



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

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Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Chair)
District 3
Robert Burns (Vice-Chair)
District 4
Teresa Walter
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING AGENDA

9:30, May 26, 2020, County Board Room, Historic Courthouse

*******The meeting will be accessible to public participants via our conference call line at 312-626-6799 and entering meeting ID: 98106921312 and password 762113. Public attendees are requested to mute their line until addressed.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- May 12 - Board Meeting
- May 19 - Workgroup Session

PUBLIC COMMENT

COVID-19 Update from Public Health

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements.
- 2) Approve assignment of county-issued credit cards to:
 - a. Commissioner Greg Myhre
 - b. Houston County Public Health
- 3) Approve Liquor, Wine and Beer Licenses for the following:
 - a. Liquor Licenses, Wine and Strong Beer
 - i. Ferndale Golf LLC
 - ii. Foursome Golf Group LLC dba Valley High Golf Club
 - iii. Denstad Enterprises Inc. dba Shellhorn Roadhouse
 - iv. Gasthaus LLC dba Little Miami
 - v. City of La Crescent dba Pine Creek Golf Course (Wine and Strong Beer)
 - b. On Sale Beer Licenses
 - i. City of La Crescent dba Pine Creek Golf Course
 - ii. Lawrence Lake Marina LLC dba Lawrence Lake Marina

- iii. Gopher State Sportsmans Club
 - iv. La Crescent Snowmobile Club
 - c. Off Sale Beer Licenses
 - i. City of La Crescent dba Pine Creek Golf Course
 - ii. Lawrence Lake Marina dba Lawrence Lake Marina
 - iii. La Crescent Snowmobile Club
 - iv. Houston Food Mart
 - d. Club Liquor License
 - i. MaCal Grove Country Club Inc.
- 4) Approve the Wildcat Park Management Agreement for 2020 season.
- 5) Affirm the following personnel actions:
 - i. Assessor's Office
 - 1. Confirm the change of employment status of David Feuerhelm, Appraiser Trainee from probationary to regular effective May 25, 2020.
 - 2. Confirm the change of employment status of Joseph Olson, Appraiser Trainee from probationary to regular effective May 25, 2020.
 - ii. Corrections
 - 1. Approve the temporary change of FTE for Barbara Schmitz, Technical Clerk I, from .8 FTE to 1.0 FTE effective June 2, 2020 until the return to work of the office's 0.7 FTE Technical Clerk I.
 - iii. Public Health & Human Services
 - 1. Extend the probationary period of Karlee Moulton, probationary Social Worker from 6 months ending June 1, 2020 to November 1, 2020. (This is not a reflection on the employee, but due to disruption in DHS Core and County training schedules due to the COVID-19 health emergency preventing the department and employee from completing requisite training. Plans for completing the training are in place.)

ACTION ITEMS

- 1) Consider approval of the assignment and search for a casual/temporary (67 day) employee, A11 to augment Facility Maintenance staff for additional sanitation efforts due to the COVID-19 health emergency. (Arrick-Kruger)
- 2) Consider approval of the assignment and search for a casual/temporary (67 day) employee, A11 to augment the License Center for additional support to Driver License Services due to the COVID-19 health emergency. (Arrick-Kruger)
- 3) Consider approval of Property Tax abatements for taxes payable in 2020. (Cresswell)
- 4) Consider approval of Resolution 20-29 CARES Act Grant Agreement-Airport. (Pogodzinski)
- 5) Consider acceptance of low bid for project CP 2020-05, Pavement Marking. (Pogodzinski)
- 6) Consider approval of charging affected property owners for Chloride treatment along gravel County Highway roads. (Pogodzinski)
- 7) Consider approval and release of a Request for Proposal to hire a Construction Manager to oversee final design and construction of a Highway Department facility and site modifications. (Pogodzinski)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT
ADJOURN