1 all costs providing that inspection will be deducted from monies paid under the contract. Deducted amount is subject to change when the final inspection bill is received. Current deduction is based upon the estimate given prior to beam construction.	\$0.00	(\$2,898.89)
1	Item 2442.501 Remove existing bridge was transferred into one office with an incorrect dollar amount that was previously approved by the County	\$0.00	\$10,000.00

Board. The difference of \$10,000 was added to this back sheet item to account for the error.		
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Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Item Status by Funding Breakdown									
Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
SAP 028-598-098 Non-Participating	1	2021.501 MOBILIZATION (LUMP SUM)	45,100.000	0.25	0.00	\$0.00	0.25	\$11,275.00	
SAP 028-598-098 Non-Participating	1	2575.604 ROLLED EROSION PREVENTION CATEGORY 20 (SQ YD)	3.000	3,847.00	0.00	\$0.00	2,833.00	\$8,499.00	
SAP 028-598-098 Non-Participating	1	2575.505 RAPID STABILIZATION METHOD 1 (ACRE)	2,800.000	0.79	0.00	\$0.00	0.00	\$0.00	
SAP 028-598-098 Non-Participating	1	2575.501 TURF ESTABLISHMENT (LUMP SUM)	3,100.000	1.00	0.00	\$0.00	1.00	\$3,100.00	
SAP 028-598-098 Non-Participating	1	2573.503 SEDIMENT CONTROL LOG TYPE WOOD FIBER (LIN FT)	6.000	40.00	0.00	\$0.00	44.00	\$264.00	
SAP 028-598-098 Non-Participating	1	2573.503 FLOTATION SILT CURTAIN TYPE MOVING WATER (LIN FT)	20.000	250.00	0.00	\$0.00	245.00	\$4,900.00	
SAP 028-598-098 Non-Participating	1	2573.503 SILT FENCE, TYPE MS (LIN FT)	3.000	1,506.00	0.00	\$0.00	594.00	\$1,782.00	
SAP 028-598-098 Non-Participating	1	2563.601 TRAFFIC CONTROL (LUMP SUM)	2,500.000	0.25	0.00	\$0.00	0.25	\$625.00	
SAP 028-598-098	1	2501.503 18" CS PIPE CULVERT (LIN FT)	32.500	36.00	0.00	\$0.00	36.00	\$1,170.00	

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Non-Participating								
SAP 028-598-098 Non-Participating	1	2501.502 18" GS PIPE APRON (EACH)	400.000	2.00	0.00	\$0.00	2.00	\$800.00
SAP 028-598-098 Non-Participating	1	2442.501 REMOVE EXISTING BRIDGE (LUMP SUM)	1,000.000	1.00	0.00	\$0.00	1.00	\$1,000.00
SAP 028-598-098 Non-Participating	1	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) (TON)	140.000	282.00	0.00	\$0.00	300.00	\$42,000.00
SAP 028-598-098 Non-Participating	1	2357.506 BITUMINOUS MATERIAL FOR TACK COAT (GALLON)	3.000	82.00	0.00	\$0.00	0.00	\$0.00
SAP 028-598-098 Non-Participating	1	2221.509 SHOULDER BASE AGGREGATE CLASS 1 (TON)	22.500	73.00	0.00	\$0.00	110.26	\$2,480.85
SAP 028-598-098 Non-Participating	1	2211.509 AGGREGATE BASE CLASS 5Q (TON)	15.950	803.00	0.00	\$0.00	795.96	\$12,695.56
SAP 028-598-098 Non-Participating	1	2211.509 AGGREGATE BASE CLASS 5 (TON)	15.950	774.00	0.00	\$0.00	846.75	\$13,505.66
SAP 028-598-098 Non-Participating	1	2105.507 COMMON BORROW (LV) (CU YD)	8.950	1,656.00	0.00	\$0.00	1,648.38	\$14,753.00
SAP 028-598-098 Non-Participating	1	2105.507 COMMON EXCAVATION (P) (CU YD)	8.950	1,062.00	0.00	\$0.00	1,062.00	\$9,504.90
SAP 028-598-098 Non-Participating	1	2104.504 REMOVE BITUMINOUS PAVEMENT (SQ YD)	5.000	1,504.00	0.00	\$0.00	1,504.00	\$7,520.00
SAP 028-598-098 Non-Participating	1	2104.503 REMOVE PIPE CULVERTS (LIN FT)	3.000	20.00	0.00	\$0.00	20.00	\$60.00
SAP 028-598-098 Non-Participating	1	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH) (LIN FT)	10.000	42.00	0.00	\$0.00	46.00	\$460.00

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-598-098 Non-Participating	1	2101.501 CLEARING AND GRUBBING (LUMP SUM)	2,000.000	1.00	0.00	\$0.00	1.00	\$2,000.00
SAP 028-598-098 Non-Participating	2	2442.501 REMOVE EXISTING BRIDGE (LUMP SUM)	10,000.000	1.00	0.00	\$0.00	1.00	\$10,000.00
SAP 028-599-094 Participating	1	2511.509 RANDOM RIPRAP CLASS V (TON)	48.500	852.00	0.00	\$0.00	829.01	\$40,206.99
SAP 028-599-094 Participating	1	2511.509 GRANULAR FILTER MATERIAL (TON)	20.000	275.00	0.00	\$0.00	111.94	\$2,238.80
SAP 028-599-094 Participating	1	2502.501 DRAINAGE SYSTEM TYPE (B910) (LUMP SUM)	3,000.000	1.00	0.00	\$0.00	1.00	\$3,000.00
SAP 028-599-094 Participating	1	2452.603 STEEL H-PILING 10" (LIN FT)	56.900	700.00	0.00	\$0.00	748.10	\$42,566.89
SAP 028-599-094 Participating	1	2452.502 PILE TIP PROTECTION 10" (EACH)	166.500	12.00	0.00	\$0.00	12.00	\$1,998.00
SAP 028-599-094 Participating	1	2452.502 STEEL H-TEST PILE 80 FT LONG 10" (EACH)	5,000.000	2.00	0.00	\$0.00	2.00	\$10,000.00
SAP 028-599-094 Participating	1	2405.503 DIAPHRAGMS FOR TYPE 45M PRESTRESSED BEAMS (P) (LIN FT)	100.000	51.00	0.00	\$0.00	51.00	\$5,100.00
SAP 028-599-094 Participating	1	2405.503 PRESTRESSED CONCRETE BEAMS MN45 (P) (LIN FT)	280.000	392.00	0.00	\$0.00	392.00	\$109,760.00
SAP 028-599-094 Participating	1	2402.508 STRUCTURAL STEEL (3306) (P) (POUND)	6.000	464.00	0.00	\$0.00	464.00	\$2,784.00
SAP 028-599-094 Participating	1	2402.502 ELASTOMERIC BEARING PAD TYPE 1 (EACH)	200.000	8.00	0.00	\$0.00	8.00	\$1,600.00
SAP 028-599-094 Participating	1	2402.502 FLOOR DRAIN TYPE B706 MODIFIED (EACH)	2,000.000	2.00	0.00	\$0.00	2.00	\$4,000.00
SAP 028-599-094 Participating	1	2401.618 BRIDGE SLAB CONCRETE (3YHPC-M) (P) (SQ FT)	25.000	3,066.00	0.00	\$0.00	3,066.00	\$76,650.00
SAP 028-599-094 Participating	1	2401.601 STRUCTURE EXCAVATION (LUMP SUM)	15,000.000	1.00	0.00	\$0.00	1.00	\$15,000.00

Houston County Highway Department
 1124 E Washington St, Caledonia, MN 55921
 SAP 028-599-094 (Bridge 28588) Looney Valley
 Final Payment No. 5

