



# HOUSTON COUNTY

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Commissioners:  
District 1  
Dewey Severson  
District 2  
Eric Johnson  
District 3  
Robert Burns  
District 4  
Teresa Walter  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, November 23, 2021, County Board Room 222, Historic Courthouse

### AGENDA

**\*\*\*\*\*The meeting will be accessible to public participants in person or via our conference call line at 312-626-6799 and entering meeting ID: 994 7297 7175 and password 368422. Public attendees are requested to mute their line until addressed.\*\*\*\*\***

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

- Board Meeting November 9, 2021
- Workgroup Session Minutes November 16, 2021

#### PUBLIC COMMENT

#### APPOINTMENTS

**9:30 a.m. Public Hearing to discuss the MS4 Permit held by the County, as a requirement by the permit. (Meiners, Pogodzinski)**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the employment status of Dylan Felten, Appraiser Trainee, from probationary to regular, effective 12/09/2021. (Kruger)
- 2) Change Kelly Petersen's job classification from Certified Minnesota Appraisers (B23, Step 3) to Certified Minnesota Appraisers Income Qualified (B24, Step 3) retroactive to 10/08/2021. (Kruger)
- 3) Accept the resignation of Mary Gulbranson, Deputy Auditor/Treasurer effective the close of the business day 12/02/2021. (We thank Ms. Gulbranson for her nearly 20 years of service to the residents of Houston County.) (Kruger)

- 4) Approve Chief Deputy Sheriff's carrying over up to 80 hours of accrued vacation from 2021 to 2022. (Kruger)
- 5) Hire William Persons as a probationary Jailer/Dispatcher B23 Step 1, effective 12/06/2021 conditioned upon successful completion of physical and psychological evaluation. (Kruger)
- 6) Authorize Houston County Board Chair and County Auditor-Treasurer to sign on behalf of Houston County, the State of Minnesota Grant Contract Agreement Snowmobile Grant-in-Aid Program FY 201 Maintenance and Grooming Grants. (Trehus)
- 7) Authorize Houston County Auditor-Treasurer to sign on behalf of Houston County, the LexisNexis VitalChek Network Inc. Payment Solutions Service Agreement with the Houston County License Center being the customer and approve Resolution No. 21-57. (Trehus)

## **ACTION ITEMS**

- 1) Consider accepting donation to the Veteran Services Office from the Brownsville VFW in the amount of \$150.00. (Thoen)
- 2) Consider approval of the Stipulated Mediated Settlement between AFSCME and Houston County regarding a labor contract grievance dated 10/01/2021. (Kruger)
- 3) Consider approving MFIP Biennial Service Agreement 2022-2023. This is a required agreement for administration of the Minnesota Family Investment Program (MFIP). (Pugleasa)
- 4) Consider approving Title IV-D cooperative agreement. This is a required agreement that addresses Human Services, County Attorney, and Sheriff's Office roles in the Child Support program. (Pugleasa)
- 5) Consider approving Natural Resources Block Grant Agreement with the Board of Water and Soil Resources for shoreland, SSTS, water plan and wetland funds. (Meiners)
- 6) Consider approving Change Order Request No. 32 for additional curb and gutter on Washington St., and additional curb and gutter near the transformer area, and reduction of concrete near the electrical transformer gas area. (Pogodzinski)
- 7) Consider approving Change Order Request No. 25 (revised) for water and electric service for the pressure washer and wash bay at the new highway facility. (The original Change Order No. 25 material prices increased prior to Board approval and the price was not locked in and guaranteed.) (Pogodzinski)
- 8) Consider approving Change Order Request No. 33 for additional insulation added to fill void space between the roof sheets and insulation as specified at the new highway facility. (Pogodzinski)

## **DISCUSSION ITEMS**

- 1) Board Updates (Board Chairman)
- 2) Commissioner Reports and Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**

## **REMINDERS**