



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

304 South Marshall Street
Caledonia, MN 55921
TEL (507) 725-5827

Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Vice Chair)
District 3
Robert Burns
District 4
Teresa Walter (Chair)
District 5
Fred Arnold

HOUSTON COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING AGENDA

9:30, October 22, 2019, County Board Room, Historic Courthouse

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES (8 Oct Board Meeting, 15 Oct Workgroup Session)

PUBLIC COMMENT

9:30 Appointment: Sheriff Rodney Bartsh and Detective Nate Barker, Wabasha Sheriff's Department – Fraud Protection Program update

9:45 Appointment: Aaron Lacher, Comprehensive Land Use Plan Survey Announcement

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements
- 2) Affirm the following personnel actions:
 - i. Environmental Services
 1. Hire Sharon Lewis as Drop Site Supervisor, 67-day employee, Step 1, Drop Site Supervisor wage scale.
 - ii. Public Health and Human Services
 1. Accept the retirement of Loretta Lillegraven, Public Health Fiscal Officer, C-41, effective the end of January 17, 2020 with thanks for her 23 years of service to the residents of Houston County.
 2. Initiate a competitive search for a 1.0 FTE Account Clerk, B-23 as replacement for the C-41 position occupied by Ms. Lillegraven as a result of the integration of Public Health and Human Services.
 3. Approve the lateral reassignment of Andrea Onstad from Adult Services agency social worker to Home and Community Services agency social worker.
 4. Initiate a competitive search for a 1.0 FTE Adult Services agency social worker for the position vacated by Ms. Onstad.

iii. Sheriff's Office

1. Change the employment status of Amy Gehrke, Jailer/Dispatcher (Detention Deputy), from probationary to regular, effective November 14, 2019.
2. Reinstate Tyler Fabian as probationary Jailer/Dispatcher (Detention Deputy) at Step 5, effective October 23, 2019.

ACTION ITEMS

- 1) Consider approving the snow/ice removal contract with WS Trucking & Construction, LLC (Oct 23, 2019 – June 30, 2021). (Kruger)
- 2) Consider revoking the snow/ice removal contract with Steele Construction (Dec 5, 2017 – Dec 5, 2020). (Kruger)
- 3) Consider approving the addition of a 1.0 FTE Tech Clerk 1, B21 Assessment Technician to the Assessor's Office. (Babinski)
- 4) Consider approval of Northern Natural Gas's application for exemption under the Wetland Conservation Act and approval of the Technical Evaluation Panel's Findings and Recommendations (Lacher)
- 5) Consider approval of Resolution 19-37, Certificate of Final Acceptance, Project CP 2019-02 with Fahrner Asphalt Sealers for pavement marking (Pogodzinski)
- 6) Consider approval of Resolution 19-38, Certificate of Final Acceptance, Project CP 2019-05B with Bruening Rock Products for maintenance rock (Pogodzinski)
- 7) Consider approval of Resolution 19-39, Certificate of Final Acceptance, Project CP 2019-06 with Fahrner Asphalt Sealers for crack filling (Pogodzinski)
- 8) Consider approval of Resolution 19-40, Certificate of Final Acceptance, Project CP 2019-07 with Fahrner Asphalt Sealers for seal coating (Pogodzinski)
- 9) Consider reappointment of Paul Fruechte to a 3-year term on the Crooked Creek Watershed Board (Babinski)
- 10) Consider amending Resolution 19-36 Authorization to Sell Land Parcel #21.1152.002 Through Sealed Bid Auction. (Babinski)
- 11) Consider authorizing up to \$4500 for legal representation from Attorney Squires (Rupp, Anderson, Squires & Waldspurger, PA) to augment Zoning staff for the Board of Adjustment re-hearing of the Schutz Quarry. (Lacher)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS

- | | |
|--------------|---|
| 22 October: | Regular Board Meeting
(Finance Standing Committee) |
| 28 October: | AMC District 9 Fall Meeting (Dodge County) |
| 29 October: | No Meeting |
| 5 November: | Workgroup Session – Strategic Planning Session |
| 12 November: | Regular Board Meeting |

(Land Use/Public Works and Public Health and Human Services Standing Committees)

19 November: Workgroup Session

26 November: Regular Board Meeting
(Finance Standing Committee)

28/29 November: Thanksgiving Holiday

2 December: Truth in Taxation (6:00pm)

3 December: Board Meeting
(Land Use/Public Works and Public Health and Human Services Standing Committees)

9-11 December: AMC Annual Conference

17 December: Board Meeting
(Finance Standing Committee)

25/25 December: Christmas Holiday

**HOUSTON COUNTY
AGENDA REQUEST FORM
October 22, 2019**

Date Submitted: 10.16.19

By: Tess Kruger, HRD/Facilities Mgr.

ACTION REQUESTED:

Facilities/Grounds

- Consider approving the snow/ice removal contract with WS Trucking &Construction, LLC. (October 23, 2019 – June 30, 2021) See attached
- Revoke the snow/ice removal contract with Steele Construction (12/05/2017- 12/05/2020)

CONSENT (HR requests)

Environmental Services

- Hire Sharon Lewis as a Drop Site Supervisor, 67 day employee, at step 1 of the Drop Site Supervisor wage scale.

Public Health & Human Services

- Accept the retirement notice of Loretta Lillegraven, Public Health Fiscal Officer, C-41, effective the end of the work day Friday January 17, 2020. We thank Loretta for the more than 23 years of service she has provided the residents of Houston County.
- Initiate a competitive search for a 1.0 FTE Account Clerk, B-23 (replacement for the C-41 position occupied by Ms. Lillegraven as a result of the integration of PH and HS.)
- Information item – Andrea Onstad, currently a Adult Services agency social worker, is the successful candidate for the Home and Community Services SW. This is a lateral reassignment for Ms. Onstad.
- Initiate a competitive search for a 1.0 FTE Adult Services agency social worker.

Sheriff's Office

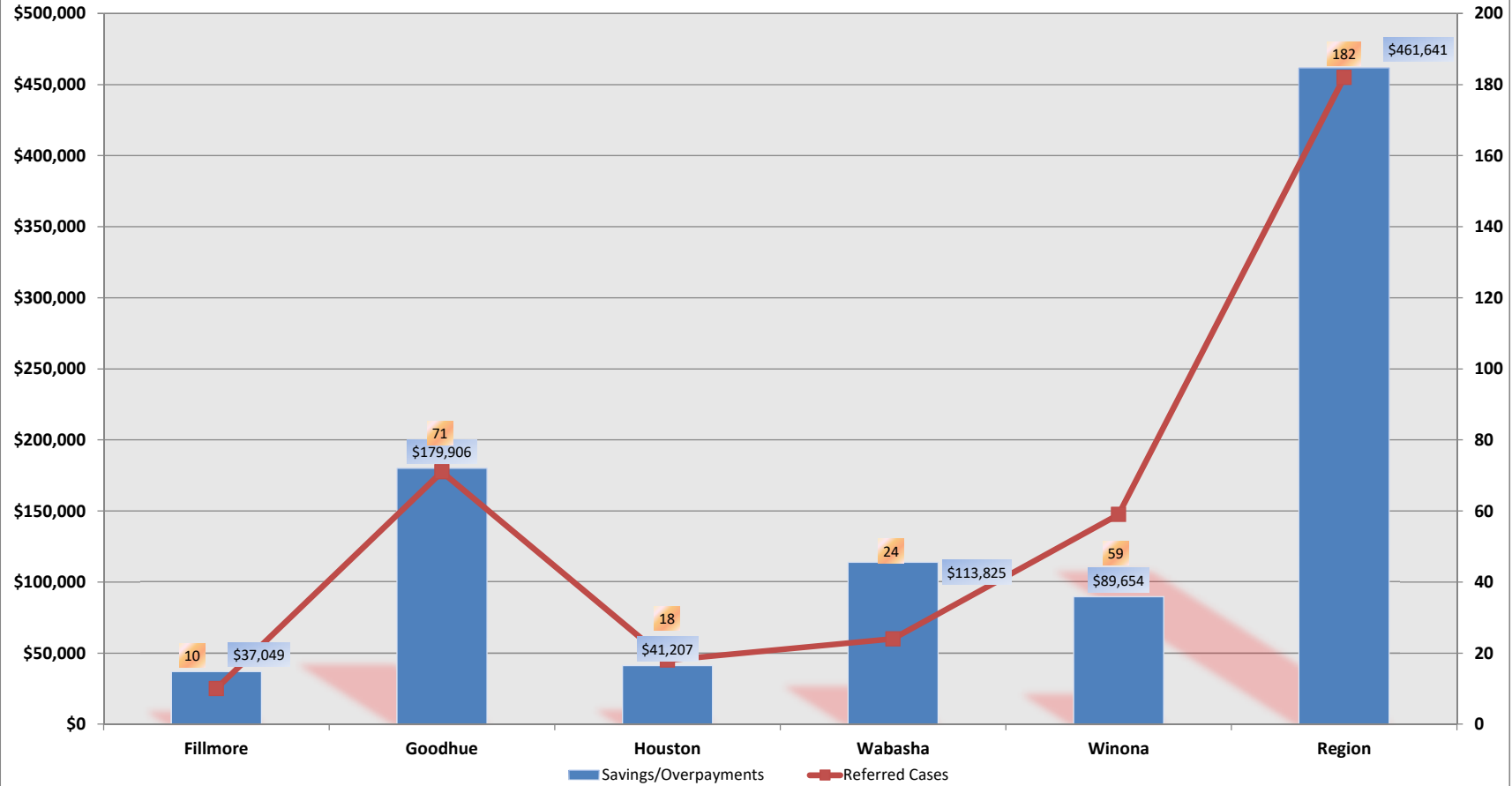
- Change the employment status of Amy Gehrke, Jailer/Dispatcher (Detention Deputy), from probationary to regular effective 11/14/19
Reinstate Tyler Fabian as a probationary Jailer/Dispatcher (Detention Deputy) at Step 5, effective 10/23/19.

<u>Reviewed by:</u>	<input checked="" type="checkbox"/>	County Administrator	<input type="checkbox"/>	County Attorney	<input type="checkbox"/>	Zoning Administrator
	<input checked="" type="checkbox"/>	Finance Director	<input type="checkbox"/>	County Engineer	<input checked="" type="checkbox"/>	Environmental Services
	<input type="checkbox"/>	IS Director	<input type="checkbox"/>	Other (indicate dept)	<input type="checkbox"/>	Assessor
					<input type="checkbox"/>	Sheriff
					<input type="checkbox"/>	PHHS Dir.
<u>Recommendation:</u>						
<u>Decision:</u>						

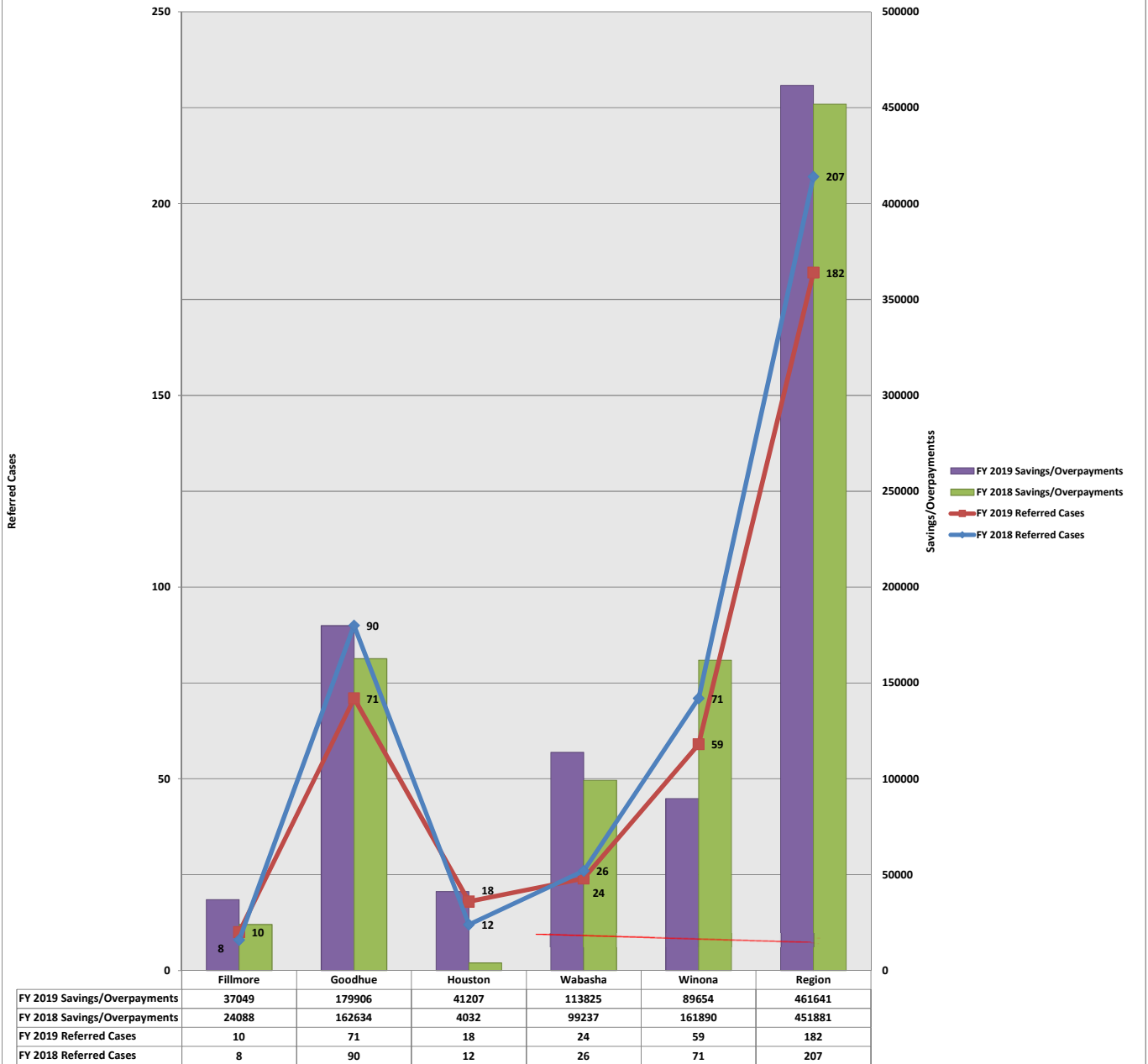
FY 2019
(July 1, 2018 - June 30, 2019)
Fraud Prevention Investigator - No. of Cases & Dollars saved/overpayment

\$5.11 Cost to Benefit Ratio = Total Savings + Overpayments/FPI Grant Dollars Spent (\$7500 per month)

Of the 182 cases worked on, we disqualified 55 cases. This number is 9.4% of the 585 total disqualified statewide.



