



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5827

Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Chair)
District 3
Robert Burns (Vice-Chair)
District 4
Teresa Walter
District 5
Vacant

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING AGENDA

9:30, March 24, 2020, County Board Room, Historic Courthouse

*******The Board Room will be open to public participants who wish to address the board, subject to seating limitations to fulfill social distance requirements. All other my listen to the board meeting via our open conference call line at 507-725-5991. Public attendees are requested to mute their line.*******

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- March 10 - Board Meeting
- March 17 – Workgroup Session

PUBLIC COMMENT

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements.
- 2) Approve budgeted purchase of 2,800 tons of salt through the Cooperative Purchasing Venture.
- 3) Approve low quote for Wildcat Park portable bathrooms from A1 Precision Plumbing in the amount of \$521.02 per month (includes sales tax) for budgeted annual contract.
- 4) Accept two donations to the K9 program in the amount of \$200 with thanks to Caledonia Haulers and a private donor for supporting the program.
- 5) Affirm the following personnel actions:
 - i. Environmental Services
 1. Rehire Ron Osborne as a Drop-Site Supervisor, casual employee, Drop-Site wage scale, Step 5, effective March 25, 2020.
 - ii. Public Health and Human Services
 1. Hire Rebecca Larson, as a probationary Case Aide, B22, Step 1, effective April 27, 2020, conditioned upon successful completion of background check.

2. Reassign Susan Tostenson to the position of probationary Accounting Clerk, B23, Step 1, effective April 27, 2020.
3. Approve a search for a Public Health Case Aide, B22 (position vacated by Susan Tostenson for reassignment to Accounting Clerk position)

ACTION ITEMS

- 1) Consider approval of Resolution 20-20, Peacetime Emergency Declaration in response to COVID-19 pandemic. (Babinski)
- 2) Consider approval of 120 Hour Voluntary Furlough Extension. (Arrick-Kruger)
- 3) Consider approval of Policy on Advancement of Paid Leave during a Declared Public Health Emergency. (Arrick-Kruger)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS