



Jeffrey Babinski  
County Administrator

# HOUSTON COUNTY

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Commissioners:  
District 1  
Jack Miller  
District 2  
Eric Johnson (Chair)  
District 3  
Robert Burns (Vice-Chair)  
District 4  
Teresa Walter  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING AGENDA

**9:30, July 28, 2020, County Board Room, Historic Courthouse**

**\*\*\*\*\*The meeting will be accessible to public participants via our conference call line at 312-626-6799 and entering meeting ID: 96187252502 and password 864664. Public attendees are requested to mute their line until addressed.\*\*\*\*\***

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### APPROVE AGENDA

### APPROVE PREVIOUS MINUTES

- July 14 - Board Meeting
- July 21 – Workgroup Session

### PUBLIC COMMENT

### COVID-19 Update from Public Health

### APPOINTMENT: Houston County Historical Society, Budget presentation

### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements.
- 2) Approve Application for Peddler's License for Scott Gibson operating under Scenic Concepts selling Aerial Photography services.
- 3) Affirm the following personnel actions:
  - i. Auditor/Treasurer
    1. Accept the resignation of Darlene Peter, Deputy Auditor/Treasurer – License Center, effective the end of the work day August 14, 2020 with thanks to Dar for a total of 22 years of service to the residents of Houston County.
    2. Confirm the initiation of an expedited competitive search for a Deputy Auditor/Treasurer.
  - ii. Highway Department

1. Hire Adam Heberlein as a probationary Sign Specialist, B24-2, Step 1, effective August 3, 2020, conditioned upon a successful completion of a background check.
- iii. Public Health and Human Services
  1. Assign Rebecca Larson as a probationary Eligibility Worker, B23, Step 1, effective August 3, 2020.
  2. Initiate a competitive search for a Case Aide, B22 to fill the position vacated by Rebecca Larson.
  3. Change the employment status of Lauren Arneson, Social Worker, from probationary to regular effective August 3, 2020.
- iv. Sheriff's Office
  1. Change the employment status of Christopher Frick, Patrol Sergeant, from probationary to regular effective July 10, 2020.

## **ACTION ITEMS**

- 1) Consider approving the contingent allocation of \$5,000 to the Houston County Historical Society. (Babinski)
- 2) Consider approval of an Addendum to the 2020-20201 Agreement between Houston County and CEDA for CARES Act economic assistance support. (Babinski)
- 3) Consider approval of Resolution 20-40 PH&HS TZD Grant 19-20. (Pugleasa)
- 4) Consider approval of Resolution 20-41 PH&HS TZD Grant 20-21. (Pugleasa)
- 5) Consider approval of contract with SELCO for 2021. (Babinski)
- 6) Consider acceptance of bid offer for the Construction Manager Contract and authorize the Highway Building Committee to negotiate a final contract for future board approval. (Pogadzinski)

## **DISCUSSION ITEMS**

- 1) Administrator Updates
  - a. Addition of brief regular meeting session to future workgroup session schedule
- 2) Commissioner Reports & Comments

## **CLOSING PUBLIC COMMENT**

## **ADJOURN**