



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

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Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Chair)
District 3
Robert Burns (Vice-Chair)
District 4
Teresa Walter
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING AGENDA

9:30, December 15, 2020, County Board Room, Historic Courthouse

*******The meeting will be accessible to public participants via our conference call line at 312-626-6799 and entering meeting ID: 9483678362 and password 733850. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- December 8 –Board Meeting and Workgroup Session

PUBLIC COMMENT

COVID-19 Update from Public Health

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements.
- 2) Approve the 2021 Ability Building Center contract for Woodland Industries support to the County Dropsite/Recycling program.
- 3) Approve a three-year extension to property lease with Keith Comstock for the Caledonia Drop Site. (Lacher)
- 4) Approve the designation of 2021 funds into the major fund categories of General Fund, Highway Fund, and Human Services and the non-major fund categories of Dept Service Fund and Capital Projects Funds.
- 5) Approve 2021 Tobacco licenses:
 - a. Houston Food Mart, Houston
 - b. River Valley Convenience Store, Houston
 - c. Dollar General, Houston
- 6) Affirm the following personnel actions:
 - a. Sheriff's Office

- i. Change the status of Brady Auger, Jailer/Dispatcher from probationary to regular effective January 8, 2021.

APPOINTMENTS

- 9:45** **2020 Employee Recognition: Congratulations and Thank you to the following employees for their steadfast service to the people of Houston County:**
- 25 Year award: Marilyn S. Moore, Sheila M. Schroeder**
 20 Year award: Susanne M. Bublitz, Ann E. Diersen, Holly J. Gleason, Heather L. Myhre, Shwn L. Peter, Luke T. Sass, Susan K. Schwebach
- 15 Year award: Duane D. Brownlee Jr, Daniel T. Coogan, Andrew J. Milde, Matthew W. Seitz**
- 10 Year award: Kelly J. Petersen**
- 10:00** **Closed Session – Closed Session pursuant to MN Stat. 13D.05, Subd. 3, (b) Attorney/Client Privilege – Mound Prairie v. Houston County et al. with Attorney Jason Kuboushek**
- 10:30 (TBD)** **Closed Session – Closed Session pursuant to MN Stat. 13D.05, Subd. 3, (b) Attorney/Client Privilege – Schutz Quarry MCIT File No. 18PC0852 with Attorney Jay Squires.**
- 11:00** **Bruce Kimmel, Municipal Advisor, Ehlers - Pre-Sale Meeting for State Aid Bonds, Series 2021A**

ACTION ITEMS

- 1) Consider approving Resolution 20-58 Providing for the Sale of \$3,090,000 General Obligation State Aid Bonds, Series 2021A. (Babinski)
- 2) Consider approving Resolution 20-62 Post Issuance Debt Compliance Policy and adopting the Post Issuance Debt Compliance Policy and Procedures. (Lapham)
- 3) Consider approving a Cooperative Agreement with the City of Caledonia to complete the water main looping project required for the new County Highway shop. (Babinski)
- 4) Consider approval of the January 1, 2021-December 31, 2023 Labor Agreement between Houston County and the International Union of Operating Engineers, Local No. 49. (Arrick-Kruger)
- 5) Consider approving 2020 departmental budget amendments and CARES Act budget amendments. (Lapham)
- 6) Consider adopting the 2021 Non-Union Wage Grid with a zero percent COLA adjustment.
- 7) Consider approving Resolution 20-59 2021 Salary for Houston County Elected Officials.
- 8) Consider approving Resolution 20-60 2021 Final Budget. (Lapham)
- 9) Consider approving Resolution 20-61 2021 Final Certified Levy. (Lapham)
- 10) Consider approving an abatement for John Fischel, Houston MN. (Cresswell)
- 11) Consider approving the Family Child Care Variance Policy. (Pugleasa)

- 12) Consider approving contract/lease agreement with Pitney Bowes for the postage machine. Trehus)
- 13) Consider approving a Minnesota Historical and Cultural Heritage Grant Agreement with the Minnesota Historical Society for rehabilitative construction of the east stairs of the historical courthouse building. (Arrick-Kruger)
- 14) Consider abolishing the office of County Administrator. (Johnson)

DISCUSSION ITEMS

- 1) Administrator Updates
 - a. Water Planning Committee membership
 - b. Extension Committee membership
 - c. 2021 Green Acres Assessment Value appeal
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT

ADJOURN