Contract Item Status by Funding Breakdown

Funding Cat	Line	Item	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 028-599-094 Participating	1	2401.601 SLOPE PREPARATION (LUMP SUM)	13,500.000	1.00	0.00	\$0.00	1.00	\$13,500.00
SAP 028-599-094 Participating	1	2401.508 REINFORCEMENT BARS (EPOXY COATED) (P) (POUND)	1.550	30,110.00	0.00	\$0.00	30,110.00	\$46,670.50
SAP 028-599-094 Participating	1	2401.507 STRUCTURAL CONCRETE (3B52) (P) (CU YD)	800.000	69.00	0.00	\$0.00	69.00	\$55,200.00
SAP 028-599-094 Participating	1	2401.503 TYPE S (TL-4) BARRIER CONCRETE (3S52) (P) (LIN FT)	90.000	198.00	0.00	\$0.00	198.00	\$17,820.00
SAP 028-599-094 Participating	1	2021.501 MOBILIZATION (LUMP SUM)	45,100.000	0.75	0.00	\$0.00	0.75	\$33,825.00
SAP 028-599-094 Participating	1	2563.601 TRAFFIC CONTROL (LUMP SUM)	2,500.000	0.75	0.00	\$0.00	0.75	\$1,875.00
SAP 028-599-094 Participating	3	3240.1 Concrete Plant Inspection (Lump Sum)	-6,629.060	1.00	0.00	\$0.00	0.44	(\$2,898.89)
Totals:						\$0.00		\$629,291.26

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-730-782-112
Submitted Date and Time:	2-Sep-2022 10:19:52 AM
Legal Name:	MINNOWA CONSTRUCTION INC
Federal Employer ID:	41-1479487
User Who Submitted:	minnowa
Type of Request Submitted:	Contractor Affidavit

Project Affidavit Summary

Project Affidavit Number:	424775680
Minnesota ID:	4962954
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028-599-094
Project Begin Date:	11-Oct-2021
Project End Date:	31-May-2022
Project Location:	HOUSTON COUNTY-BR#28558-LOONEY VALLEY
Project Amount:	\$637,763.25

Subcontractor Summary

Name	ID	Affidavit Number
RUENING ROCK PRODUCTS INC	6488964	44142592
ATHY CONSTRUCTION CO	8749839	1297518592
& J REBAR INC	6563150	1063686144
ORTHERN EROSION LLC	9917969	1479446528
ARNING LITES OF MINNESOTA INC	3086922	1698074624

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding_tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-946-362-784
Submitted Date and Time:	26-Aug-2022 1:10:08 PM
Legal Name:	BRUENING ROCK PRODUCTS INC
Federal Employer ID:	42-0632195
User Who Submitted:	Bruening Rock
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	44142592
Minnesota ID:	6488964
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028 599 094
Project Begin Date:	12-May-2022
Project End Date:	16-May-2022
Project Location:	HOUSTON CTY
Project Amount:	\$14,607.32
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-738-220-448
Submitted Date and Time:	26-Aug-2022 4:11:13 PM
Legal Name:	MATHY CONSTRUCTION CO
Federal Employer ID:	39-0752519
User Who Submitted:	mathy1
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1297518592
Minnesota ID:	8749839
Project Owner:	HOUSTON COUNTY
Project Number:	028-599-094
Project Begin Date:	23-May-2022
Project End Date:	23-May-2022
Project Location:	BRIDGE 28588
Project Amount:	\$39,350.00
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-883-057-568
Submitted Date and Time:	2-Sep-2022 8:38:40 AM
Legal Name:	E & J REBAR INC
Federal Employer ID:	71-0945625
User Who Submitted:	Lizejrebar
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1063686144
Minnesota ID:	6563150
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028-599-094
Project Begin Date:	11-Apr-2022
Project End Date:	25-Apr-2022
Project Location:	HOUSTON COUNTY
Project Amount:	\$9,720.80
Subcontractors:	No Subcontractors

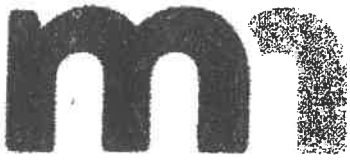
Important Messages

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DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-097-297-312
Submitted Date and Time:	29-Aug-2022 8:22:18 AM
Legal Name:	NORTHERN EROSION LLC
Federal Employer ID:	30-0549217
User Who Submitted:	andywein
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1479446528
Minnesota ID:	9917969
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028-599-094
Project Begin Date:	08-Oct-2021
Project End Date:	31-May-2022
Project Location:	HOUSTON
Project Amount:	\$21,986.90
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-103-340-960
Submitted Date and Time:	27-Jun-2022 1:53:26 PM
Legal Name:	WARNING LITES OF MINNESOTA INC
Federal Employer ID:	36-4762529
User Who Submitted:	jjjewels
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1698074624
Minnesota ID:	3086922
Project Owner:	HOUSTON COUNTY
Project Number:	SAP 028-599-004
Project Begin Date:	27-Sep-2021
Project End Date:	26-Jun-2022
Project Location:	LOONEY VALLEY
Project Amount:	\$1,900.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Fwd:

Allison Wagner <allison.wagner@cedausa.com>

Fri 9/2/2022 10:13 AM

To: Houston County BOC <BOC@co.houston.mn.us>;

📎 1 attachments (13 KB)

Resolution to Extend Comprehensive Water Plan.docx;

***** HOUSTON COUNTY SECURITY NOTICE *****

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact HelpDesk.

----- Forwarded message -----

From: Janice Messner <messnerjanice@gmail.com>

Date: Fri, Sep 2, 2022 at 10:08 AM

Subject:

To: Allison Wagner <allison.wagner@cedausa.com>

Cc: Dan Wermager <danowermager@gmail.com>

Allison,

Attached is a resolution that needs the commissioners action. We were informed by BWSR a one year extension should be requested for the Houston County Comprehensive Water Plan that was amended in 2017 to extend it through December 31, 2022 while the county transitioned to the Root River One Watershed, One Plan and the Mississippi - Winona/La Crescent One Watershed, One Plan. Though we are moving into the formal review and approval process for the WinLaC. 1W1P, it will likely be March 2023 or later before that plan is approved and available to have us locally adopt.

If you could have this put before the commissioners and forward us the approved resolution, we will get the request submitted to BWSR.

Let us know if you have any questions.

Thank you,
Janice

--
Janice Messner
Root River SWCD
Administrative Assistant
(507) 724-5261 ext. 3

--



Allison Wagner
Director of Grants
Community and Economic Development Associates

Resolution No. 22-48

Resolution to Extend the Current Houston County Comprehensive Local Water Management Plan in Order to Transition to One Watershed, One Plan

WHEREAS, Minnesota Statutes, Chapter §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan; and

WHEREAS, Houston County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of December 30, 2007 – December 31, 2022; and

WHEREAS, Houston County and Root River Soil and Water Conservation District have interest in developing a comprehensive watershed management plan, consistent with Minnesota Statutes §103B.801, for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, Houston County and Root River Soil and Water Conservation District has been heavily involved with the development of a comprehensive watershed management plan for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, the Root River comprehensive watershed management plan encompasses a majority (94.9%) of Houston County, not including a portion (5.1%) of the northeast corner of Houston County, which is encompassed by the Mississippi – Winona/La Crescent watershed; and

WHEREAS, Houston County commits to continued implementation of the current Comprehensive Local Water Management Plan for the portion of Houston County outside of the Root River watershed, until such time as the comprehensive watershed management plan is completed and adopted for the Mississippi – Winona/La Crescent watershed; and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes §103B.3367.

NOW, THEREFORE, BE IT RESOLVED, that the Houston County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2023 in order to transition to comprehensive watershed management planning consistent with Minnesota Statutes §103B.801 for both the Root River and Mississippi – Winona/La Crescent watersheds.

CERTIFICATION

State of Minnesota

Office of County Auditor

County of Houston

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Houston at a duly authorized meeting thereof held on the _____ of _____ 2022.

Donna Trehus

Houston County Auditor

HOUSTON COUNTY – CITY OF SPRING GROVE
Professional Services
Inter-Agency Agreement

THIS CONTRACT, and amendments and supplements thereto, is between the County of Houston, acting through the Houston County Sheriff, (hereinafter HCSO), and the City of Spring Grove, acting through its City Council, (hereinafter CITY).

WHEREAS, CITY and HCSO pursuant to Minn. Stat. §436.05, Contracts for Police Services, are empowered to procure and supply professional/technical services; and

WHEREAS, CITY is in need of professional licensed police services to assist with its public safety obligations and duties; and

WHEREAS, HCSO represents it has employees that are duly qualified and willing to perform the services set forth in this CONTRACT.

