



HOUSTON COUNTY

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Commissioners:
District 1
Cindy Wright
District 2
Eric Johnson
District 3
Kurt Zehnder
District 4
Bob Schuldt
District 5
Greg Myhre

HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

9:00, April 21, 2026 County Board Room 222, Historic Courthouse

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

APPROVE PREVIOUS MINUTES

- Board Meeting April 7, 2026
- Workgroup Session April 14, 2026

PUBLIC COMMENT

APPOINTMENTS

9:05 am Houston County Trout Stream Designations presented by Melissa Wagner, Lanesboro Area Fisheries Supervisor, and Dean Paron, DNR Stream Habitat Supervisor, from the Minnesota Department of Natural Resources (Page 12)

CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Change the title and pay band of Bethany Moen from Social Services Supervisor to Social Services Director (D61 step 8) effective March 9th, 2026. This change is due to restructuring and not an open position. (Page 38, Parker)
- 2) Change the title and pay band of Karen Kohlmeyer from Financial Assistance Supervisor to Financial Assistance Director (C44 step 8) effective March 9th, 2026. This change is due to restructuring and not an open position. (Page 38, Parker)
- 3) Transfer Melissa Jordan from 1 FTE Child Support Officer (B24) to a 1 FTE Appraiser Trainee (B22 step 9) effective 5/4/2026. (Page 38, Parker)
- 4) Approve a competitive search for 2 – 1 FTE Child Support Officers. (Page 38, Parker)
- 5) Approve a competitive search for a 67-day Social Worker. (Page 38, Parker)
- 6) Review and approve payments. (Pages 39-40, Lapham)

ACTION ITEMS

- 1) Consider approving tax abatement for Bullfrog Properties LLC, (parcel 26.0151.000) in the amount of \$7,210. (Page 41, Onstad)
- 2) Consider approving the 2025 County Feedlot Officer (CFO) Annual Report and Financial Report and authorizing signature. (Page 42, Burt)
- 3) Consider approving or denying a Text Amendment to the Zoning Ordinance on mine density standards for Burns & Hansen, P.A. on behalf of Cory and Jackie Baker, Scott Hatleli and Cindy Cresswell-Hatleli, and Rosemary Iversen. (Page 43, Meiners)
- 4) Consider awarding project SAP 028-613-013 for the urban paving on CSAH 13 in the City of Houston, to BKC Construction in the amount of \$2,347,102.33. Four bids were received. (Page 99, Pogodzinski)
- 5) Consider three flooring quotes by Hiller Commercial Floors for the following areas:
 - a. North Stairwell of HCH \$21,903.81,
 - b. CCS Lobby \$ 8,000.00,
 - c. East Stairwell of HCH (Noted South on Hiller Bid), LVT \$18,201.68 recommended, Carpet \$ 7,239.71. (Page 99, Pogodzinski)
- 6) Consider approval of updated ADA Transition plan. (Page 99, Pogodzinski)
- 7) Consider approving an updated Procurement Policy for Federal Grants. (Page 99, Pogodzinski)

DISCUSSION ITEMS

- 1) Coordinator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

CLOSING PUBLIC COMMENT

ADJOURN

REMINDERS

The Mayo Clinic Alzheimer's Disease Research Center in collaboration with Houston County Public Health and Human Services presents: Brain Health, Aging, and Dementia.

Session 3: *Demystifying Aging & Dementia Research*- Overview of the types of research that are conducted at Mayo Clinic and what it means to participate in a research study. April 23rd from 1-3 pm.

All sessions take place at the Houston County Justice Center, 306 South Marshall St, Caledonia, MN.

For more information contact Susan Felten- SFelten@hocomn.gov

RESIDENTIAL CLEAN SWEEP EVENT – FREE EVENT

Saturday, April 25, 2026 - 9:00 a.m. to 2 p.m.

At the Houston County Recycling Center – 105 North Grant Street, Houston, MN

This event is for residential homes in Houston County & is limited to the following items:

LATEX PAINT – Gallon size or smaller

OIL PAINT – Gallon size or smaller

STAINS, VARNISH, SPRAY PAINT (with original labels on)

RESIDENTIAL and AG PESTICIDES – Limit of 200 pounds

FLUORESCENT and HID BULBS – residential only

Please see the Houston County website under Environmental Services for more information:

www.co.houston.mn.us/departments/environmental-services/ Or call Environmental Services with questions (507) 725-5800