

RESOLUTION NO. 20-34

**FINAL ACCEPTANCE OF CONTRACT #293
GENERATION X CONSTRUCTION LLC**

July 14, 2020

WHEREAS, Contract No. 293 has in all things been completed, and the County Board being fully advised in the premises;

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners, accepts said completed project for and on behalf of the Houston County DOT and authorize final payment.

CERTIFICATION**

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated July 14, 2020.

WITNESS my hand and the seal of my office this 14th day of July 2020.

RESOLUTION NO. 20-35

**FINAL ACCEPTANCE OF CONTRACT #293
MINNOWA CONSTRUCTION**

July 14, 2020

WHEREAS, Contract No. 293 has in all things been completed, and the County Board being fully advised in the premises;

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners, accepts said completed project for and on behalf of the Houston County DOT and authorize final payment.

CERTIFICATION**

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated July 14, 2020.

WITNESS my hand and the seal of my office this 14th day of July 2020.

RESOLUTION NO. 20-36
County Federal Project Advance
July 14, 2020

WHEREAS, the County of Houston is planning to construct SP 028-606-024 in the year 2020, which has been programmed by the ATP in the STIP or work plan for the year 2021, and

WHEREAS, said County is prepared to proceed with the construction of said project through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, repayment of the funds so advanced will be made from Federal funds no later than the year in which the ATP has programmed the project.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners, Houston County, Minnesota, that the Commissioner of Transportation be and is hereby requested to approve this advance for financing SP 028-606-024 to the County of Houston in an amount up to \$1,680,000 in accordance with Minnesota Rules Minnesota Rules 8820.1500, Subp. 9, and to authorize repayments from their state aid account or from local funds within a requested and approved repayment schedule should said project fail to receive Federal funds for any reason.

*****CERTIFICATION*****
STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, Houston County Administrator, do hereby certify that the above is a true and correct copy of a resolution adopted by the Houston County Board of Commissioners at a session dated July 13, 2020.

WITNESS my hand and the seal of my office this 14th day of July, 2020.

RESOLUTION NO. 20-37

**AUTHORIZATION TO ACCEPT CARES ACT GRANT FUNDING
FOR ELECTION SUPPORT**

July 14, 2020

WHEREAS, the Office of the Minnesota Secretary of State is currently soliciting grant applications from counties for grants pursuant to Laws 2020, Chapter 77, section 4 and the Federal CARES Act to provide for additional efforts to make the election process safe, sanitary and effective during this period of the COVID-19 Pandemic; and

WHEREAS, grants will be provided to each county pursuant to a formula set forth in Section H of the grant application provided by the Office of the Secretary of State; and

WHEREAS, the funds provided by the Office of the Secretary of State are provided for the purpose of the uses set forth in the federal CARES Act and as further restricted by Laws 2020, chapter 77, section 4, subdivision 4; and

WHEREAS, those purposes are primarily for the protection of persons involved with the election process including voters, as well as certain other purchases set forth in law; and

WHEREAS, the county will work with the municipalities within the county to determine a fair, equitable, and mutually agreeable allocation of the funds within the County and between municipalities, and if an agreement cannot be reached, the funds will be distributed pursuant to the OSS identified default allocation formula as determined by the Secretary and provided in Section E of the grant application; and

WHEREAS, the grant application is to be completed by the staff of the Auditor and other staff responsible for the administration of elections in this county; and

WHEREAS, the grant application must be completed, certified by a county official, typically the chief county election official, returned to the Office of the Secretary of State and a grant agreement executed prior to the receipt of the funds to which the county is entitled pursuant to Sections E and F of the grant application; and

WHEREAS, Laws 2020, Chapter 77, section 4 requires a 20% match for the grant, with a 25% match for electronic roster purchases; and

WHEREAS, the grant agreement will reflect the grant application for each county; and

WHEREAS, additional assistance may be forthcoming later in this election cycle from state and federal funds, particularly those funds appropriated for these purposes by the Legislature; and

WHEREAS, there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs;

THEREFORE, BE IT RESOLVED that the Houston County Board of Commissioners approves the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State; and

BE IT FURTHER RESOLVED, that the Board hereby appropriates the required match amount as indicated in the application for the purposes set forth in the grant application; and

BE IT FURTHER RESOLVED that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

BE IT FURTHER RESOLVED, that when the grant agreement is provided to the chief elections officer of the county, that person is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board; and

BE IT FINALLY RESOLVED, that the chief elections officer of the county is hereby authorized to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

CERTIFICATION**

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated July 14, 2020.

