



HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5815

Commissioners:
District 1
Dewey Severson
District 2
Eric Johnson
District 3
Robert Burns
District 4
Teresa Walter
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, December 21, 2021, County Board Room 222, Historic Courthouse

AGENDA

*******The meeting will be accessible to public participants in person or via our conference call line at 312-626-6799 and entering meeting ID: 994 7297 7175 and password 368422. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

-Board Meeting December 14, 2021

PUBLIC COMMENT

APPOINTMENTS

9:05 a.m. 2021 Employee Recognition Awards

30 Year Awards

Julie M Schleich	3/1/1991
Brian L Swedberg	10/1/1991

25 Year Awards

20 Year Awards

Patrick R Burns	6/11/2001
Tracie L Erickson	11/5/2001
Nickie L Folsom	12/17/2001
Theresa S Gavin-Kubitz	4/3/2001
Randall C Hongerholt	7/9/2001
Karen L Kohlmeyer	3/26/2001

15 Year Awards

Laurie A Bigalk	8/14/2006
Jennifer L Blocker	2/8/2006
Bethany M Moen	3/14/2006
Michelle L Schulte	2/22/2006

10 Year Awards

Justin L Conway	6/27/2011
Steven T Garrett	12/5/2011
James L Houdek	1/18/2011
Kathleen A Lager	11/9/2011
Maria L Stemper	10/12/2011
Donna I Trehus	1/3/2011
Teresa A Walter	1/3/2011

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve 2022 Tobacco Licenses for the following: River Valley Convenience Store, Inc. Cennex, Houston, MN, Houston Food Market/BP, Houston, MN, and DG Retail, LLC dba Dollar General #20006.

ACTION ITEMS

- 1) Consider adopting Resolution No. 21-60 to allow the Auditor-Treasurer to apply for a VEGA-3 Grant on behalf of Money Creek Township. The VEGA 3 grant is authorized to offset 50% of the cost for optical scan equipment. The proposed cost of a new DS200 Ballot Counter is \$5,540.00. This purchase will enable the township to hold their own standalone elections going forward. Grant funds are expected to arrive in February 2022, if approved. Money Creek Township is providing a Township Resolution approving the 50% match. (Trehus)
- 2) Consider abatement approval for Sunrise Care Facility Parcel No. 26.0296.001. (Trehus, Onstad)
- 3) Consider approving Memorandum of Understanding with AFSCME regarding the 10/01/2021 union grievance. (Kruger)
- 4) Consider approving a CUP for Shawn Allen to build an accessory building in a residential district in La Crescent Township. (Meiners)
- 5) Consider approval of the elected officials 2022 salaries: County Attorney Samuel Jandt, \$120,803.90, County Sheriff Mark Inglett, \$109,750.00, Auditor/Treasurer Donna Trehus, \$89,419.00. (Walter, Kruger)
- 6) Consider for Non-Represented Employees Non-Represented Employees
 - o Consider approving placing all non-represented employees on the proposed initial placement pay grid at a step which is the next closest step that is equal to or greater than their current 2021 hourly rate equivalency with an across the board 2% COLA for year 2022. (See attached 2022 pay grid)
 - o Employees whose current pay rate is beyond the new adjusted pay grid will receive a 2% COLA adjustment of their current pay rate for year 2022.
 - o Temporary/seasonal employee wage scales for seasonal help, Veterans Service Drivers and Sheriff's Office Transport Officers pay rates will be adjusted 2% for 2022. (See attached agreement.) (Kruger)

- 7) Consider through mutual agreement with the IUOE, Local #49, that the current 2021-2023 agreement expires on 12/31/2021 and approve the proposed 2022-2024 Labor Agreement between the County of Houston and The International Union of Operating Engineers Local No 49, AFL-CIO. (Kruger)
- 8) Consider adopting 2022 Tax Levy Resolution No. 21-61. (Lapham)
- 9) Consider adopting 2022 Operating Budget Resolution No. 21-62. (Lapham)

DISCUSSION ITEMS

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS