



Jeffrey Babinski  
County Administrator

# HOUSTON COUNTY

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Commissioners:  
District 1  
Jack Miller  
District 2  
Eric Johnson (Vice Chair)  
District 3  
Robert Burns  
District 4  
Teresa Walter (Chair)  
District 5  
Fred Arnold

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## HOUSTON COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING AGENDA

**9:30, June 25, 2019, County Board Room, Historic Courthouse**

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### APPROVE AGENDA

### APPROVE MINUTES (11 June Board Meeting)

### PUBLIC COMMENT

### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Approve Claims, Human Service & License Center disbursements
- 2) Approve AFSME-Houston County Memorandum of Agreement regarding reinstatement of former employees.
- 3) Approve contract with Mayo Clinic for CDL Random Selection and Testing for DOT Compliance testing.
- 4) Affirm personnel actions:
  - a. Sheriff's Office
    - i. Hire Emily Johnson as probationary Jailer/Dispatcher B-23-2, Step 1, effective July 25, 2019.
    - ii. Hire Christopher Frick as a probationary Patrol Sergeant C-42, Step 1, effective July 10, 2019.
  - b. Highway Department
    - i. Change the status of employment of Richard Botcher, Highway Maintenance Specialist, from probationary to regular effective July 9, 2019.
    - ii. Initiate a competitive search for a Highway Specialist (vacant position).
  - c. Recorder's Office
    - i. Hire Geraldine Klug as a temporary Deputy (67-day employee) as a Recorder B-21, Step 4.

### ACTION ITEMS

- 1) Consider approval of contract with NEOGOV for on-line application tool and one-time set up and activation and training (Arrick-Kruger)
- 2) Consider approval of Professional/Technical contract with Preservation Alliance for Minnesota Historical Society Legacy Grant applications. (Arrick-Kruger)
- 3) Consider approval of a County match for the grant application of \$300,000 (Arrick-Kruger)
- 4) Consider approval of contract with Stantec Consulting Services for work on Japanese Hops on the Root River (Meiners).
- 5) Consider approval of E911 Service Agreement with Vesta Solutions for E911 system support (Inglett).
- 6) Consider SMIF request for sponsorship of 5<sup>th</sup> annual Early Childhood Care Conference (Pugleasa).

**DISCUSSION ITEMS (No action will be taken on the following items)**

- 1) Administrator Updates
- 2) Commissioner Reports & Comments

**CLOSING PUBLIC COMMENT**

**ADJOURN**

**REMINDERS**

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|------------|--|
| 25 June:   | Regular Board Meeting<br>(Finance Committee)                         |
| 2 July:    | Workgroup Session  |
| 9 July:    | Regular Board Meeting<br>(Land Use/Public Health and Human Services) |
| 16 July:   | Workgroup Session  |
| 23 July:   | Regular Board Meeting<br>(Finance Committee)                         |
| 30 July:   | Workgroup Session  |
| 6 August:  | Workgroup Session  |
| 13 August: | Regular Board meeting<br>(Land Use/Public Health and Human Services) |