



Jeffrey Babinski
County Administrator

HOUSTON COUNTY

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Commissioners:
District 1
Jack Miller
District 2
Eric Johnson (Vice Chair)
District 3
Robert Burns
District 4
Teresa Walter (Chair)
District 5
Fred Arnold

HOUSTON COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING AGENDA

9:30, October 22, 2019, County Board Room, Historic Courthouse

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE MINUTES (8 Oct Board Meeting, 15 Oct Workgroup Session)

PUBLIC COMMENT

9:30 Appointment: Sheriff Rodney Bartsh and Detective Nate Barker, Wabasha Sheriff's Department – Fraud Protection Program update

9:45 Appointment: Aaron Lacher, Comprehensive Land Use Plan Survey Announcement

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements
- 2) Affirm the following personnel actions:
 - i. Environmental Services
 1. Hire Sharon Lewis as Drop Site Supervisor, 67-day employee, Step 1, Drop Site Supervisor wage scale.
 - ii. Public Health and Human Services
 1. Accept the retirement of Loretta Lillegraven, Public Health Fiscal Officer, C-41, effective the end of January 17, 2020 with thanks for her 23 years of service to the residents of Houston County.
 2. Initiate a competitive search for a 1.0 FTE Account Clerk, B-23 as replacement for the C-41 position occupied by Ms. Lillegraven as a result of the integration of Public Health and Human Services.
 3. Approve the lateral reassignment of Andrea Onstad from Adult Services agency social worker to Home and Community Services agency social worker.
 4. Initiate a competitive search for a 1.0 FTE Adult Services agency social worker for the position vacated by Ms. Onstad.

iii. Sheriff's Office

1. Change the employment status of Amy Gehrke, Jailer/Dispatcher (Detention Deputy), from probationary to regular, effective November 14, 2019.
2. Reinstate Tyler Fabian as probationary Jailer/Dispatcher (Detention Deputy) at Step 5, effective October 23, 2019.

ACTION ITEMS

- 1) Consider approving the snow/ice removal contract with WS Trucking & Construction, LLC (Oct 23, 2019 – June 30, 2021). (Kruger)
- 2) Consider revoking the snow/ice removal contract with Steele Construction (Dec 5, 2017 – Dec 5, 2020). (Kruger)
- 3) Consider approving the addition of a 1.0 FTE Tech Clerk 1, B21 Assessment Technician to the Assessor's Office. (Babinski)
- 4) Consider approval of Northern Natural Gas's application for exemption under the Wetland Conservation Act and approval of the Technical Evaluation Panel's Findings and Recommendations (Lacher)
- 5) Consider approval of Resolution 19-37, Certificate of Final Acceptance, Project CP 2019-02 with Fahrner Asphalt Sealers for pavement marking (Pogodzinski)
- 6) Consider approval of Resolution 19-38, Certificate of Final Acceptance, Project CP 2019-05B with Bruening Rock Products for maintenance rock (Pogodzinski)
- 7) Consider approval of Resolution 19-39, Certificate of Final Acceptance, Project CP 2019-06 with Fahrner Asphalt Sealers for crack filling (Pogodzinski)
- 8) Consider approval of Resolution 19-40, Certificate of Final Acceptance, Project CP 2019-07 with Fahrner Asphalt Sealers for seal coating (Pogodzinski)
- 9) Consider reappointment of Paul Fruechte to a 3-year term on the Crooked Creek Watershed Board (Babinski)
- 10) Consider amending Resolution 19-36 Authorization to Sell Land Parcel #21.1152.002 Through Sealed Bid Auction. (Babinski)
- 11) Consider authorizing up to \$4500 for legal representation from Attorney Squires (Rupp, Anderson, Squires & Waldspurger, PA) to augment Zoning staff for the Board of Adjustment re-hearing of the Schutz Quarry. (Lacher)

DISCUSSION ITEMS

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS

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|--------------|---|
| 22 October: | Regular Board Meeting
(Finance Standing Committee) |
| 28 October: | AMC District 9 Fall Meeting (Dodge County) |
| 29 October: | No Meeting |
| 5 November: | Workgroup Session – Strategic Planning Session |
| 12 November: | Regular Board Meeting |

(Land Use/Public Works and Public Health and Human Services Standing Committees)

19 November: Workgroup Session

26 November: Regular Board Meeting
(Finance Standing Committee)

28/29 November: Thanksgiving Holiday

2 December: Truth in Taxation (6:00pm)

3 December: Board Meeting
(Land Use/Public Works and Public Health and Human Services Standing Committees)

9-11 December: AMC Annual Conference

17 December: Board Meeting
(Finance Standing Committee)

25/25 December: Christmas Holiday