**Two-Year Comparison
FY 2018 & FY 2019
Fraud Prevention Investigator - No. of Cases & Dollars saved/overpayment**



Houston County

Agenda Request Form

This form is not intended for the general public. It is intended for use by county department heads, representatives of other governmental units or vendors/agencies who contract with Houston County. Members of the public may address the Board during the Public Comment Period. (See Policy for Public Comment Period).

Date Submitted: 15-Oct-19

Person requesting appointment with County Board: Aaron Lacher

Issue:

Announcement/notification to all Houston County residents. The County is in the process of updating the County Comprehensive Plan. The County is seeking input from residents on a wide range of issues. There is a survey available online at: www.co.houston.mn.us, under "Announcements". Alternatively, hard copies are available at the Environmental Services Office, as well as public libraries throughout the County.

Justification:

Action Requested:

For County Use Only			
<u>Reviewed by:</u>	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

Houston County Agenda Request Form

This form is not intended for the general public. It is intended for use by county department heads, representatives of other governmental units or vendors/agencies who contract with Houston County. Members of the public may address the Board during the Public Comment Period. (See Policy for Public Comment Period).

Date Submitted: 10/15/19

Person requesting appointment with County Board: Aaron Lacher

Will you be doing a power point or video presentation: ☐ Yes ☒ No

Issue: Northern Natural Gas submitted an application for a WCA exemption for work necessary to removed existing equipment located on Skunk Hallow Rd. The work would result in temporary impacts to a wetland. Note that approval of the WCA application does not grant permission for installation at the new location proposed on Lancer Blvd, which is being sought in a separate application. It is expected that the work approved by the WCA permit would not be undertaken in the event the Lancer Blvd location is not approved.

Attachments/Documentation for the Board's Review: WCA file.

Justification: The County Board is the decision-maker on this application. The TEP met to discuss the application, and found that the applicant qualified for an exemption under M.R. 8420.0415(H).

Action Requested: Motion to approve Technical Evaluation Panel Findings and Recommendations.

For County Use Only			
Reviewed by:	County Auditor	County Attorney	Zoning/Environmental Service
	Finance Director	County Engineer	HR/Personnel
	IS Director	Other (indicate dept) _____	
Recommendation:			
Decision:			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and schedule appointments as appropriate.

Minnesota Wetland Conservation Act

Technical Evaluation Panel Findings Report

Date(s) of Site Visit/Meeting: 10/4/2019 LGU: Houston County
County: Houston LGU Contact: Aaron Lacher
Project Name: Northern Natural Gas Phone #: 507-725-5800
Location of Project: See attached Email: aaron.lacher@co.houston.mn.us
(attach map if possible) Address:

TEP ATTENDEES:

LGU: Brian Pogodzinski, Aaron Lacher

SWCD:

BWSR: Alyssa Core

DNR: Nicole Lehman

OTHER ATTENDEES:

Jim Gardner, Houston County

Dave Studenski, Army Corp.

OTHER ATTENDEES:

PROJECT DESCRIPTION AND PURPOSE OF MEETING:

Northern Natural Gas has applied for an exemption for impacts they anticipate while completing work to remove gas infrastructure in a wetland.

TYPE OF MEETING: *Check all applicable*

☒ Office ☐ On-Site ☐ Phone Conference ☐ E-Mail ☐ Other: _____

TEP FINDINGS AND RECOMMENDATIONS ¹:

1. Impact will be temporary, resulting in no loss to wetland.
2. Proposal qualifies for exemption 8420.0415h.
3. Area will be returned to preconstruction contours, and no additional fill material will be discharged to the wetland.
4. TEP is not recommending requiring financial assurance.

SIGNATURES

Not Present

SWCD Representative

Do not concur ☐

Date

Alyssa M L

BWSR Representative

Do not concur ☐

10/4/2019

Date

[Signature]

LGU Representative

Do not concur ☐

Date

10/4/19

Nicole E. Lehman

DNR Representative

Do not concur ☐

10/4/2019

Date

¹ TEP Findings should be a meaningful concise summary detailing the project conditions, technical data, and what rules apply. The TEP recommendation should be clear, based on rule and best professional judgement.

Minnesota Wetland Conservation Act

Notice of Application

Local Government Unit (LGU) Houston County	Address 304 South Marshall Street, Room 209 Caledonia, MN 55921
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1. PROJECT INFORMATION

Applicant Name Northern Natural Gas Compnay, Kelly Henry	Project Name MNB78401 MP 11.13 Hwy 107	Date of Application 9/5/2019	Application Number 0091
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Type of Application (check all that apply):

<input type="checkbox"/> Wetland Boundary or Type Sequencing	<input type="checkbox"/> No-Loss	<input checked="" type="checkbox"/> Exemption	<input type="checkbox"/>
<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Banking Plan		

Summary and description of proposed project (attach additional sheets as necessary):

See discription included in application.
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2. APPLICATION REVIEW AND DECISION

Signing and mailing of this completed form to the appropriate recipients in accordance with 8420.0255, Subp. 3 provides notice that an application was made to the LGU under the Wetland Conservation Act as specified above. A copy of the application is attached. Comments can be submitted to:

Name and Title of LGU Contact Person Aaron Lacher Zoning Administrator	Comments must be received by (minimum 15 business-day comment period): 9/24/15
Address (if different than LGU) 304 South Marshall Street Room 209 Caledonia, MN 55921	Date, time, and location of decision: Decision to be made by County Board in the Houston County's Commissioner's Room. Date and time to be determined.
Phone Number and E-mail Address 507-725-5800 aaron.lacher@co.houston.mn.us	Decision-maker for this application: <input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board or Council

Signature: 

Date: 9/9/2019

3. LIST OF ADDRESSEES

- ☒ SWCD TEP member: **Dave Walter**
- ☒ BWSR TEP member: **Alyssa Core**
- ☒ LGU TEP member (if different than LGU Contact): **Aaron Lacher, Jim Gardner, and Brian Pogodzinski**
- ☒ DNR TEP member: **Nicole Lehman**
- ☐ DNR Regional Office (if different than DNR TEP member)
- ☐ WD or WMO (if applicable):
- ☒ Applicant (notice only) and Landowner (if different)
- ☐ Members of the public who requested notice (notice only):
-
- ☒ Corps of Engineers Project Manager (notice only)
- ☐ BWSR Wetland Bank Coordinator (wetland bank plan applications only)

4. MAILING INFORMATION

- For a list of BWSR TEP representatives: www.bwsr.state.mn.us/contact/WCA_areas.pdf
- For a list of DNR TEP representatives: www.bwsr.state.mn.us/wetlands/wca/DNR_TEP_contacts.pdf
- Department of Natural Resources Regional Offices:

<u>NW Region:</u>	<u>NE Region:</u>	<u>Central Region:</u>	<u>Southern Region:</u>
Reg. Env. Assess. Ecol. Div. Ecol. Resources 2115 Birchmont Beach Rd. NE Bemidji, MN 56601	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1201 E. Hwy. 2 Grand Rapids, MN 55744	Reg. Env. Assess. Ecol. Div. Ecol. Resources 1200 Warner Road St. Paul, MN 55106	Reg. Env. Assess. Ecol. Div. Ecol. Resources 261 Hwy. 15 South New Ulm, MN 56073

For a map of DNR Administrative Regions, see: http://files.dnr.state.mn.us/aboutdnr/dnr_regions.pdf

- For a list of Corps of Project Managers: www.mvp.usace.army.mil/regulatory/default.asp?pageid=687
or send to:
-

US Army Corps of Engineers
St. Paul District, ATTN: OP-R
180 Fifth St. East, Suite 700
St. Paul, MN 55101-1678

- For Wetland Bank Plan applications, also send a copy of the application to:
Minnesota Board of Water and Soil Resources
Wetland Bank Coordinator
520 Lafayette Road North
St. Paul, MN 55155

5. ATTACHMENTS

In addition to the application, list any other attachments:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>



HOUSTON COUNTY ENVIRONMENTAL SERVICES

Solid Waste • Recycling • Zoning
304 South Marshall Street – Room 209, Caledonia, MN 55921
Phone: (507) 725-5800 • Fax: (507) 725-5590



TEP Meeting
Project: NNG
Date: 10/4/19

Print Name	Organization	Signature
Aaron Lacher	HCo	
Jim Gardner	Houston County Environmental Services	
Brian Posodewski	Houston County	
Nicole Lehman	MNDNR	
David Studenski	Corps of Engineers	
Alyssa Core	BWSR	



Minneapolis Regional Office
1120 Centre Pointe Drive
Suite 400
Mendota Heights, MN 55120-2386

July 11, 2019

Mr. Aaron Lacher
Houston County Environmental Services
304 S Marshall St
Caledonia, MN 55921

Re: Northern Natural Gas: La Crescent TBS Location
Application for Exemption Determination under the Minnesota Wetland
Conservation Act

Dear Mr. Lacher;

Northern Natural Gas Company (Northern) owns and operates natural gas transmission pipeline systems and associated appurtenances in the State of Minnesota. Northern is proposing to install a new town border station (TBS) along the 16" MNB73201 LaCrosse Branchline. The La Crescent 855461 TBS Relocation Project (Project) is in Township 104 North, Range 04 West, Section 16, Houston County, Minnesota. Construction activities are proposed to start in August 2019, or upon issuance of all applicable permits, and subject to suitable weather conditions. The Project is regulated by the Federal Energy Regulatory Commission under Northern's blanket certificate. USGS Topographic and aerial-photographic maps depicting the project area are attached.

Northern proposes to install a new TBS west of Lancer Blvd in La Crescent, MN. A new 3-inch-diameter hot tap will be installed to serve the new TBS. The new TBS will include a 6-inch ultrasonic meter, flow computer, prefabricated building, water bath heater, regulators and relief valve. The existing TBS located west of Skunk Hollow Rd, in the city of La Crescent, will be removed and the La Crescent Branchline will be abandoned in place. The pipeline will be cut and capped. Northern proposes to use three temporary workspaces (TWS) to complete the Project activities. The North TWS is the location of the existing TBS and the north end of the pipe abandonment, the West TWS is found at the south end of the pipe abandonment segment, and the East TWS is the site of the new town border station. The North TWS is comprised of two areas measuring 98-foot-long by 52-foot-wide (0.12 acres) and 82-foot-long by 50-foot-wide (0.09 acres), totaling 0.21 acres. The West TWS measures 75-foot-long by 50-foot-wide (0.09 acres) and the East TWS is irregular-shaped (94-foot by 30-foot by 84-foot by 58-foot by 104-foot by 75-foot (0.64 acres) and will include a 0.26 of permanent impacts for the proposed TBS. Access to the North TWS will be directly Skunk Hollow Rd to the existing TBS. Access to the West TWS will be from Skunk Hollow Rd via a temporary access road approximately 205-foot-long by 30-foot-wide (0.14 acres). Access to the East TWS will be from Lancer Blvd and a 10-foot-long by 20-foot-wide (0.01 acres) permanent access will be constructed. Project

activities may result in up to 1.09 acres of ground disturbance. Land cover within the Project workspace is graded coarse aggregate and short mowed grass at the North TWS, brushy roadside ROW at the West TWS, and brushy/woody vegetation at the East TWS.

Ground disturbing activities may include installation of driveway and temporary access; tree clearing; grading; topsoil segregation; excavation of a trench to a minimum depth of 7 feet and a maximum depth of 10 feet to expose the existing pipe; installation of the TBS and associated above- and below-ground appurtenances; removal of the existing TBS, backfill; topsoil replacement; rough and final grading; and seeding, as required. All areas impacted by the Project will be returned to preconstruction conditions upon project completion with the exception of the new 0.26-acre TBS.

One emergent wetland feature was identified within the West TWS during a wetland delineation completed on June 6, 2019. A total of 0.09 acre of wetland is located within the workspace and may be temporarily impacted by Project activities. These impacts will be temporary in nature and will result from excavation, temporary storage of excavated material, temporary construction matting, and equipment travel. Since the Project area will be returned to preconstruction contours following pipeline replacement, and no additional fill material will be discharged to the wetland, no loss of wetlands or waters is anticipated to occur.

With this submittal, Northern requests an Exemption Determination from your office under the Wetland Conservation Act. Enclosed is the Joint Application Form for Activities Affecting Water Resources in Minnesota along with project maps, site plan and wetland delineation report. Please contact me at 651-456-1712 or kelly.henry@nngco.com or Monica Entinger of Merjent, Inc. at 612-924-3967 or monica.entinger@merjent.com if you have questions. Northern appreciates your continued coordination efforts for pipeline projects in Minnesota and looks forward to receiving your response to this request.

Respectfully submitted,



Kelly Henry
Northern Natural Gas

Enclosures: Joint Application Form for Activities Affecting Water Resources
Project Maps
Wetland Delineation Report

Joint Application Form for Activities Affecting Water Resources in Minnesota

This joint application form is the accepted means for initiating review of proposals that may affect a water resource (wetland, tributary, lake, etc.) in the State of Minnesota under state and federal regulatory programs. Applicants for Minnesota Department of Natural Resources (DNR) Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. Applicants can use the information entered into MPARS to substitute for completing parts of this joint application form (see the paragraph on MPARS at the end of the joint application form instructions for additional information). This form is only applicable to the water resource aspects of proposed projects under state and federal regulatory programs; other local applications and approvals may be required. Depending on the nature of the project and the location and type of water resources impacted, multiple authorizations may be required as different regulatory programs have different types of jurisdiction over different types of resources.

Regulatory Review Structure

Federal

The St. Paul District of the U.S. Army Corps of Engineers (Corps) is the federal agency that regulates discharges of dredged or fill material into waters of the United States (wetlands, tributaries, lakes, etc.) under Section 404 of the Clean Water Act (CWA) and regulates work in navigable waters under Section 10 of the Rivers and Harbors Act. Applications are assigned to Corps project managers who are responsible for implementing the Corps regulatory program within a particular geographic area.

State

There are three state regulatory programs that regulate activities affecting water resources. The Wetland Conservation Act (WCA) regulates most activities affecting wetlands. It is administered by local government units (LGUs) which can be counties, townships, cities, watershed districts, watershed management organizations or state agencies (on state-owned land). The Minnesota DNR Division of Ecological and Water Resources issues permits for work in specially-designated public waters via the Public Waters Work Permit Program (DNR Public Waters Permits). The Minnesota Pollution Control Agency (MPCA) under Section 401 of the Clean Water Act certifies that discharges of dredged or fill material authorized by a federal permit or license comply with state water quality standards. One or more of these regulatory programs may be applicable to any one project.

Required Information

Prior to submitting an application, applicants are **strongly encouraged** to seek input from the Corps Project Manager and LGU staff to identify regulatory issues and required application materials for their proposed project. Project proponents can request a pre-application consultation with the Corps and LGU to discuss their proposed project by providing the information required in Sections 1 through 5 of this joint application form to facilitate a meaningful discussion about their project. Many LGUs provide a venue (such as regularly scheduled technical evaluation panel meetings) for potential applicants to discuss their projects with multiple agencies prior to submitting an application. Contact information is provided below.

The following bullets outline the information generally required for several common types of determinations/authorizations.

- For delineation approvals and/or jurisdictional determinations, submit Parts 1, 2 and 5, and Attachment A.
- For activities involving CWA/WCA exemptions, WCA no-loss determinations, and activities not requiring mitigation, submit Parts 1 through 5, and Attachment B.
- For activities requiring compensatory mitigation/replacement plan, submit Parts 1 thru 5, and Attachments C and D.
- For local road authority activities that qualify for the state's local road wetland replacement program, submit Parts 1 through 5, and Attachments C, D (if applicable), and E to both the Corps and the LGU.

Submission Instructions

Send the completed joint application form and all required attachments to:

U.S Army Corps of Engineers. Applications may be sent directly to the appropriate Corps Office. For a current listing of areas of responsibilities and contact information, visit the St. Paul District's website at:

<http://www.mvp.usace.army.mil/Missions/Regulatory.aspx> and select "Minnesota" from the contact Information box.

Alternatively, applications may be sent directly to the St. Paul District Headquarters and the Corps will forward them to the appropriate field office.

Section 401 Water Quality Certification: Applicants do not need to submit the joint application form to the MPCA unless specifically requested. The MPCA will request a copy of the completed joint application form directly from an applicant when they determine an individual 401 water quality certification is required for a proposed project.

Wetland Conservation Act Local Government Unit: Send to the appropriate Local Government Unit. If necessary, contact your county Soil and Water Conservation District (SWCD) office or visit the Board of Water and Soil Resources (BWSR) web site (www.bwsr.state.mn.us) to determine the appropriate LGU.

DNR Public Waters Permitting: In 2014 the DNR will begin using the Minnesota DNR Permitting and Reporting System (MPARS) for submission of Public Waters permit applications (<https://webapps11.dnr.state.mn.us/mpars/public/authentication/login>).

Applicants for Public Waters permits **MUST** use the MPARS online permitting system for submitting applications to the DNR. To avoid duplication and to streamline the application process among the various resource agencies, applicants can use the information entered into MPARS to substitute for completing parts of this joint application form. The MPARS print/save function will provide the applicant with a copy of the Public Waters permit application which, at a minimum, will satisfy Parts one and two of this joint application. For certain types of activities, the MPARS application may also provide all of the necessary information required under Parts three and four of the joint application. However, it is the responsibility of the Applicant to make sure that the joint application contains all of the required information, including identification of all aquatic resources impacted by the project (see Part four of the joint application). After confirming that the MPARS application contains all of the required information in Parts one and two the Applicant may attach a copy to the joint application and fill in any missing information in the remainder of the joint application.

PART ONE: Applicant Information

If applicant is an entity (company, government entity, partnership, etc.), an authorized contact person must be identified. If the applicant is using an agent (consultant, lawyer, or other third party) and has authorized them to act on their behalf, the agent's contact information must also be provided.

Applicant/Landowner Name: Northern Natural Gas Company, Kelly Henry,
Mailing Address: 1120 Centre Pointe Drive, Ste 400, Mendota Heights, MN 55120
Phone: 651-456-1712
E-mail Address: kelly.henry@nngco.com

Authorized Contact (do not complete if same as above):

Mailing Address:
Phone:
E-mail Address:

Agent Name:
Mailing Address:
Phone:
E-mail Address:

PART TWO: Site Location Information

County: Houston County **City/Township:** La Crescent
Parcel ID and/or Address: 065-080177000
Legal Description (Section, Township, Range): Township 104 North, Range 4 West, Section 16
Lat/Long (decimal degrees): 43.812084, -91.318887
Attach a map showing the location of the site in relation to local streets, roads, highways.
Approximate size of site (acres) or if a linear project, length (feet): 0.94 acres

If you know that your proposal will require an individual Permit from the U.S. Army Corps of Engineers, you must provide the names and addresses of all property owners adjacent to the project site. This information may be provided by attaching a list to your application or by using block 25 of the Application for Department of the Army permit which can be obtained at:

http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/RegulatoryDocs/engform_4345_2012oct.pdf

PART THREE: General Project/Site Information

If this application is related to a delineation approval, exemption determination, jurisdictional determination, or other correspondence submitted **prior to** this application then describe that here and provide the Corps of Engineers project number.

Describe the project that is being proposed, the project purpose and need, and schedule for implementation and completion. The project description must fully describe the nature and scope of the proposed activity including a description of all project elements that effect aquatic resources (wetland, lake, tributary, etc.) and must also include plans and cross section or profile drawings showing the location, character, and dimensions of all proposed activities and aquatic resource impacts.

Northern Natural Gas Company (Northern) owns and operates natural gas transmission pipeline systems and associated appurtenances in the State of Minnesota. Northern is proposing to install a new town border station (TBS) along the 16" MNB73201 LaCrosse Branchline. The La Crescent 855461 TBS Relocation Project (Project) is in Township 104 North, Range 04 West, Section 16, Houston County, Minnesota. Construction activities are proposed to start in August 2019, or upon issuance of all applicable permits, and subject to suitable weather conditions. The Project is regulated by the Federal Energy Regulatory Commission under Northern's blanket certificate. USGS Topographic and aerial-photographic maps depicting the project area are attached.

Northern proposes to install a new TBS west of Lancer Blvd in La Crescent, MN. A new 3-inch-diameter hot tap will be installed to serve the new TBS. The new TBS will include a 6-inch ultrasonic meter, flow computer, prefabricated building, water bath heater, regulators and relief valve. The existing TBS located west of Skunk Hollow Rd, in the city of La Crescent, will be removed and the La Crescent Branchline will be abandoned in place. The pipeline will be cut and capped. Northern proposes to use three temporary workspaces (TWS) to complete the Project activities. The North TWS is the location of the existing TBS and the north end of the pipe abandonment, the West TWS is found at the south end of the pipe abandonment segment, and the East TWS is the site of the new town border station. The North TWS is comprised of two areas measuring 98-foot-long by 52-foot-wide (0.12 acres) and 82-foot-long by 50-foot-wide (0.09 acres), totaling 0.21 acres. The West TWS measures 75-foot-long by 50-foot-wide (0.09 acres) and the East TWS is irregular-shaped (94-foot by 30-foot by 84-foot by 58-foot by 104-foot by 75-foot (0.64 acres) and will include a 0.26 of permanent impacts for the proposed TBS. Access to the North TWS will be directly Skunk Hollow Rd to the existing TBS. Access to the West TWS will be from Skunk Hollow Rd via a temporary access road approximately 205-foot-long by 30-foot-wide (0.14 acres). Access to the East TWS will be from Lancer Blvd and a 10-foot-long by 20-foot-wide (0.01 acres) permanent access will be constructed. Project activities may result in up to 1.09 acres of ground disturbance. Land cover within the Project workspace is graded coarse aggregate and short mowed grass at the North TWS, brushy roadside ROW at the West TWS, and brushy/woody vegetation at the East TWS.

Ground disturbing activities may include installation of driveway and temporary access; tree clearing; grading; topsoil segregation; excavation of a trench to a minimum depth of 7 feet and a maximum depth of 10 feet to expose the existing pipe; installation of the TBS and associated above- and below-ground appurtenances; removal of the existing TBS, backfill; topsoil replacement; rough and final grading; and seeding, as required. All areas impacted by the Project will be returned to preconstruction conditions upon project completion with the exception of the new 0.26-acre TBS.

One PEM wetland feature was identified within the West TWS during a wetland delineation completed on June 6, 2019. A total of 0.09 acre of wetland is located within the workspace and may be temporarily impacted by Project activities. These impacts will be temporary in nature and will result from excavation, temporary storage of excavated material, temporary construction matting, and equipment travel. Since the Project area will be returned to preconstruction contours following pipeline replacement, and no additional fill material will be discharged to the wetland, no loss of wetlands or waters is anticipated to occur.

PART FOUR: Aquatic Resource Impact¹ Summary

If your proposed project involves a direct or indirect impact to an aquatic resource (wetland, lake, tributary, etc.) identify each impact in the table below. Include all anticipated impacts, including those expected to be temporary. Attach an overhead view map, aerial photo, and/or drawing showing all of the aquatic resources in the project area and the location(s) of the proposed impacts. Label each aquatic resource on the map with a reference number or letter and identify the impacts in the following table.

Aquatic Resource ID (as noted on overhead view)	Aquatic Resource Type (wetland, lake, tributary etc.)	Type of Impact (fill, excavate, drain, or remove vegetation)	Duration of Impact Permanent (P) or Temporary (T) ¹	Size of Impact ²	Overall Size of Aquatic Resource ³	Existing Plant Community Type(s) in Impact Area ⁴	County, Major Watershed #, and Bank Service Area # of Impact Area ⁵
w-01	Wetland	Construction Matting and Excavation	T	0.09	NA	PEM	Houston, BSA #8, Major Watershed # 42

¹If impacts are temporary; enter the duration of the impacts in days next to the "T". For example, a project with a temporary access fill that would be removed after 220 days would be entered "T (220)".

²Impacts less than 0.01 acre should be reported in square feet. Impacts 0.01 acre or greater should be reported as acres and rounded to the nearest 0.01 acre. Tributary impacts must be reported in linear feet of impact and an area of impact by indicating first the linear feet of impact along the flowline of the stream followed by the area impact in parentheses). For example, a project that impacts 50 feet of a stream that is 6 feet wide would be reported as 50 ft (300 square feet).

³This is generally only applicable if you are applying for a de minimis exemption under MN Rules 8420.0420 Subp. 8, otherwise enter "N/A".

⁴Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

⁵Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

If any of the above identified impacts have already occurred, identify which impacts they are and the circumstances associated with each:

N/A

PART FIVE: Applicant Signature

☐ Check here if you are requesting a pre-application consultation with the Corps and LGU based on the information you have provided. Regulatory entities will not initiate a formal application review if this box is checked.

By signature below, I attest that the information in this application is complete and accurate. I further attest that I possess the authority to undertake the work described herein.

Signature: Kelly Henry Date: 07/12/2019

¹ The term "impact" as used in this joint application form is a generic term used for disclosure purposes to identify activities that may require approval from one or more regulatory agencies. For purposes of this form it is not meant to indicate whether or not those activities may require mitigation/replacement.

Attachment A

Request for Delineation Review, Wetland Type Determination, or Jurisdictional Determination

By submission of the enclosed wetland delineation report, I am requesting that the U.S. Army Corps of Engineers, St. Paul District (Corps) and/or the Wetland Conservation Act Local Government Unit (LGU) provide me with the following (check all that apply):

☐ **Wetland Type Confirmation**

☐ **Delineation Concurrence.** Concurrence with a delineation is a written notification from the Corps and a decision from the LGU concurring, not concurring, or commenting on the boundaries of the aquatic resources delineated on the property. Delineation concurrences are generally valid for five years unless site conditions change. Under this request alone, the Corps will not address the jurisdictional status of the aquatic resources on the property, only the boundaries of the resources within the review area (including wetlands, tributaries, lakes, etc.).

☐ **Preliminary Jurisdictional Determination.** A preliminary jurisdictional determination (PJD) is a non-binding written indication from the Corps that waters, including wetlands, identified on a parcel may be waters of the United States. For purposes of computation of impacts and compensatory mitigation requirements, a permit decision made on the basis of a PJD will treat all waters and wetlands in the review area as if they are jurisdictional waters of the U.S. PJDs are advisory in nature and may not be appealed.

☐ **Approved Jurisdictional Determination.** An approved jurisdictional determination (AJD) is an official Corps determination that jurisdictional waters of the United States are either present or absent on the property. AJDs can generally be relied upon by the affected party for five years. An AJD may be appealed through the Corps administrative appeal process.

In order for the Corps and LGU to process your request, the wetland delineation must be prepared in accordance with the 1987 Corps of Engineers Wetland Delineation Manual, any approved Regional Supplements to the 1987 Manual, and the *Guidelines for Submitting Wetland Delineations in Minnesota* (2013).

<http://www.mvp.usace.army.mil/Missions/Regulatory/DelineationJDGuidance.aspx>

Attachment B

Supporting Information for Applications Involving Exemptions, No Loss Determinations, and Activities Not Requiring Mitigation

Complete this part ***if*** you maintain that the identified aquatic resource impacts in Part Four do not require wetland replacement/compensatory mitigation OR ***if*** you are seeking verification that the proposed water resource impacts are either exempt from replacement or are not under CWA/WCA jurisdiction.

Identify the specific exemption or no-loss provision for which you believe your project or site qualifies:

8420.0420 – Exemption Standards, Subpart 6 – Utilities.

Provide a detailed explanation of how your project or site qualifies for the above. Be specific and provide and refer to attachments and exhibits that support your contention. Applicants should refer to rules (e.g. WCA rules), guidance documents (e.g. BWSR guidance, Corps guidance letters/public notices), and permit conditions (e.g. Corps General Permit conditions) to determine the necessary information to support the application. Applicants are strongly encouraged to contact the WCA LGU and Corps Project Manager prior to submitting an application if they are unsure of what type of information to provide:

Wetland impacts have been avoided and/or minimized to the extent possible. Impacts will be temporary in-nature and will result in approximately 0.09 acre of impact associated with excavation, storage of excavated material, and construction matting. Northern will follow best management practices and implement the Federal Energy Regulatory Commission's (FERC) Wetland and Waterbody Construction and Mitigation Procedures.

Attachment C

Avoidance and Minimization

Project Purpose, Need, and Requirements. Clearly state the purpose of your project and need for your project. Also include a description of any specific requirements of the project as they relate to project location, project footprint, water management, and any other applicable requirements. Attach an overhead plan sheet showing all relevant features of the project (buildings, roads, etc.), aquatic resource features (impact areas noted) and construction details (grading plans, storm water management plans, etc.), referencing these as necessary:

In order to continue service to the La Crescent area, Northern must relocate their Town Border Station.

Avoidance. Both the CWA and the WCA require that impacts to aquatic resources be avoided if practicable alternatives exist. Clearly describe all on-site measures considered to avoid impacts to aquatic resources and discuss at least two project alternatives that avoid all impacts to aquatic resources on the site. These alternatives may include alternative site plans, alternate sites, and/or not doing the project. Alternatives should be feasible and prudent (see MN Rules 8420.0520 Subp. 2 C). Applicants are encouraged to attach drawings and plans to support their analysis:

Due to the location of the pipe within wetlands, complete avoidance is not possible. Northern will remain in upland to the extent possible. Where necessary, matting will be installed to minimize wetland impacts.

Minimization. Both the CWA and the WCA require that all unavoidable impacts to aquatic resources be minimized to the greatest extent practicable. Discuss all features of the proposed project that have been modified to minimize the impacts to water resources (see MN Rules 8420.0520 Subp. 4):

Northern will keep excavation to the minimum necessary to complete installation at the site. Northern will minimize wetland impacts through usage of construction matting.

Off-Site Alternatives. An off-site alternatives analysis is not required for all permit applications. If you know that your proposal will require an individual permit (standard permit or letter of permission) from the U.S. Army Corps of Engineers, you may be required to provide an off-site alternatives analysis. The alternatives analysis is not required for a complete application but must be provided during the review process in order for the Corps to complete the evaluation of your application and reach a final decision. Applicants with questions about when an off-site alternatives analysis is required should contact their Corps Project Manager.

NA

Attachment D

Replacement/Compensatory Mitigation

Complete this part *if* your application involves wetland replacement/compensatory mitigation not associated with the local road wetland replacement program. Applicants should consult Corps mitigation guidelines and WCA rules for requirements.

Replacement/Compensatory Mitigation via Wetland Banking. Complete this section if you are proposing to use credits from an existing wetland bank (with an account number in the State wetland banking system) for all or part of your replacement/compensatory mitigation requirements.

Wetland Bank Account #	County	Major Watershed #	Bank Service Area #	Credit Type (if applicable)	Number of Credits

Applicants should attach documentation indicating that they have contacted the wetland bank account owner and reached at least a tentative agreement to utilize the identified credits for the project. This documentation could be a signed purchase agreement, signed application for withdrawal of credits or some other correspondence indicating an agreement between the applicant and the bank owner. *However, applicants are advised not to enter into a binding agreement to purchase credits until the mitigation plan is approved by the Corps and LGU.*

Project-Specific Replacement/Permittee Responsible Mitigation. Complete this section if you are proposing to pursue actions (restoration, creation, preservation, etc.) to generate wetland replacement/compensatory mitigation credits for this proposed project.

WCA Action Eligible for Credit ¹	Corps Mitigation Compensation Technique ²	Acres	Credit % Requested	Credits Anticipated ³	County	Major Watershed #	Bank Service Area #

¹Refer to the name and subpart number in MN Rule 8420.0526.

²Refer to the technique listed in *St. Paul District Policy for Wetland Compensatory Mitigation in Minnesota*.

³If WCA and Corps crediting differs, then enter both numbers and distinguish which is Corps and which is WCA.

Explain how each proposed action or technique will be completed (e.g. wetland hydrology will be restored by breaking the tile.....) and how the proposal meets the crediting criteria associated with it. Applicants should refer to the Corps mitigation policy language, WCA rule language, and all associated Corps and WCA guidance related to the action or technique:

Attach a site location map, soils map, recent aerial photograph, and any other maps to show the location and other relevant features of each wetland replacement/mitigation site. Discuss in detail existing vegetation, existing landscape features, land use (on and surrounding the site), existing soils, drainage systems (if present), and water sources and movement. Include a topographic map showing key features related to hydrology and water flow (inlets, outlets, ditches, pumps, etc.):

Project Name and/or Number:

Attach a map of the existing aquatic resources, associated delineation report, and any documentation of regulatory review or approval. Discuss as necessary:

For actions involving construction activities, attach construction plans and specifications with all relevant details. Discuss and provide documentation of a hydrologic and hydraulic analysis of the site to define existing conditions, predict project outcomes, identify specific project performance standards and avoid adverse offsite impacts. Plans and specifications should be prepared by a licensed engineer following standard engineering practices. Discuss anticipated construction sequence and timing:

For projects involving vegetation restoration, provide a vegetation establishment plan that includes information on site preparation, seed mixes and plant materials, seeding/planting plan (attach seeding/planting zone map), planting/seeding methods, vegetation maintenance, and an anticipated schedule of activities:

For projects involving construction or vegetation restoration, identify and discuss goals and specific outcomes that can be determined for credit allocation. Provide a proposed credit allocation table tied to outcomes:

Provide a five-year monitoring plan to address project outcomes and credit allocation:

Discuss and provide evidence of ownership or rights to conduct wetland replacement/mitigation on each site:

Quantify all proposed wetland credits and compare to wetland impacts to identify a proposed wetland replacement ratio. Discuss how this replacement ratio is consistent with Corps and WCA requirements:

By signature below, the applicant attests to the following (only required if application involves project-specific/permittee responsible replacement):

- All proposed replacement wetlands were not:
 - Previously restored or created under a prior approved replacement plan or permit
 - Drained or filled under an exemption during the previous 10 years
 - Restored with financial assistance from public conservation programs
 - Restored using private funds, other than landowner funds, unless the funds are paid back with interest to the individual or organization that funded the restoration and the individual or organization notifies the local government unit in writing that the restored wetland may be considered for replacement.
- The wetland will be replaced before or concurrent with the actual draining or filling of a wetland.
- An irrevocable bank letter of credit, performance bond, or other acceptable security will be provided to guarantee successful completion of the wetland replacement.
- Within 30 days of either receiving approval of this application or beginning work on the project, I will record the Declaration of Restrictions and Covenants on the deed for the property on which the replacement wetland(s) will be located and submit proof of such recording to the LGU and the Corps.

Applicant or Representative:

Title:

Signature: _____

Date:

Attachment E

Local Road Replacement Program Qualification

Complete this part **if** you are a local road authority (county highway department, city transportation department, etc.) seeking verification that your project (or a portion of your project) qualifies for the MN Local Government Road Wetland Replacement Program (LGRWRP). If portions of your project are not eligible for the LGRWRP, then Attachment D should be completed and attached to your application.

Discuss how your project is a repair, rehabilitation, reconstruction, or replacement of a currently serviceable road to meet state/federal design or safety standards/requirements. Applicants should identify the specific road deficiencies and how the project will rectify them. Attach supporting documents and information as applicable:

Provide a map, plan, and/or aerial photograph accurately depicting wetland boundaries within the project area. Attach associated delineation/determination report or otherwise explain the method(s) used to identify and delineate wetlands. Also attach and discuss any type of review or approval of wetland boundaries or other aspects of the project by a member or members of the local Technical Evaluation Panel (TEP) or Corps of Engineers:

In the table below, identify only the wetland impacts from Part 4 that the road authority has determined should qualify for the LGRWRP.

Wetland Impact ID (as noted on overhead view)	Type of Impact (fill, excavate, drain)	Size of Impact (square feet or acres to 0.01)	Existing Plant Community Type(s) in Impact Area ¹	County, Major Watershed #, and Bank Service Area # of Impact ²

¹Use *Wetland Plants and Plant Community Types of Minnesota and Wisconsin* 3rd Ed. as modified in MN Rules 8420.0405 Subp. 2.

²Refer to Major Watershed and Bank Service Area maps in MN Rules 8420.0522 Subp. 7.

Discuss the feasibility of providing onsite compensatory mitigation/replacement for important site-specific wetland functions:

Please note that under the MN Wetland Conservation Act, projects with less than 10,000 square feet of wetland impact are allowed to commence prior to submission of this notification so long as the notification is submitted within 30 days of the impact. The Clean Water Act has no such provision and requires that permits be obtained prior to any regulated discharges into water of the United States. To avoid potential unauthorized activities, road authorities must, at a minimum, provide a complete application to the Corps and receive a permit prior to commencing work.

By signature below, the road authority attests that they have followed the process in MN Rules 8420.0544 and have determined that the wetland impacts identified in Attachment D are eligible for the MN Local Government Road Wetland Replacement Program.

Road Authority Representative:

Title:

Signature: _____

Date:

Technical Evaluation Panel Concurrence:

Project Name and/or Number:

TEP member:

Representing:

Concur with road authority's determination of qualification for the local road wetland replacement program? ☐ Yes ☐ No

Signature: _____

Date:

TEP member:

Representing:

Concur with road authority's determination of qualification for the local road wetland replacement program? ☐ Yes ☐ No

Signature: _____

Date:

TEP member:

Representing:

Concur with road authority's determination of qualification for the local road wetland replacement program? ☐ Yes ☐ No

Signature: _____

Date:

TEP member:

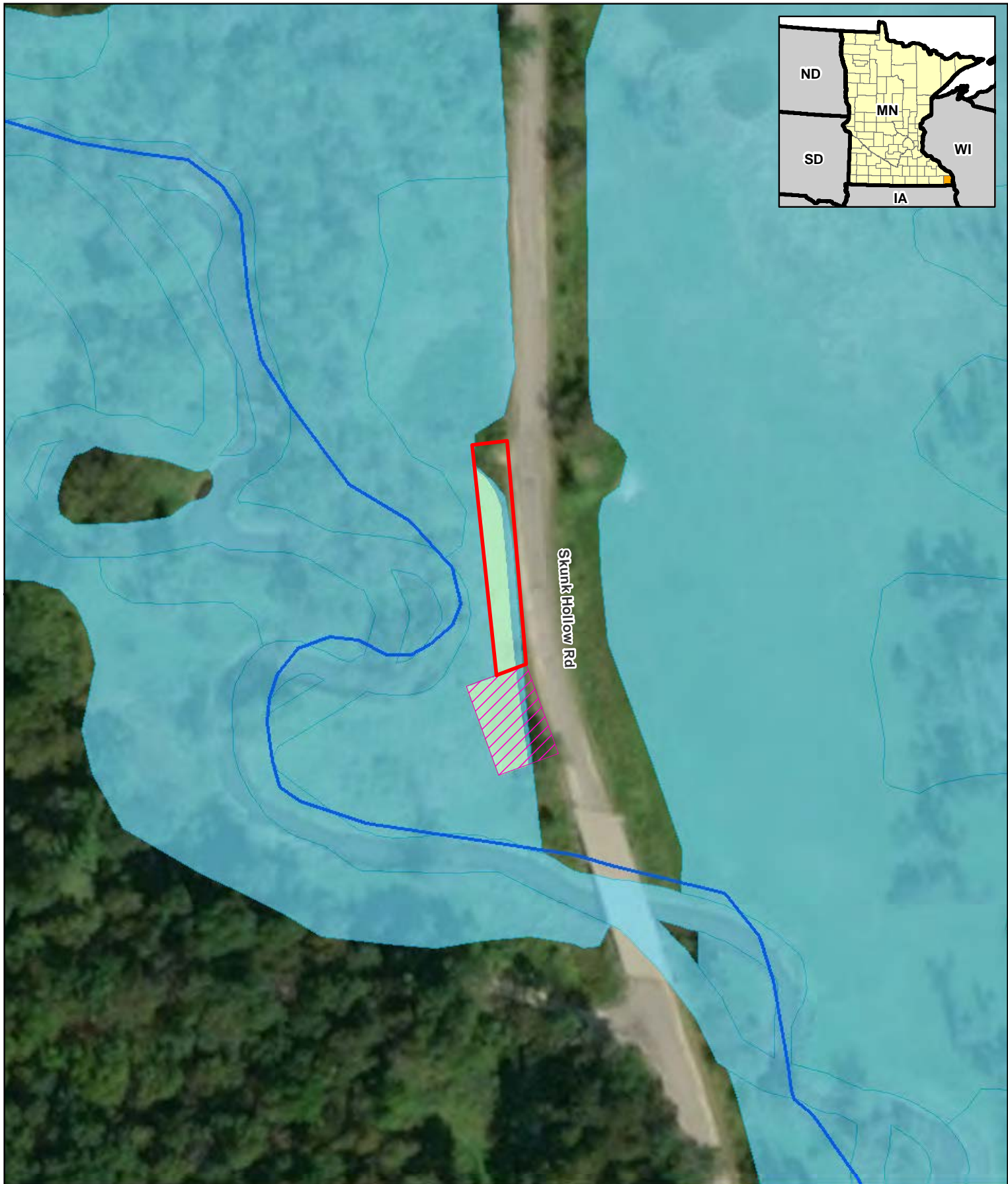
Representing:

Concur with road authority's determination of qualification for the local road wetland replacement program? ☐ Yes ☐ No

Signature: _____

Date:

Upon approval and signature by the TEP, application must be sent to: **Wetland Bank Administration
Minnesota Board of Water & Soil Resources
520 Lafayette Road North
Saint Paul, MN 55155**



0 50 100 Feet

1 inch = 100 feet

Northern Natural Gas

merjent

For Environmental Review Purposes Only

Aerial Site Map
La Crescent TBS Project
Northern Natural Gas
Houston County, Minnesota
T104 R4W Sec. 16

- Proposed Property
- Temporary Access Road
- Proposed Driveway
- Temporary Workspace
- Waterbody
- NWI Wetland/Standing Water
- Delineated Wetland



0 50 100 Feet

1 inch = 100 feet

Northern Natural Gas

merjent

For Environmental Review Purposes Only

Aerial Site Map
La Crescent TBS Project
Northern Natural Gas
Houston County, Minnesota
T104 R4W Sec. 16

- Proposed Property
- Temporary Access Road
- Proposed Driveway
- Temporary Workspace
- Waterbody
- NWI Wetland/Standing Water
- Delineated Wetland

**La Crescent 855461 TBS Relocation –
Houston County, MN**

Northern Natural Gas

Wetland Delineation Report

Prepared by:



June 2019

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1.0 INTRODUCTION

Merjent, Inc. (Merjent) performed a wetland in Houston County, MN for Northern Natural Gas' (Northern) La Crescent 855461 TBS Relocation project (Project).

Northern Natural Gas Company (Northern) owns and operates natural gas transmission pipeline systems and associated appurtenances in the State of Minnesota. Northern is proposing to install a new town border station (TBS) along the 16" MNB73201 LaCrosse Branchline. The La Crescent 855461 TBS Relocation project (Project) is in Township 104 North, Range 04 West, Section 16, Houston County, Minnesota. Construction activities are proposed to start in August 2019, or upon issuance of all applicable permits, and subject to suitable weather conditions. The Project is regulated by the Federal Energy Regulatory Commission under Northern's blanket certificate. USGS Topographic and aerial-photographic maps depicting the project area are attached.

Northern proposes to install a new TBS west of Lancer Blvd in La Crescent, MN. A new 3-inch-diameter hot tap will be installed to serve the new TBS. The new TBS will include a 6-inch ultrasonic meter, flow computer, prefabricated building, water bath heater, regulators and relief valve. The existing TBS located west of Skunk Hollow Rd, in the city of La Crescent, will be removed and the La Crescent Branchline will be abandoned in place. The pipeline will be cut and capped. Northern proposes to use three temporary workspaces (TWS) to complete the Project activities. The North TWS is the location of the existing TBS and the north end of the pipe abandonment, the East TWS is found at the south end of the pipe abandonment segment, and the West TWS is the site of the new town border station. The North TWS is comprised of two areas measuring 98-foot-long by 52-foot-wide (0.12 acres) and 82-foot-long by 50-foot-wide (0.09 acres), totaling 0.21 acres. The East TWS measures 75-foot-long by 50-foot-wide (0.09 acres) and the West TWS is irregular-shaped (94-foot by 30-foot by 84-foot by 58-foot by 104-foot by 75-foot (0.64 acres) and will include a 0.26 of permanent impacts for the proposed TBS. Access to the North TWS will be directly Skunk Hollow Rd to the existing TBS. Access to the East TWS will be from Skunk Hollow Rd via a temporary access road approximately 205-foot-long by 30-foot-wide (0.14 acres). Access to the West TWS will be from Lancer Blvd and a 10-foot-long by 20-foot-wide (0.01 acres) permanent access will be constructed. Project activities may result in up to 1.09 acres of ground disturbance. Land cover within the Project workspace is graded coarse aggregate and short mowed grass at the North TWS, brushy roadside ROW at the East TWS, and brushy/woody vegetation at the West TWS.

Ground disturbing activities may include installation of driveway and temporary access; tree clearing; grading; topsoil segregation; excavation of a trench to a minimum depth of 7 feet and a maximum depth of 10 feet to expose the existing pipe; installation of the TBS and associated above- and below-ground appurtenances; removal of the existing TBS, backfill; topsoil replacement; rough and final grading; and seeding, as required. All areas impacted by the Project will be returned to preconstruction conditions upon project completion with the exception of the new 0.26 acre TBS.

This wetland delineation report will be used to support future maintenance activity, planning, and identify potential project permits. The Project area and associated delineation boundaries are depicted in Figures 1-3.

Based on a field investigation conducted by Merjent on June 6, 2019 and review of related resource maps, it is our professional opinion that one wetland complex totaling 3,999 ft² exists within the 1.1-acre Project area.

This report outlines the wetland delineation investigation, methodology, and its findings as completed by Merjent. This report has been compiled by the following staff that are trained and experienced in delineation methodologies and applicable regulations:

- **Christopher Firkus – Environmental Analyst: Field Lead, GIS Analyst, Report Author**

Mr. Firkus has six years of experience working as a biologist and environmental consultant within the Midwest. He provides support for a variety of utility clients in oil, natural gas, and electrical transmission and distribution. Chris is responsible for performing environmental field surveys, document preparations, and permit applications. He also supports GIS and construction site monitoring needs.

2.0 METHODS

2.1 BACKGROUND INFORMATION

Sources of information that were consulted to identify potential wetlands within the Project area prior to field investigation are listed below:

- United States Geological Survey (USGS) Topographical Map (Figure 2)
- USDA-NRCS Web Soil Survey Database for Houston County, MN (Figure 3)
- National Wetland Inventory (NWI) Mapping (Figure 3)
- National Hydrography Dataset (NHD) (Figure 3)
- ESRI Basemap 2016 Aerial Imagery (Figure 3)
- Google Earth Aerial Imagery (multiple years)

These maps identify potential wetlands and hydric soil units on the site. The sole use of any of these maps to make wetland determinations is not acceptable. Descriptions of findings from the review of this background information is provided in the subsections below.

2.2 INVESTIGATION METHODOLOGY

The delineation of wetlands and other waters of the state were based on the methodology described in the U.S. Army Corps of Engineers Wetland Delineation Manual (Environmental Laboratory, 1987) and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest, as required by current policy.

Prior to the field work, background information was reviewed to establish the probability and potential location of wetlands and waterways within the project area. Next, a general reconnaissance of the entire project area site was conducted to evaluate site conditions. On June 6, 2019, the Project area was walked with the specific intent of determining wetland boundaries. Data points were sampled during this time at locations within and near the wetland areas to document soil characteristics, evidence of hydrology, and dominant vegetation. Soils were examined to assess soil characteristics, site hydrology, and comparison to known NRCS hydric soil indicators. Complete descriptions of typical soil series can be found in the USDA NRCS Web Soil Survey (<https://websoilsurvey.nrcs.usda.gov/app/HomePage.htm>) for Houston County.

Vegetative community boundaries were identified and mapped, and representative data points documenting soils, hydrology, and dominant vegetation were taken within their limits. Wetland communities were identified according to the Wetland Plants and Plant Communities of Minnesota and Wisconsin, Version 3.1 (Eggers and Reed 2014).

The field wetland delineation was conducted within the Project area boundary provided to Merjent by Northern. This Project area is generally described above and is depicted on all figures accompanying this report.

2.2.1 Naming Protocol

Features identified on attached figures and appendices are named in the following manner:

- Wetlands (w01, w02, etc.)
- Streams (s01, s02, etc.)
- Data points (dp01, dp02, etc.)
- Photo points (pp01, pp02, etc.)

2.2.2 Site Photographs

Photographs (Appendix A) provide a visual representation of the wetland and upland conditions at the data points and site conditions at the time of inspection. Generally, site photographs were taken in both wetland and upland areas where data points were collected. Additional photos were taken to show representative conditions across the Project area and of each wetland community type.

Photos are referenced by their associated photo point location (e.g. “pp01 view West”, “pp02 view Northeast”).

2.2.3 Delineation Data Sheets

The Midwest Region wetland determination data forms used in the wetland delineation (Appendix B) are the written documentation of how representative data points meet or do not meet each of the wetland criteria. Plant species nomenclature follows the 2016 Midwest Regional Wetland Plant List. Soils were identified using the methods outlined in the USDA NRCS Field Indicators of Hydric Soils in the United States, Version 8.2 (USDA-NRCS 2018).

2.2.4 Survey of Wetland Boundary

Merjent surveyed all data point locations and wetland boundaries using GPS technology. Data collection settings for the GPS units use available satellites, including two DGPS (Differential Global Positioning System) satellites, to capture location data. Merjent’s GPS units acquire multiple readings per data point and use the Wide Area Augmentation System (WAAS) satellite readings to increase accuracy to sub-meter.

While these surveys provide reasonably accurate spatial data, they do not constitute the same accuracy as a professional land survey. Regulating authorities may require an official survey be completed by a Professional Land Surveyor or Professional Engineer to verify the delineation boundaries for impact and regulatory purposes.

2.2.5 Site-specific Agency Guidance and Prior Concurrence

There is no knowledge of previous wetland delineation mapping at this site.

3.0 RESULTS AND DISCUSSION

3.1 DESKTOP REVIEW

3.1.1 USGS TOPOGRAPHIC MAP

The USGS topographic map (Figure 2) shows the northwest and eastern sites continuously sloping and the southwest site at the base of a steep hill.

3.1.2 Soil Survey

The NRCS soil map of the Project area (Figure 3) identified four soil types, one of which is hydric (Table 2-1).

Table 2-1 Mapped Soil Units within the Project Area.			
Symbol	Description	Hydric Soil Unit?	Acres within Project Area
177B	Gotham loamy sand, 2 to 10 percent slopes	No	0.11
216B	Lamont fine sandy loam, 1 to 6 percent slopes	No	0.17
283F	Plainfield sand, river valley, 15 to 60 percent slopes	No	0.57
578	Newalbin silt loam, depressional	Yes	0.23
		Total	1.1

3.1.3 Mapped Wetlands

The NWI map of the Project area (Figure 3) shows one NWI wetland is present in the southeast Project area site. It is described as a broad-leaved deciduous, seasonally flooded forest (PFO1A).

3.1.4 Current, Historic, and High-Resolution Aerial Imagery

Using a combination of Google Earth and USDA NAIP imagery, historic aerial imagery ranging from 1993 to 2018 was reviewed to evaluate the project area for wetland signatures. Based on historic imagery review, possible wetland signatures were identified throughout portions of the Project area.

3.1.5 Recent Climatic Conditions and Precipitation Data

Recent precipitation data was compared with historic precipitation data from a 49-year dataset (1971-2019) from a nearby weather station (La Crosse Municipal Air Port, WI) to determine if normal hydrologic and climatic conditions were present on-site during the delineation. When compared to the WETS Station data, the observed precipitation data from three months prior to the delineation indicated wetter precipitation conditions at the time of the delineation on June 6, 2019. The antecedent hydrologic condition analysis is provided below:

Long-term rainfall records (1971-2019)									
WETS Station LA CROSSE MUNICIPAL AP, WI	Month	<30%	Mean	>30%	Actual	Condition	Condition Value	Month Weight Value	Condition Value X Month Weight
3rd Prior Month	March	1.36	1.98	2.37	1.81	Normal	2	1	2
2nd Prior Month	April	2.47	3.53	4.19	3.17	Normal	2	2	4
1st Prior Month	May	2.68	3.92	4.67	6.03	Wet	3	3	9
								Sum:	15
								Conditions Onsite:	Wet

If sum is:	
6 to 9	then prior period has been drier than normal
10 to 14	then prior period has been normal
15 to 18	then prior period has been wetter than normal

Condition Values:	
(1) Dry	
(2) Normal	
(3) Wet	

3.2 GENERAL SITE CONDITIONS

Based on this field investigation, and review of related resource maps, it is our professional opinion that one wetland complex totaling 0.09 acres (3,999 ft²) and no waterways exist within the Project area (Figure 3). A description of the wetland identified is located in Section 3.2.2 below.

Land use varies across parcels. The northwest parcels are urban, with a fallow hillside present between a house and an apartment complex. The southwest parcel is active floodplain for a nearby perennial stream. The eastern parcel is rural, semi-maintained yard planted to a slope stabilization/hay mix. The top of the hill has a mature tree line.

3.2.1 Uplands

The northwest parcels enter on the east side with lawn planted to Kentucky bluegrass (*Poa pratensis*). Behind the facility, a few black locusts (*Robinia Pseudoacacia*) and a black walnut (*Juglans nigra*) preside over jewelweed (*Impatiens capensis*), garlic mustard (*Alliaria petiolata*), reed canary grass (*Phalaris arundinacea*), and fragrant bedstraw (*Galium triflorum*). This herbaceous vegetation continues upslope where it is met by a dense tree line on the top of the hill of black locust, boxelder (*Acer negundo*), and Tatarian honeysuckle (*Lonicera tatarica*). Upland within the southeast parcel is restricted to the road shoulder and is dominated by Kentucky bluegrass, smooth brome (*Bromus inermis*), and multiple other agricultural weeds. The northeast parcel is predominantly a hay mix of Kentucky bluegrass, orchardgrass (*Dactylis glomeratus*), tall fescue (*Festuca arundinacea*), and red clover (*Trifolium pratense*). The tree line at the top of the hill contains mature specimens of hackberry (*Celtis occidentalis*) and American elm (*Ulmus americanus*) with Tatarian honeysuckle below.

3.2.2 Wetlands

One wetland complex identified as shallow marsh was found within the Project area (Figure 3). Summary of this feature is provided below, and more detailed information for each data point may be found in associated wetland determination forms found in Appendix B.

3.2.2.1 Wetland w01 (0.09 Acres, 8% of Project Area)

Wetland w01 is a shallow marsh found confined to the road ditch. The feature is dominated by lake sedge (*Carex lacustris*) and reed canary grass. Hydrology indicators observed include Water Stained Leaves (B9), Fac-neutral Test (D5), and Geomorphic Position (D2). Soils were not sampled due to multiple buried utilities present nearby.

3.3 NATURALLY PROBLEMATIC AND SIGNIFICANT DISTURBED DATAPOINTS

No data points were determined to be significantly disturbed or naturally problematic.

3.4 WATERWAYS

Merjent determined that no waterways exist within the Project area.

3.5 OTHER WATER RESOURCES IDENTIFIED

Pine Creek flows west and south of the southwest parcel. Photos of the feature were taken in multiple locations for reference.

4.0 SUMMARY AND CONCLUSION

Merjent performed a wetland delineation for the La Crescent 855461 TBS Relocation project in Houston County, MN.

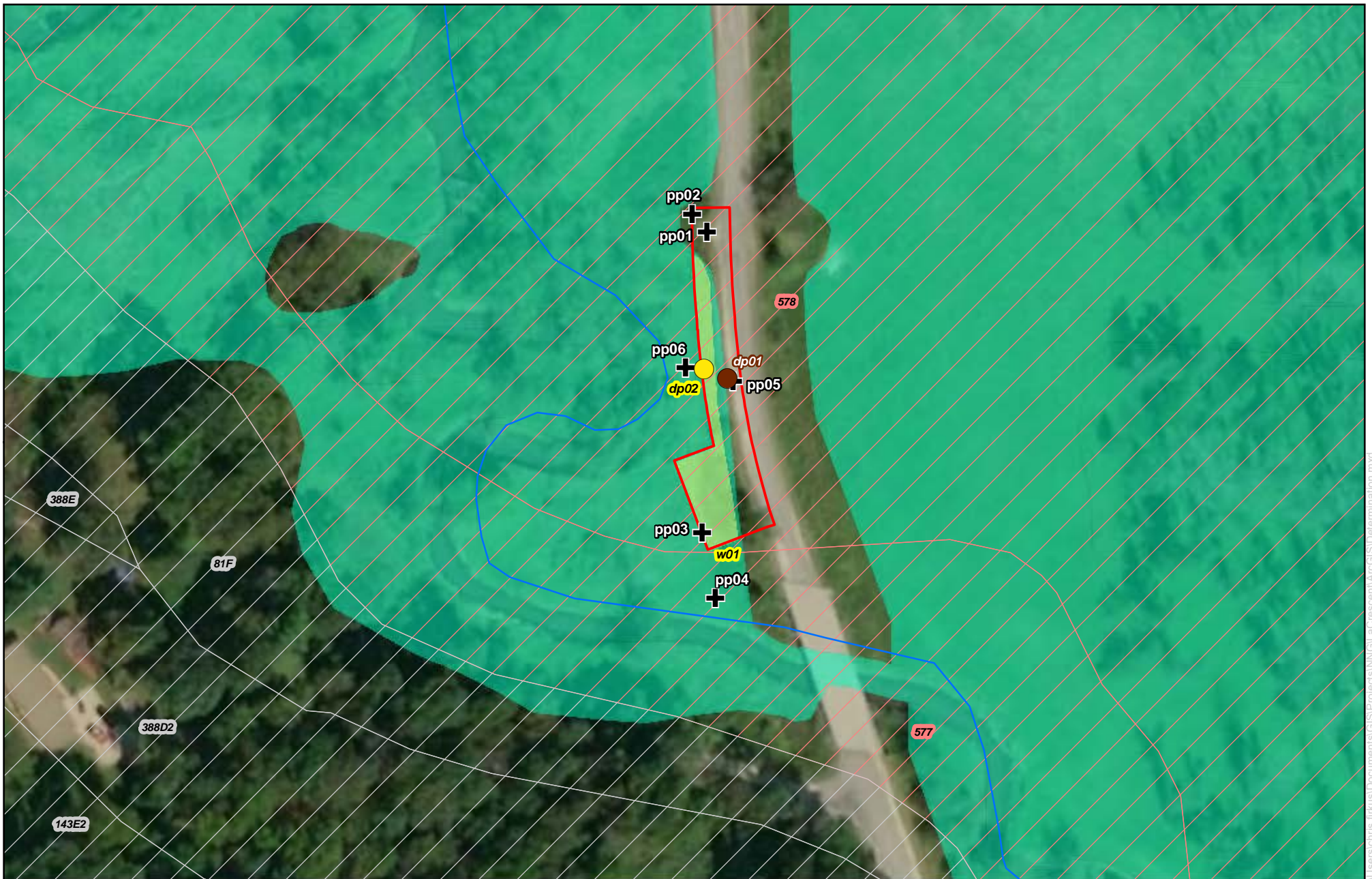
Based on a field investigation conducted by Merjent on June 6, 2019 and review of related resource maps, it is our professional opinion that one wetland complex totaling 0.09 acres, and no waterways exists within the 1.1-acre Project area. This report represents our best professional judgment based on our knowledge and experience.

The wetlands identified for this report may be subject to federal regulation under the jurisdiction of the U.S. Army Corps of Engineers, state regulation under the jurisdiction of Minnesota Department of Natural Resources, and local jurisdiction under the county, town, city or village.

5.0 LITERATURE CITED

- Eggers, S. and D. Reed. 2014. *Wetland Plants and Plant Communities of Minnesota and Wisconsin (Version 3.1)*. Published by U.S. Army Corps of Engineers, St. Paul District. Available online at: <http://www.mvp.usace.army.mil/Portals/57/docs/regulatory/WetlandBook/Part%201%20%20Introduction,%20Key%20to%20Plant%20Communities,%20Shallow%20Open%20Water%20Communities.pdf>.
- Environmental Laboratory. 1987. *U.S. Army Corps of Engineers' Wetland Delineation Manual*, Technical Report Y-87-1, U.S. Waterways Experiment Station, Vicksburg, MS. Lichvar, R.W., D.L. Banks, W.N. Kirchner, and N.C. Melvin. 2016. *The National Wetland Plant List: 2016 wetland ratings*. Phytoneuron 2016-30: 1-17. Published 28 April 2016. ISSN 2153 733X. Available online at <http://wetland-plants.usace.army.mil/>.
- U.S. Army Corps of Engineers. 2012. *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest Region (Version 2.0)*, ed. J.S. Wakeley, R.W. Lichvar, and C.V. Noble. ERDC/EL TR-10-16. Vicksburg, MS: U.S. Army Engineer Research and Development Center.
- United States Department of Agriculture (USDA), Natural Resource Conservation Service (NRCS). Web Soil Survey. *Soil Survey of Houston County, MN*. Accessed June 2019.
- U.S. Army Corps of Engineers, Minnesota Board of Water and Soil Resources. 2016. Guidance for Offsite Hydrology/Wetland Determinations. Published 1 July 2016.
- USDA Field Office Climate Data. Available online at <http://agacis.rcc-acis.org/?fips=27055>, accessed April 2019.
- USDA-NRCS. 2018. *Field Indicators of Hydric Soils in the United States*, Version 8.2. Edited by L.M. Vasilas, G.W. Hurt, and J.F. Berkowitz (eds.). USDA, NRCS, in cooperation with the National Technical Committee for Hydric Soils.

Figure 3
Wetland Delineation



Wetland Delineation
Northern Natural Gas
La Crescent BL Odorizer
Houston County, Minnesota

Page 2 of 3

0 75 150
 Feet
 For Environmental Review Purposes Only

- Upland Data Point
- Wetland Data Point
- Photo Point
- Non-hydric Soils
- Hydric Soils
- NHD Stream
- Delineated Wetland
- NWI Wetland
- Project Area

Houston County Agenda Request Form

Date Submitted: October 11, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-02 with Fahrner Asphalt Sealers Inc to provide for pavement marking is complete and ready to be finalized.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)

(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only		
<u>Reviewed by:</u>	_____ County Auditor _____ Finance Director _____ IS Director	_____ County Attorney _____ County Engineer _____ Other (indicate dept) _____ _____ Zoning Administrator _____ Environmental Services
<u>Recommendation:</u>		
<u>Decision:</u>		

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION



1124 East Washington St.

Caledonia, MN 55921

Project CP 2019-02 - CP 2019-02 Pavement Markings

Final Payment No. 2

Contractor: Fahrner Asphalt Sealers, LLC - Eau Claire
6615 US Hwy 12 W
Eau Claire, WI 54703

Contract No. 295
Vendor No. 5820
For Period: 9/13/2019 - 9/26/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$74,287.56
Contract Changes	\$31.95
Revised Contract	\$74,319.51

Work Certified To Date

Base Bid Items	\$72,549.98
Backsheet	\$31.95
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$72,581.93

Funds Encumbered

Original	\$74,287.56
Additional	N/A
Total	\$74,287.56

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
CP 2019-02	\$413.86	\$72,581.93	\$0.00	\$68,559.67	\$4,022.26	\$72,581.93
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$4,022.26	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Fahrner Asphalt Sealers, LLC - Eau Claire

County/City/Project Engineer

Contractor

Date

Date

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-02

Final Payment No. 2

Houston County DOT
Certificate of Final Contract Acceptance

Low S.P. No.: CP 2019-02

Final Voucher No.: 2

Contract No.: 295

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/14/19 Signature [Signature] County/City/Project
Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$72,581.93 and agrees to the amount of \$4,022.26 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Fahrner Asphalt Sealers, LLC - Eau Claire

By [Signature]
Kevin Kruckow

And _____ And _____

State of Wisconsin
Minnesota, Houston County DOT

On This 9th Day October, 2019, Before me appeared Kevin Kruckow To me
known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as
_____ free to act and deed

(Corporate Acknowledgment)

Kevin Kruckow And _____, to me personally known, who, being each
by me duly sworn

each did say that they are respectively the Vice President and _____ of the

Fahrner Asphalt Sealers Corporation named in the foregoing instrument, and that the seal affixed to said instrument
is the

Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation in authority
of its

Officer and said Kevin Kruckow and

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial

My Commission as Notary Public in Eau Claire County

Seal

Expires 3/28/2021 Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the
entire amount of work shown in this Final Voucher has been performed and the Total Value of the Work Performed in
accordance with the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective
upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final
Voucher.

Dated _____ Signature _____ District Engineer

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-02

Final Payment No. 2

**Houston County DOT
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 295
Contractor: 5820 - Fahrner Asphalt Sealers, LLC - Eau Claire
Date Certified: 9/26/2019
Payment Number: 2

Whereas; Contract No. 295 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Houston County DOT and authorize final payment as specified herein.

Houston County DOT
State of Minnesota

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____, Minnesota

Signed By _____
County _____

(SEAL)

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-02

Final Payment No. 2

CP 2019-02 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	04/22/2019	09/12/2019	\$72,168.07	\$3,608.40	\$68,559.67
2	09/13/2019	09/26/2019	\$413.86	(\$3,608.40)	\$4,022.26
Totals:			\$72,581.93	\$0.00	\$72,581.93

CP 2019-02 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
001	71,349.58	0.00	67,782.10	3,567.48	71,349.58
002	453.99	0.00	38.12	415.86	453.99
003	778.36	0.00	739.44	38.92	778.36
Totals:	\$72,581.93	\$0.00	\$68,559.66	\$4,022.26	\$72,581.93

CP 2019-02 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
026	Regular CSAH - Maintenance	415.86	869.85	837.90	453.99
031	Local	3,567.48	70,986.00	70,986.00	71,349.58
032	Local	38.92	2,463.67	2,463.67	778.36
Totals:		\$4,022.26	\$74,319.52	\$74,287.57	\$72,581.93

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-02

Final Payment No. 2

CP 2019-02 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
City of Caledonia									
1	2582.503	4" BROKEN LINE YELLOW - PAINT	LIN FT	\$0.049	980	100	\$4.90	919	\$45.03
2	2582.503	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN FT	\$0.098	8060	3847	\$377.01	3847	\$377.01
Totals For Section City of Caledonia:							\$381.91		\$422.04
City of La Crescent									
9	2582.502	PAVT MSSG (BIKE LANE ARROW) PAINT	EACH	\$20.00	8	0	\$0.00	8	\$160.00
10	2582.502	PAVT MSSG (HELMETED BIKE SYMBOL) PAINT	EACH	\$25.00	8	0	\$0.00	8	\$200.00
6	2582.503	6" SOLID LINE WHITE-PAINT	LIN FT	\$0.07	3450	0	\$0.00	0	\$0.00
3	2582.503	4" SOLID LINE YELLOW - PAINT	LIN FT	\$0.049	1950	0	\$0.00	0	\$0.00
4	2582.503	4" BROKEN LINE YELLOW - PAINT	LIN FT	\$0.049	730	0	\$0.00	598	\$29.30
5	2582.503	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN FT	\$0.098	700	0	\$0.00	615	\$60.27
7	2582.503	4" SOLID LINE WHITE - PAINT	LIN FT	\$0.049	250	0	\$0.00	6710	\$328.79
8	2582.503	4" DOTTED LINE WHITE - PAINT	LIN FT	\$0.50	3300	0	\$0.00	0	\$0.00
Totals For Section City of La Crescent:							\$0.00		\$778.36
Houston County									
22	2582.502	PAVT MSSG (LT ARROW) PAINT	EACH	\$55.00	4	0	\$0.00	4	\$220.00
21	2582.502	PAVT MSSG (RT ARROW) PAINT	EACH	\$55.00	3	0	\$0.00	3	\$165.00
19	2582.502	PAVT MSSG (BIKE LANE ARROW) PAINT	EACH	\$20.00	36	0	\$0.00	37	\$740.00
20	2582.502	PAVT MSSG (HELMETED BIKE SYMBOL) PAINT	EACH	\$25.00	36	0	\$0.00	37	\$925.00
23	2582.502	PAVT MSSG (LT-THRU ARROW) PAINT	EACH	\$65.00	1	0	\$0.00	1	\$65.00
11	2582.503	4" SOLID LINE YELLOW - PAINT	LIN FT	\$0.049	241186	0	\$0.00	242637	\$11,889.21
12	2582.503	4" BROKEN LINE YELLOW - PAINT	LIN FT	\$0.049	72687	0	\$0.00	73669	\$3,609.78
13	2582.503	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN FT	\$0.098	497399	0	\$0.00	512141	\$50,189.82
14	2582.503	4" SOLID LINE WHITE - PAINT	LIN FT	\$0.049	11287	0	\$0.00	14460	\$708.54
16	2582.503	4" BROKEN LINE WHITE - PAINT	LIN FT	\$0.049	440	0	\$0.00	372	\$18.23
15	2582.503	4" DOTTED LINE WHITE	LIN	\$0.50	654	0	\$0.00	535	\$267.50

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-02

Final Payment No. 2

CP 2019-02 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
		- PAINT	FT						
17	2582.503	24" SOLID LINE WHITE - PAINT	LIN FT	\$3.00	164	0	\$0.00	138	\$414.00
18	2582.518	CROSSWALK MARKING (CONTINENTAL BLOCK DESIGN) - PAINT	S.F.	\$1.25	2718	0	\$0.00	1710	\$2,137.50
Totals For Section Houston County:							\$0.00		\$71,349.58
Backsheet 1 - City of Caledonia									
24	2582.503	4" SOLID LINE WHITE - PAINT	LIN FT	\$0.049	652	652	\$31.95	652	\$31.95
Totals For Backsheet 1 - City of Caledonia :							\$31.95		\$31.95
Project Totals:							\$413.86		\$72,581.93

CP 2019-02 Contract Changes

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
BK1	Backsheet	9/25/2019	City of Caledonia addition: 4" SOLID LINE WHITE PAINT. 652 Lin Ft at \$.049 per Lin ft. \$31.95 Measured by P. Burns 9/25/2019. Esch Dr. City of Caledonia.	\$31.95	\$31.95
Contract Change Totals:				\$31.95	\$31.95



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-097-748-000
Submitted Date and Time:	8-Oct-2019 3:24:56 PM
Legal Name:	FAHRNER ASPHALT SEALERS LLC
Federal Employer ID:	11-3804531
User Who Submitted:	8753003
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1695834112
Minnesota ID:	8753003
Project Owner:	HOUSTON COUNTY DOT
Project Number:	2019-02
Project Begin Date:	31-May-2019
Project End Date:	25-Sep-2019
Project Location:	VARIOUS ROADS IN HOUSTON COUNTY
Project Amount:	\$72,581.93
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 19-37

**FINAL ACCEPTANCE OF CONTRACT NO. 295
PHARNER ASPHALT SEALERS, LLC**

October 22, 2019

WHEREAS, Contract No. 295 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated October 22, 2019.

WITNESS my hand and the seal of my office this 22nd day of October 2019.

Houston County Agenda Request Form

Date Submitted: October 8, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-05B with Bruening Rock Products Inc to provide for maintenance rock is complete and ready to be finalized.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (4 need to be signed)

(1-County Claim, 1 Contractor, 1-Auditor's office, and 1-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only			
Reviewed by:	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION



1124 East Washington St.
Caledonia, MN 55921

Project CP 2019-05 B - CP 2019-05 Aggregate Stockpiled (Delivered) Bruening
Final Payment No. 2

Contractor: Bruening Rock Products Inc.
900 Montgomery St.
Decorah, IA 52172

Contract No. 297
Vendor No. 5937
For Period: 9/6/2019 - 9/12/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$220,291.20
Contract Changes	\$0.00
Revised Contract	\$220,291.20

Work Certified To Date

Base Bid Items	\$279,447.46
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$279,447.46

Funds Encumbered

Original	\$220,291.20
Additional	N/A
Total	\$220,291.20

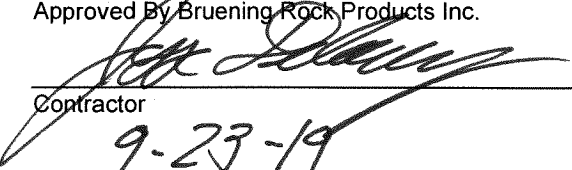
	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
CP 2019-05 B	\$0.00	\$279,447.46	\$0.00	\$265,475.09	\$13,972.37	\$279,447.46
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$13,972.37	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Bruening Rock Products Inc.


County/City/Project Engineer


Contractor


Date


Date

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-05 B

Final Payment No. 2

**Houston County DOT
Certificate of Final Contract Acceptance**

Low S.P. No.: CP 2019-05 B

Final Voucher No.: 2

Contract No.: 297

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/18/19 Signature [Signature] County/City/Project
Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$279,447.46 and agrees to the amount of \$13,972.37 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Bruening Rock Products Inc.

By [Signature]

And _____ And _____

State of Minnesota, Houston County DOT

On This 24 Day September, 2019, Before me appeared Lesse Delaney To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as
_____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each
by me duly sworn

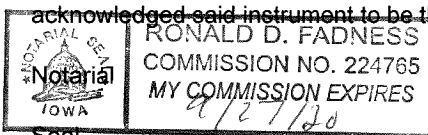
each did say that they are respectively the Project Manager and _____ of the

_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument
is the

Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority
of its

officers and said Lesse Delaney and

acknowledged said instrument to be the free act and deed of said Corporation.



My Commission as Notary Public in Winnebago County

Expires 9/27/20 Signature Ronald B. Fadness

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-05 B

Final Payment No. 2

**Houston County DOT
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 297
Contractor: 5937 - Bruening Rock Products Inc.
Date Certified: 9/12/2019
Payment Number: 2

Whereas; Contract No. 297 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Houston County DOT and authorize final payment as specified herein.

Houston County DOT
State of Minnesota

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____, Minnesota

Signed By _____
County _____

(SEAL)

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-05 B

Final Payment No. 2

CP 2019-05 B Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	04/24/2019	09/05/2019	\$279,447.46	\$13,972.37	\$265,475.09
2	09/06/2019	09/12/2019	\$0.00	(\$13,972.37)	\$13,972.37
Totals:			\$279,447.46	\$0.00	\$279,447.46

CP 2019-05 B Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
001	244,767.91	0.00	232,529.51	12,238.40	244,767.91
002	34,679.57	0.00	32,945.59	1,733.98	34,679.57
Totals:		\$279,447.47	\$0.00	\$265,475.09	\$13,972.38
					\$279,447.47

CP 2019-05 B Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
027	Regular CSAH - Maintenance	12,238.40	193,474.20	193,474.20	244,767.91
031	County Levy	1,733.98	26,817.00	26,817.00	34,679.57
Totals:		\$13,972.38	\$220,291.20	\$220,291.20	\$279,447.47

1124 East Washington St.
Caledonia, MN 55921
Project No. CP 2019-05 B
Final Payment No. 2

CP 2019-05 B Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
CR 249									
13	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.939	3000	0	\$0.00	3879.58	\$34,679.57
Totals For Section CR 249:							\$0.00		\$34,679.57
CSAH 11									
5	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.939	2000	0	\$0.00	2141.75	\$19,145.10
Totals For Section CSAH 11:							\$0.00		\$19,145.10
CSAH 12									
6	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.939	1600	0	\$0.00	2269.17	\$20,284.11
Totals For Section CSAH 12:							\$0.00		\$20,284.11
CSAH 19									
7	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	2000	0	\$0.00	2480.52	\$21,677.26
Totals For Section CSAH 19:							\$0.00		\$21,677.26
CSAH 20									
8	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$9.119	3000	0	\$0.00	4189.87	\$38,207.42
Totals For Section CSAH 20:							\$0.00		\$38,207.42
CSAH 22									
9	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$9.219	2300	0	\$0.00	2900.42	\$26,738.97
Totals For Section CSAH 22:							\$0.00		\$26,738.97
CSAH 23									
10	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	1800	0	\$0.00	2074.91	\$18,132.64
Totals For Section CSAH 23:							\$0.00		\$18,132.64
CSAH 28									
11	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	1600	0	\$0.00	2106.25	\$18,406.52
Totals For Section CSAH 28:							\$0.00		\$18,406.52
CSAH 31									
12	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	1000	0	\$0.00	1193.01	\$10,425.71
Totals For Section CSAH 31:							\$0.00		\$10,425.71
CSAH 5A									

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-05 B

Final Payment No. 2

CP 2019-05 B Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
1	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	2800	0	\$0.00	3462.04	\$30,254.77
Totals For Section CSAH 5A:							\$0.00		\$30,254.77
CSAH 5B									
2	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	2700	0	\$0.00	3180.26	\$27,792.29
Totals For Section CSAH 5B:							\$0.00		\$27,792.29
CSAH 8A									
3	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	600	0	\$0.00	974.05	\$8,512.22
Totals For Section CSAH 8A:							\$0.00		\$8,512.22
CSAH 8B									
4	2221.509	STOCKPILE AGGREGATE, CLASS 5 (DELIVERED)	TONS	\$8.739	400	0	\$0.00	593.99	\$5,190.88
Totals For CSAH 8B:							\$0.00		\$5,190.88
Project Totals:							\$0.00		\$279,447.46



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-768-017-440
Submitted Date and Time: 24-Sep-2019 2:12:38 PM
Legal Name: BRUENING ROCK PRODUCTS INC
Federal Employer ID: 42-0632195
User Who Submitted: Bruening Rock
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 41541632
Minnesota ID: 6488964
Project Owner: HOUSTON COUNTY
Project Number: CP 2019-05
Project Begin Date: 01-Aug-2019
Project End Date: 04-Sep-2019
Project Location: HOUSTON COUNTY
Project Amount: \$279,447.46
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 19-37

**FINAL ACCEPTANCE OF CONTRACT NO. 297
BRUENING ROCK PRODUCTS, INC.**

October 22, 2019

WHEREAS, Contract No. 297 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated October 22, 2019.

WITNESS my hand and the seal of my office this 22nd day of October 2019.

Houston County Agenda Request Form

Date Submitted: October 11, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-06 with Fahrner Asphalt Sealers Inc to provide for crack filling is complete and ready to be finaled.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only			
Reviewed by:	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (Indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION



1124 East Washington St.
Caledonia, MN 55921
Project CP 2019-06 - CP 2019-06 Crack Filling
Final Payment No. 2

Contractor: Fahrner Asphalt Sealers LLC
2800 Mecca Drive
Plover, WI 54467

Contract No. 300
Vendor No. 5820
For Period: 9/4/2019 - 9/12/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$52,200.00
Contract Changes	\$0.00
Revised Contract	\$52,200.00

Work Certified To Date

Base Bid Items	\$51,445.01
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$51,445.01

Funds Encumbered

Original	\$52,200.00
Additional	N/A
Total	\$52,200.00

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
CP 2019-06	\$0.00	\$51,445.01	\$0.00	\$48,872.76	\$2,572.25	\$51,445.01
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$2,572.25	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Fahrner Asphalt Sealers LLC

County/City/Project Engineer

Contractor

Date

Date

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-06

Final Payment No. 2

Houston County DOT
Certificate of Final Contract Acceptance

Low S.P. No.: CP 2019-06

Final Voucher No.: 2

Contract No.: 300

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/14/19 Signature [Signature] County/City/Project
Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$51,445.01 and agrees to the amount of \$2,572.25 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Fahrner Asphalt Sealers LLC

By

[Signature]
Kevin Kruckow

And _____ And _____

State of Wisconsin
~~Minnesota~~, Houston County DOT

On This 9th Day October, 2019, Before me appeared Kevin Kruckow To me
known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as
_____ free to act and deed

(Corporate Acknowledgment)

Kevin Kruckow And _____, to me personally known, who, being each
by me duly sworn

each did say that they are respectively the Vice President and _____ of the

Fahrner Asphalt Sealers Corporation named in the foregoing instrument, and that the seal affixed to said instrument
is the

Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority
of its

Officer and said Kevin Kruckow and

NO SEAL
ADOPTED

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial

My Commission as Notary Public in Eau Claire County

Seal

Expires

3/30/2021

Signature

[Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the
entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in
accordance with the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby Accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective
upon full Execution by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final
Voucher.

Dated _____ Signature _____ District Engineer

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION
1124 East Washington St.
Caledonia, MN 55921
Project No. CP 2019-06
Final Payment No. 2

**Houston County DOT
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 300
Contractor: 5820 - Fahrner Asphalt Sealers LLC
Date Certified: 9/12/2019
Payment Number: 2

Whereas; Contract No. 300 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Houston County DOT and authorize final payment as specified herein.

Houston County DOT
State of Minnesota

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____, Minnesota

Signed By _____
County _____

(SEAL)

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION
1124 East Washington St.
Caledonia, MN 55921
Project No. CP 2019-06
Final Payment No. 2

CP 2019-06 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	04/22/2019	09/03/2019	\$51,445.01	\$2,572.25	\$48,872.76
2	09/04/2019	09/12/2019	\$0.00	(\$2,572.25)	\$2,572.25
Totals:			\$51,445.01	\$0.00	\$51,445.01

CP 2019-06 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
001	51,445.01	0.00	48,872.76	2,572.25	51,445.01
Totals:	\$51,445.01	\$0.00	\$48,872.76	\$2,572.25	\$51,445.01

CP 2019-06 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
028	County Levy	2,572.25	52,200.00	52,200.00	51,445.01
Totals:		\$2,572.25	\$52,200.00	\$52,200.00	\$51,445.01

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-06

Final Payment No. 2

CP 2019-06 Project Item Status

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
CP 2019-06									
1	2331.608	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	LB	\$1.74	30000	0	\$0.00	29566.1	\$51,445.01
Totals For CP 2019-06:							\$0.00		\$51,445.01
Project Totals:							\$0.00		\$51,445.01



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-671-242-784
Submitted Date and Time:	8-Oct-2019 3:20:47 PM
Legal Name:	FAHRNER ASPHALT SEALERS LLC
Federal Employer ID:	11-3804531
User Who Submitted:	8753003
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1368055808
Minnesota ID:	8753003
Project Owner:	HOUSTON COUNTY DOT
Project Number:	2019-05
Project Begin Date:	22-Jul-2019
Project End Date:	02-Aug-2019
Project Location:	VARIOUS RDS & BRIDGES
Project Amount:	\$51,445.01
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 19-39

**FINAL ACCEPTANCE OF CONTRACT NO. 300
PHARNER ASPHALT SEALERS, LLC**

October 22, 2019

WHEREAS, Contract No. 300 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated October 22, 2019.

WITNESS my hand and the seal of my office this 22nd day of October 2019.

Houston County Agenda Request Form

Date Submitted: October 11, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-07 with Fahrner Asphalt Sealers Inc to provide for seal coating is complete and ready to be finaied.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)

(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only			
<u>Reviewed by:</u>	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

Houston County Agenda Request Form

Date Submitted: October 11, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-07 with Fahrner Asphalt Sealers Inc to provide for seal coating is complete and ready to be finaled.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only			
Reviewed by:	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

Houston County Agenda Request Form

Date Submitted: October 11, 2019

BOARD DATE: October 22, 2019

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Project # CP 2019-07 with Fahrner Asphalt Sealers Inc to provide for seal coating is complete and ready to be finaied.

Attachments/Documentation for the Board's Review:

Final Contract Voucher (5 need to be signed)
(1-County Claim, 1 Contractor, 1-Auditor's office, and 2-Highway Dept)

Justification:

Action Requested:

Resolution for Final Acceptance needed for contract.

For County Use Only			
Reviewed by:	<input type="checkbox"/> County Auditor	<input type="checkbox"/> County Attorney	<input type="checkbox"/> Zoning Administrator
	<input type="checkbox"/> Finance Director	<input type="checkbox"/> County Engineer	<input type="checkbox"/> Environmental Services
	<input type="checkbox"/> IS Director	<input type="checkbox"/> Other (indicate dept)	
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION



1124 East Washington St.
Caledonia, MN 55921
Project CP 2019-07 - CP 2019-07 Seal Coat
Final Payment No. 2

Contractor: Fahrner Asphalt Sealers, LLC - Eau Claire
6615 US Hwy 12 W
Eau Claire, WI 54703

Contract No. 299
Vendor No. 5820
For Period: 9/4/2019 - 9/12/2019
Warrant # _____ Date _____

Contract Amounts

Original Contract	\$475,554.32
Contract Changes	\$0.00
Revised Contract	\$475,554.32

Work Certified To Date

Base Bid Items	\$479,196.14
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$479,196.14

Funds Encumbered

Original	\$475,554.32
Additional	N/A
Total	\$475,554.32

	Work Certified This Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
CP 2019-07	\$0.00	\$479,196.14	\$0.00	\$455,236.33	\$23,959.81	\$479,196.14
Percent Retained: 0.0000%						
Amount Paid This Final Payment					\$23,959.81	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

Approved By Fahrner Asphalt Sealers, LLC - Eau Claire

County/City/Project Engineer

Contractor

Date

Date

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-07

Final Payment No. 2

Houston County DOT
Certificate of Final Contract Acceptance

Low S.P. No.: CP 2019-07

Final Voucher No.: 2

Contract No.: 299

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of Minnesota as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/14/19 Signature [Signature] County/City/Project
Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$479,196.14 and agrees to the amount of \$23,959.81 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor Fahrner Asphalt Sealers, LLC - Eau Claire

By

[Signature]
Kevin Kruckow

And _____ And _____

State of Wisconsin
Minnesota, Houston County DOT

On This 9th Day October, 2019, Before me appeared Kevin Kruckow To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as
_____ free to act and deed

(Corporate Acknowledgment)

Kevin Kruckow And _____, to me personally known, who, being each
by me duly sworn

each did say that they are respectively the Vice President and _____ of the

Fahrner Asphalt Sealers Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the

Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Officer and said Kevin Kruckow and

NO SEAL
ADOPTED

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial

My Commission as Notary Public in Eau Claire County

Seal

Expires 3/28/2021 Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-07

Final Payment No. 2

**Houston County DOT
Certificate of Final Acceptance
County Board Acknowledgment**

Contract Number: 299
Contractor: 5820 - Fahrner Asphalt Sealers, LLC - Eau Claire
Date Certified: 9/12/2019
Payment Number: 2

Whereas; Contract No. 299 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Houston County DOT and authorize final payment as specified herein.

Houston County DOT
State of Minnesota

I, _____, County _____ within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____, Minnesota

Signed By _____
County _____

(SEAL)

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-07

Final Payment No. 2

CP 2019-07 Payment Summary

No.	From Date	To Date	Work Certified Per Payment	Amount Retained Per Payment	Amount Paid Per Payment
1	04/15/2019	09/03/2019	\$479,196.14	\$23,959.81	\$455,236.33
2	09/04/2019	09/12/2019	\$0.00	(\$23,959.81)	\$23,959.81
Totals:			\$479,196.14	\$0.00	\$479,196.14

CP 2019-07 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Payment	Total Amount Paid To Date
001	479,196.14	0.00	455,236.33	23,959.81	479,196.14
Totals:	\$479,196.14	\$0.00	\$455,236.33	\$23,959.81	\$479,196.14

CP 2019-07 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Payment	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
029	County Levy	23,959.81	475,554.32	475,554.32	479,196.14
Totals:		\$23,959.81	\$475,554.32	\$475,554.32	\$479,196.14

HOUSTON COUNTY DEPARTMENT OF TRANSPORTATION

1124 East Washington St.

Caledonia, MN 55921

Project No. CP 2019-07

Final Payment No. 2

CP 2019-07 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Payment	Amount This Payment	Quantity To Date	Amount To Date
CP 2019-07									
2	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$1.81	28493	0	\$0.00	29928	\$54,169.68
1	2356.504	BITUMINOUS SEAL COAT - (FA 2)	SQ YD	\$0.55	356155	0	\$0.00	360207	\$198,113.85
3	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.14	96162	0	\$0.00	95640	\$204,669.60
4	2582.503	6" SOLID LINE WHITE-PAINT	LIN FT	\$0.064	233138	0	\$0.00	224037	\$14,338.37
5	2582.503	4" SOLID LINE YELLOW - PAINT	LIN FT	\$0.044	36705	0	\$0.00	30944	\$1,361.54
6	2582.503	4" BROKEN LINE YELLOW - PAINT	LIN FT	\$0.044	10868	0	\$0.00	9451	\$415.84
7	2582.503	4" DOUBLE SOLID LINE YELLOW - PAINT	LIN FT	\$0.088	60182	0	\$0.00	69628	\$6,127.26
Totals For CP 2019-07:							\$0.00		\$479,196.14
Project Totals:							\$0.00		\$479,196.14



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-560-388-640
Submitted Date and Time:	8-Oct-2019 3:27:45 PM
Legal Name:	FAHRNER ASPHALT SEALERS LLC
Federal Employer ID:	11-3804531
User Who Submitted:	8753003
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	414343168
Minnesota ID:	8753003
Project Owner:	HOUSTON COUNTY DOT
Project Number:	2019-07
Project Begin Date:	05-Jul-2019
Project End Date:	26-Aug-2019
Project Location:	HWYS 3, 27 & HISTORY LANE
Project Amount:	\$479,196.14
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RESOLUTION NO. 19-40

**FINAL ACCEPTANCE OF CONTRACT NO. 299
PHARNER ASPHALT SEALERS, LLC**

October 22, 2019

WHEREAS, Contract No. 299 has in all things been completed, and the County Board being fully advised in the premises; and

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners accepts said completed project for and on behalf of the Houston County DOT and authorize final payment as specified herein.

*****CERTIFICATION*****

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated October 22, 2019.

WITNESS my hand and the seal of my office this 22nd day of October 2019.



HOUSTON COUNTY

304 South Marshal Street
Caledonia, MN 55921
TEL (507) 725-5827
jeff.babinski@co.houston.mn.us
Jeffrey L. Babinski, Houston County Administrator

DRAFT

Paul Fruechte
10374 County 14
Caledonia, MN 55921

Re: Crooked Creek Watershed Board

Dear Paul:

The Houston County Board of Commissioners, at today's meeting, voted unanimously to appoint you to the Crooked Creek Watershed Board for a three year term to expire Nov 30, 2022.

I wish to take this opportunity to thank you for continuing to serve in this capacity.

Respectfully,

Jeffrey L. Babinski
Houston County Administrator

JLB:jlb

Cc: CCWB Admin

RESOLUTION NO. 19-36

**AUTHORIZATION TO SELL LAND PARCEL 21.1152.002
THROUGH SEALED BID AUCTION**

October 22, 2019

WHEREAS, the Houston County Board of Commissioners has determined the 22.16 acre parcel (#21.1152.002) of land originally purchased for the Highway Department is no longer needed for that purpose; and

WHEREAS, Minnesota Statute 373.01 Subd. 1 (4) authorizes the sale of real or personal property owned by the county; and

WHEREAS, the legal description for the 22.16 acre parcel (#21.1152.002) is as follows:

A parcel of land located in the NW ¼ of the NW ¼ of Section 13, T102N, R6W, Houston County, Minnesota, more particularly described as follows:

Commencing at the northwest corner of said section 13 also being in the centerline of state highway #76; thence long the north line of said section 13 and State Highway #76 on a bearing based on the Houston County Coordinate System of NAD 83 (1996 ADJ.), of N 89°01'49" and measures 248.79 feet to the point of beginning; thence continuing along said north line N 89°01'49" E and measures 1043.63 feet; thence along a line parallel to the east line of the aforementioned NW 1/3 of the NW 1/3, S 0°03'12" and measures 926.37 feet to the north line of the south 395.30 feet of the said NW 1/3 of the NW ¼; thence along said north line S 89°09'47" W and measures 1043.72 feet; thence along a line parallel to the west line of said NW ¼ of the NW ¼ N 0°03'41" E and measures 923.95 feet to the point of beginning. Said parcel contains 22.163 acres including State Highway #76 right of way and may be subject to easements of record or implied.

And WHEREAS, Houston County retains all mineral rights to said property; and retains an easement for public transportation, 50 feet South of the Section Line (close to TH 76 centerline), including and in addition to existing TH 76 right of way.

THEREFORE, BE IT RESOLVED, the Houston County Board of Commissioners authorizes the sale of real property parcel 21.1152.002 through the sealed bid auction process with advertising to begin immediately and run for at least three consecutive weeks in the official newspaper. Sealed bids will be received at the office of the Auditor/Treasurer until November 25, 2019 at 9:00 am. Properly received bids shall be opened and reviewed publicly at the Regular Board Meeting scheduled for November 26, 2019 at 9:30 am. The Houston County Board of Commissioners reserves the right to accept or reject any and all bids and to conduct a second round of bidding with the top four bidders.

*****CERTIFICATION*****

STATE OF MINNESOTA

COUNTY OF HOUSTON

I, Jeff Babinski, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated October 22, 2019.

WITNESS my hand and the seal of my office this 22th day of October 2019.