WHEREAS, the provision of services, the standard of performance the discipline of the deputies, and other matters incident to the performance of such services, and control of personnel so employed, shall remain in and under the control of the Houston County Sheriff. In the event of dispute between the parties, as to the extent of the duties and functions to be rendered hereunder, or the level or manner of performance of such services, the determination made by the Sheriff shall be final and conclusive as between the parties.

NOW THEREFORE, it is agreed:

I. TERM OF CONTRACT

A. Effective Date. This contract shall be effective on January 1, 2023 or upon the date the final required signature is obtained by both parties, whichever **occurs later**, and shall remain in effect through December 31, 2025, hereinafter the initial contract period, unless cancelled pursuant to the provisions set forth in clause VI. herein.

B. Renewal. This CONTRACT shall automatically renew for successive periods of one year, unless notice is provided pursuant to VI.B. below.

II. CITY and HCSO DUTIES

HCSO will provide professional services and equipment set forth in Exhibit A, Contracted Law Enforcement Services Proposal.

The Sheriff and his duly assigned deputies shall, within the CITY's corporate limits, assume all duties and exercise the police powers of CITY police officers as provided by Minnesota statutes and CITY ordinances. Such services shall encompass the duties and

functions set forth in relevant Minnesota statutes, regulations, and rules, including but not limited to Minn. Stat. §626 governing the POST Board and Minn. Rules Chapter 6700 governing the licensing, training, and standards for peace officers; CITY ordinances, and Houston County Sheriff's Office Policies.

In the event that HCSO determines that deputies assigned to patrol duty with the CITY are needed in other areas of Houston County to respond to an emergency situation, the Houston County Sheriff reserves the right to temporarily move the assigned patrol deputy from the CITY.

CITY, its officers, employees, and agents shall cooperate and assist HCSO so as to facilitate the performance of this CONTRACT. Assistance shall include CITY immediately upon request by HCSO or the Sheriff's designee, provide access to any CITY law enforcement data maintained in electronic or hard copy, created, stored, or possessed, prior to the signing of this CONTRACT.

III. CONSIDERATION AND TERMS OF PAYMENT

A. Consideration. All services performed, equipment, and supplies supplied by HCSO pursuant to this CONTRACT shall be paid by CITY as follows:

- Compensation. For CONTRACT year 2023, CITY agrees to pay HCSO; THREE HUNDRED FIVE THOUSAND NINE HUNDRED THIRTY THREE dollars (\$305,933.00) per year for 2 deputies for 70 hours of coverage per week;
- For CONTRACT year 2024 the charge for services described above will increase by 5% over the 2023 fee for services. For 2024, THREE HUNDREDD TWENTY-ONE THOUSAND TWO HUNDRED TWENTY NINE dollars and SIXTY FIVE cents (\$321,229.65) per year for 2 deputies for 70 hours of coverage per week.
- For CONTRACT year 2025 the charge for services described above will increase by 5% over the 2023 fee for services. For 2025, THREE HUNDREDD THIRTY-SEVEN THOUSAND TWO HUNDRED NINETY-ONE dollars and THIRTEEN cents (\$337,291.13) per year for 2 deputies for 70 hours of coverage per week.

B. Payments. HCSO will provide CITY a pro-rated monthly invoice by the 15th of each calendar month. All payments are due within thirty (30) days of the date of the invoice.

IV. PROSECUTORIAL AUTHORITY/RESPONSIBILITIES

This CONTRACT and exhibits attached hereto, are not intended to alter the responsibility for the prosecution of offenses that occur within the CITY's jurisdiction as provided by Minnesota law. All fine monies collected by CITY shall remain in the sole control of CITY as set forth in law.

V. AUTHORIZED REPRESENTATIVES

All official notifications, including but not limited to, cancellation of this contract must be sent to the other party's authorized representative.

A. Houston County's authorized representative for the purpose of administration of this CONTRACT is:

Name: Mark Inglett
Address: Sheriff
306 South Marshall Street
Caledonia, MN 55921
Telephone: (507) 725-3379
E-Mail: mark.inglett@co.houston.mn.us

B. CITY of Spring Grove's authorized representative for the purpose of administration of this contract is:

Name:
Address: Spring Grove, MN 55974
Telephone: (507)
E-Mail:

VI. CANCELLATION AND TERMINATION

A. Cancellation during initial CONTRACT period. This contract may be canceled by either party at any time, with cause, during the INITIAL term of CONTRACT set forth in I. A. above, upon a minimum of six (6) calendar months written notice to the other party. In the event of contract cancellation, Houston County shall be entitled to reimbursement for reasonable expenses accrued through the final day of this CONTRACT.

B. Cancellation during subsequent renewal periods. The parties may cancel this CONTRACT during a period of contract renewal upon 120 days written notice to the other party

VII. ASSIGNMENT

CITY or HCSO shall neither assign nor transfer any rights or obligations under this contract.

VIII. LIABILITY

Deputies are employees of Houston County and are not employees of CITY and at all times shall remain under the direction and supervision of Houston County Sheriff. CITY employees at all time remain under the direction and supervision of CITY. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a partnership or agency relationship.

Notwithstanding, each party shall be liable for its own acts to the extent provided by law and hereby agree to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the other party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this CONTRACT.

IX. INSURANCE REQUIREMENTS

Houston County AND CITY shall maintain General Liability, Commercial Auto, Professional liability, and Workers' Compensation coverage through the parties' respective insurance providers, the Minnesota Counties Inter-Governmental Trust (MCIT) and the League of Minnesota Cities Insurance Trust (LMCIT) as recommended by those providers. Each party agrees to immediately notify the other party should it cease to maintain the MCIT and LMCIT recommended levels of coverage.

X. GOVERNMENT DATA PRACTICES

The parties agree to comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the parties in accordance with this contract. The civil remedies of Minnesota Statute §13.08 apply to the release of the data referred to in this clause by either CITY or Houston County. Further, the parties will notify the other party within two business days of any request it receives to release data as a result of this CONTRACT.

XI. AUDITS

The books, records, documents, and accounting procedures and practices of the CITY and Houston County relevant to this CONTRACT shall be subject to examination by the other party and to the Office of the State Auditor for a minimum of six (6) years from the end of the CONTRACT.

XII. AMENDMENTS

Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract, or their successors in office.

The attached law enforcement services contractual attachment (Exhibit A) can be amended by the Houston County Sheriff and the authorized representative of the City of Spring Grove as needed. Any amendments to the law enforcement services contract shall be in writing.

XIII. JURISDICTION AND VENUE

This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this CONTRACT, or breach thereof, shall be in the state or federal court with competent jurisdiction in Houston County, Caledonia, Minnesota.

XIV. SURVIVAL OF TERMS

The following clauses survive the expiration, cancellation or termination of this contract: VIII., Liability; X., Government Data Practices Act; and XI., Audits; and XIII., Jurisdiction and Venue.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

HOUSTON COUNTY

By: (authorized signature)

Name: Greg Myhre
Title: County Board Chair
Date: XXX X , 2022

By: (authorized signature)

Name: Mark Inglett
Title: Sheriff
Date: XXXX , 2022

APPROVED:

CITY OF SPRING GROVE

By: (authorized signature)

Name: Scott Solberg
Title: Mayor of Spring Grove
Date: XXXX , 2022

By: (authorized signature)

Name: Julie Amundson
Title: City Administrator
Date: XXXX , 2022

APPROVED AS TO FORM AND EXECUTION:

By:

By:

Name: Samuel Jandt
Title: County Attorney
Date: XXXX , 2022

Name:
Title: City Attorney
Date: XXXX , 2022

EXIBIT A

Law Enforcement Services Contractual Attachment

Houston County Sheriff's Office

And

City of Spring Grove, Minnesota

The following agreement is attached to the current contract between the County of Houston, the Houston County Sheriff's Office and the City of Spring Grove.

This attachment will set forth the expectations of services to be provided not already stipulated in the contract.

- ❖ Houston County Sheriff's Office shall be referenced to as HCSO.
- ❖ City of Spring Grove shall be referenced to as SG

Contracted Law Enforcement Services

HCSO will provide general law enforcement services to the City of Spring Grove under contract on an initial three term.

Services are defined as follows:

❖ **Patrol Functions:**

HCSO to provide licensed deputies to respond to calls for service, provide regular police presence and patrol functions within the City of Spring Grove. HCSO would reserve the ability to utilize those deputies in the surrounding Sprig Grove area as needed.

❖ **Investigations:**

HCSO to provide investigative services for crimes reported either through patrol deputies or our investigations unit. It would be at the sole discretion of the Sheriff or his designee to assign investigations to the HCSO investigations unit or to a patrol deputy. Most felony level crimes would normally be assigned to our full time investigations unit.

❖ **Ordinance enforcement:**

HCSO would respond to and enforce City ordinance violations that are classified as criminal in nature. Non-criminal ordinance violations that are designated as civil in nature would be the responsibility of SG to enforce. However, HCSO deputy sheriff's will assist SG with enforcement of offenses deemed civil in nature by way of issuing a citation for civil offenses when deemed appropriate and requested by the designated SG city official.

HCSO agrees to investigate and enforce the following criminal SG City ordinances:

- Chapter 140 curfew ordinance
- Chapter 704 Public parks and recreation
 - C. 1, 7, 8, 9
- Chapter 706 Traffic Parking Regulations
- Chapter 710 Recreational Vehicles

❖ **Supervision:**

HCSO will provide supervision of the deputy positions assigned to SG. Supervision and direction would be under the direct control of the Sheriff or his/her designee. HCSO Patrol Sergeants will provide direction and supervision during nighttime hours.

❖ **Hours of Service:**

HCSO proposes to provide 70 hours a week coverage which would normally consist of 10 hours of service 7 days a week. Hours of service are open to negotiation on annual basis. However, coverage hours are to be consistent in terms of full shifts rather than split shifts.

❖ **Patrol Vehicle Equipment:**

- HCSO proposes to provide a marked patrol vehicle and all related emergency equipment for the purposes of providing law enforcement services to SG. This would include updates, repairs, and replacements of equipment when necessary.

- **Technology Equipment:** HCSO would provide:

- Computer related equipment: laptop, printer, docking station and all necessary hardware.

- Deputy issued cell phone with hotspot for laptop
- In-squad camera system.

❖ **Vehicle Maintenance and Repair:**

- HCSO to provide for fuel, maintenance, and repair of the designated patrol vehicles.

❖ **Personnel:**

- HCSO to provide for and assign: two (2) fulltime licensed deputies to fulfill contract obligations.

❖ **Personnel Benefits**

- Houston County is be responsible for workers comp insurance premiums and PERA obligations for the personnel. Houston County would be responsible for FICA, Medicare contributions as well as provide the personal health care coverage.

❖ **Training and licensing:**

- HCSO would provide mandated training to personal as well as required Minnesota POST licensing.

❖ **Office furnishings and building occupancy:**

- SG to provide for adequate and secure office space with office furniture: desk, chairs, adequate storage and adequate restroom facilities. Office space would include acceptable climate control, telephone service and high-speed internet service. SG would provide for a secure, indoor facility to park designated patrol vehicle.
- HCSO to provide relevant computer equipment for assigned deputies

❖ **Administrative:**

- HCSO will oversee all administrative duties:
 - All aspects of hiring process and assignment of employees assigned to SG (deputy(s) & support staff)
 - Deputies & Administrative Support Staff Schedule
 - Records management and mandated reporting requirements
 - Evidence custody and management
 - Citizen complaints
 - Internal investigations
 - Disciplinary actions
 - Timecards
 - ayroll

❖ **Administrative Support Staff:**

- HCSO to provide for all Administrative Support Staff.

❖ **Point of Contact:**

- HCSO will designate a point of contact deputy to work with the city administrator and council. HCSO agrees to provide for regular deputy presence at city council meetings. It is further agreed to by both parties, that calls for service will take priority to deputy presence at city council meetings.
- HCSO will provide quarterly statistical reports and an annual report for the council's information and review.

Mark Inglett
Houston County Sheriff
Date:

Julie Amundson
City Administrator
Date: