

**HOUSTON COUNTY  
AGENDA REQUEST FORM  
September 1, 2021**

**Date Submitted: 08.27.2021**

**By: Tess Kruger, HRD/Facilities Mgr.**

**ACTION REQUEST**

- **Accept the resignation of Mark Schiltz, Jail Administrator, effective the end of work day September 17, 2021. We thank Mark for over 33 years of service to Houston County**
- **Approve immediately initiating an competitive search for a Jail Administrator**

<b><u>Reviewed by:</u></b>	<input checked="" type="checkbox"/>	HR Director	<input checked="" type="checkbox"/>	Sheriff	_____
	<input checked="" type="checkbox"/>	Finance Director	_____	Engineer	_____
	_____	IS Director	_____	PHHS	_____
	<input checked="" type="checkbox"/>	County Attorney	_____	(indicate other dept)	_____
	_____	Environmental Svcs			
<b><u>Recommendation:</u></b>					
<b><u>Decision:</u></b>					