



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

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Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Chair)
District 3
Robert Burns (Vice-Chair)
District 4
Teresa Walter
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING AGENDA

9:30, September 8, 2020, County Board Room, Historic Courthouse

*******The meeting will be accessible to public participants via our conference call line at 312-626-6799 and entering meeting ID: 93478353112 and password 803441. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- August 26 - Board Meeting
- September 1 –Workgroup Session

PUBLIC COMMENT

COVID-19 Update from Public Health

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements.
- 2) Affirm the following personnel actions:
 - i. Department of Corrections
 1. Change the status of Technical Clerk Barbara Schmitz from probationary to regular at the completion of 1,040 work hours.
 - ii. Environmental Services
 1. Hire Josh Erickson as a Drop-Site Supervisor, 67-day casual/temporary employee, Drop-Site wage scale, Step 1.
 - iii. Finance Department
 1. Change the status of Account Clerk Lynn Colsch from probationary to regular at the completion of 1,040 work hours.
 - iv. Highway Department
 1. Change the status of Highway Maintenance Specialist Christopher Frank from probationary to regular effective September 16, 2020.

- v. Public Health and Human Services
 - 1. Hire Helen Olson as an Income Maintenance Case Aide, B22, Step 3, effective September 9, 2020, conditioned upon successful completion of a background check.
 - 2. Hire Kimberly Rommes as a Public Health Case Aide, B22, Step 3, effective September 22, 2020, conditioned upon successful completion of a background check.
- vi. Veterans Service
 - 1. Hire Adolphus (Brad) White as a 67-day casual/temporary employee at a wage of \$13.68/hr, conditioned upon successful completion of the VA criteria.

ACTION ITEMS

- 1) Consider approving Houston County CARES Business Relief Grant payments to businesses recommended by the EDA Committee under Round 1 rules. (Wagner)
- 2) Consider approving Houston County CARES Business Relief Grant payments to businesses recommended by the EDA Committee under Round 2 rules. (Wagner)
- 3) Consider approving a Conditional Use Permit for Joe and Laurie Boldun (Union Township) to build a cabin in an Ag District. (Lacher)
- 4) Consider approving a Conditional Use Permit for James and Audra Wieser (Caledonia Township) to build a cabin in an Ag District. (Lacher)
- 5) Consider approving a Conditional Use Permit for Eric and Amy Wink (Caledonia Township) to build a cabin in an Ag District. (Lacher)
- 6) Consider approving a motion to remove Rich Schield and Wayne Feldmeier from the Planning Commission and seek replacements for the remainder of their terms.
- 7) Consider approving a motion to implement seven banding position adjustments, with upward position adjustments pay change effective August 2, 2020 and downward position adjustments pay frozen at current rate until such time their new pay band indicates an increased adjustment. (Arrick-Kruger)
- 8) Consider approving a contract with David Drown Associates (DDA) for a compensation study. (Arrick-Kruger)
- 9) Consider approving up to \$25,000 of CARES Act funds to replace the West Entrance Door with a sliding entry door and modified drop boxes. (Arrick-Kruger)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT

ADJOURN