WITNESS my hand and the seal of my office this 14th day of July 2020.

RESOLUTION NO. 20-34

WHEELAGE TAX

July 9, 2020

WHEREAS, in accordance with MN Statute 163.051, The Houston County Board of Commissioners implemented a \$10 per year per vehicle wheelage tax on each qualifying motor vehicle kept in the county when not in operation and that is subject to annual registration and taxation under MN Statute 163; AND

WHEREAS, MN Statute 163 Subd 1.b.2 allows the county to increase the wheelage tax up to \$20 per year on or after January 1, 2018; AND

WHEREAS, the assessed wheelage tax may be used within the Road and Bridge Fund for “highway purposes” and the county anticipates reduction in future State Aid maintenance funds;

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners hereby authorizes and imposes a wheelage tax as provided in MN Statutes 163.051 at a rate of \$20 per year on each motor vehicle, except a vehicle exempt from the tax as defined in MN Statute 163.051 Subd 1(c), which is kept in Houston County when not in operation and which is subject to annual taxation and registration under MN Statute 163; and

BE IT FURTHER RESOLVED, that the Houston County Board of Commissioners hereby requests the wheelage tax be collected at the rate of \$20 by the state registrar of motor vehicles, as provided for in MN Statute 163.051, Subd 2; and

BE IT FURTHER RESOLVED, that the Houston County Board of Commissioners hereby directs the County Auditor/Treasurer to certify the wheelage tax rate of \$20 to the state registrar of motor vehicles before August 1, 2020, and that the tax be effective January 1, 2020.

CERTIFICATION**

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated July 14, 2020.

WITNESS my hand and the seal of my office this 14th day of July 2020.

RESOLUTION NO. 20-39

CARES Act Funding

July 14, 2020

WHEREAS, the Federal CARES Act provided funds to state and local governments to assist with costs related to COVID-19, with the County, cities and townships within the counties each receiving individual allocations from the state, and;

WHEREAS, on July 3, 2020, Houston County received \$2,262,920 from the state Coronavirus Relief Fund (CRF as federal CFDA 21.019), and;

WHEREAS, local funds from the CRF may be used for medical expenses, public health expenses, payroll expenses, compliance with public health measures, and economic support provided the expenses meet federal guidance as a necessary expenditure related to the COVID-19 public health emergency, are not accounted for in the current budget, and will be expended by December 1, 2020, and;

WHEREAS, unexpended local funds provided to the cities and townships of Houston County will be transferred to Houston County by November 15, 2020 and county funds unallocated by December 1, 2020 must be returned to the state by December 10, 2020;

THEREFORE, BE IT RESOLVED, by Houston County Board of Commissioners that the Board directs the County Administrator and Finance Committee to review the federal and state guidance and ensure Houston County and sub-recipients comply with all conditions of the CARES Act when allocating and tracking use of the CRF funds, and;

BE IT FURTHER RESOLVED, the Board directs the County Administrator and Economic Development Agency Committee to develop and implement a program to provide economic support grants to local businesses and farms and authorizes the Economic Development Agency Committee to make grant award amount recommendations to the Finance Committee for final approval, and;

BE IT FURTHER RESOLVED, the Board directs an initial allocation of \$1,130,000 for the economic support grant program and authorizes the Finance Committee to allocate additional funds for economic assistance once County-specific expenses have been fully funded, and;

BE IT FURTHER RESOLVED, the Board directs the County Administrator to coordinate with the cities and towns of Houston County to synchronize efforts of all local government use of the CARES Act funds for maximum benefit to the residents of Houston County, to include establishment of a consolidated economic support program, and;

BE IT FURTHER RESOLVED, the Board authorizes the Finance Committee to review and approve allocations of the CRF funds to cover reasonable and allowed expenses incurred by Houston County.

CERTIFICATION**

STATE OF MINNESOTA
COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated July 14, 2020.

WITNESS my hand and the seal of my office this 14th day of July, 2020.