

## PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: March 3, 2026

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present: Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present: Interim Auditor/Treasurer Polly Heberlein, Fillmore County Journal Reporter Charlene Selbee, The Caledonia Argus Associate Editor Katia Gorsuch, Finance Director Carol Lapham, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Public Health Supervisor Jordan Knoke, Public Health Educator Bri Ceaser, Engineer Brian Pogodzinski, Social Services Supervisor Bethany Moen, Corey Baker, Steve Hartwick, Tammy Diersen, Dayva Goetzinger, Pam Snodgrass, John Haines, Joyce Roffler, Deb Hoskins, Liza Eng, Burce Eng, Donna Buckbee, Scott Halteli, Cindy Hatleli, Vicki Olson, Anne Yakle, Kristina Hauser, Duane Teschleer, John Pugleasa, and Sheila Schroeder

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Prior to any motions being made Wagner clarified the grant accepted the previous week had been from the Minnesota State Horticultural Society. Wagner said the mix up on the agenda had been her mistake. She also clarified that in the February 17, 2026 minutes the truck chassis was awarded to Towmaster for the Swenson Body. Motion was made by Commissioner Zehnder, seconded by Commissioner Schuldt, motion unanimously carried to approve the agenda.

Motion was made by Commissioner Johnson, seconded by Commissioner Schuldt, motion carried to approve the meeting minutes from February 24, 2026. All Commissioners voted yes, except for Commissioner Wright who abstained due to being absent from the meeting.

Public Comment:

Cynthia Crestwell-Hatleli said she owned property next to a proposed mine. She said mine density standards had changed in March of 2025. She said neighbors of the proposed mine should have been notified. She read to the board a timeline of events. She requested that amendments that were made in March of 2025 be reverted back to what they had been in 2014. She also spoke on behalf of her husband, Scott Halteli, who was concerned that with more mines there would be less building sites available. He did not think there was a shortage of sand. He too, wanted the rule reverted back to the way it was.

Corey Baker from Yucatan Township said he was bordered on one side by a mine. He said he was concerned about being bordered on another side by another mine. He said it would mean a lot to him to have protections put in place. Baker said he would like the Commissioners to look at and accept the petition. He said his children wanted to live near him in the future.

John Haines from Houston said he was worried the County was getting ready to make a decision that could not easily be reversed. He said if a quarry went in it would be hard for it to go out. He asked what the dust abatement plan would be. He asked about protecting water and said farmers needed water. He asked if anyone had talked to businesses. Haines said protecting investments the County had already made was a serious responsibility.

Joyce Roffler from Yucatan Township said she was one of the petition signers. She said people had been unaware of the changes that had taken place. She said the Argus was the Official County Newspaper, but that her paper was delivered late and the County did not have many newsstands. She was concerned about sand mines causing heavy traffic.

Ann Yakle said she had been a resident of Houston County since 1988. She said she would not want to have the Commissioners' jobs. She said she thought they would be seeing a lot of pressure regarding land use. She asked that the board try to balance economics with preserving the area. She said she specifically chose to move to Southeast Minnesota. She said compromises often had to happen. Yakle said she thought requiring ½ mile between mines was a good compromise. She said she knew some mines may be needed.

Donna Buckbee said she grew up in the twin cities. It was 50 years prior when she had laid her eyes on the beauty of Houston County. She said she fell in love with the County. She said Houston County was the most beautiful place on earth. Buckbee said she was not saying that mines were not needed, but she said "don't do it in the most beautiful" place.

Duane Teschleer from Fillmore County said to protect tourism in the area he was strongly opposed to mines. He said he came to the area from lower Alabama and returned from the gulf to be in a place that was pristine. He said frac sand mining was destructive and silica going into the air was bad. He said he loved living in the area.

Steve Hartwick from Money Creek Township said 250 people had signed the petition and their opinions mattered. He said he knew publishing things in the Caledonia Argus met the County's requirement, but he asked why something that affects the entire County would get such little publicity.

## APPOINTMENTS

None.

## CONSENT AGENDA

None.

## ACTION ITEMS

File No. 1 – Commissioner Wright moved, Commissioner Zehnder seconded, motion unanimously carried to accept donation of \$100.00 from Winona Community Foundation on behalf of the Fastenal Blue Team Giving fund for foster care children in Houston County.

File No. 2 – Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to approve Purchase Contract for Mosquito Abatement Services with Driftless Region Vector Control LLC.

File No. 3 – The Commissioners discussed approving the Airport Lease Agreement with the City of Caledonia, MN to lease a vehicle from the County to provide a courtesy car for the Houston County Airport with Engineer Pogodzinski. The County's insurance would not cover a courtesy car, however the City's insurance would cover the car as most small airports were owned by municipalities. Commissioner Wright moved, Commissioner Zehnder seconded, motion to approve the agreement. Commissioner Johnson asked if those using the car would be able to travel throughout Houston County or what the rules/conditions would be with the use of the car. Pogodzinski said it would be the City of Caledonia to set the rules as they would be carrying the insurance. After further discussion Commissioner Wright amended her motion to instead table the matter until more information about the rules could be determined. Commissioner Zehnder seconded and the Commissioners unanimously voted to table the matter. Commissioner Wright said she did want to see the agreement move forward after more information on the rules could be provided as having a courtesy car would be good for the area.

File No. 4 – Commissioners discussed with Engineer Pogodzinski the possibility of allowing the highway department to hire of one summer help employee. Pogodzinski said they would most likely hire an interested student. Commissioner Johnson asked if the temporary position would be advertised. Engineer Pogodzinski said in the past when working with students in the summer he did not think the positions had been advertised. Commissioner Johnson said the County should advertise the positions. Commissioner Zehnder moved, Commissioner Wright seconded, motion carried 4 to 1 to approve the hire of one summer help employee in the Highway department. Commissioners Wright, Zehnder, Schuldt and Myhre voted yes. Commissioner Johnson voted no.

File No. 4 – Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to review and approve payments. Payments are below.

REQUEST APPROVAL FOR PAYMENT	
2026/03/03 COMMISSIONER WARRANTS:	
<b>VENDOR NAME</b>	<b>AMOUNT</b>
CALEDONIA OIL CO INC	5,647.00
DAHL AUTOMOTIVE	5,561.12
DAVE SYVERSON TRUCK CENTER	252,368.07
DLT SOLUTIONS LLC	5,383.04
MN STATE AUDITOR	10,844.50
VERIZON WIRELESS	2,947.35
WIEBKE TIRE CO	3,258.96
	286,010.04
20 VENDORS PAID LESS THAN \$2000.00	9,207.07
	295,217.11
PUBLIC HEALTH & HUMAN SERVICES	25,611.66
	320,828.77

## DISCUSSION ITEMS

Coordinator Parker said the final public hearing regarding the use of rifles in Houston County for deer hunting would take place that evening. Coordinator Parker said the County was having some tech issues with the cameras in the Board of Commissioner room, so when watching the recording the speakers would be seen from a side angle. The County was working to have the cameras fixed.

The Commissioners discussed recent and upcoming meetings including a Planning Commission, Safety, Feedlot, and Personnel meeting.

The Commissioners congratulated Coordinator Parker on his one-year anniversary with Houston County.

Commissioner Wright said she had questions regarding the sand mine ordinance. She said there should be clarification on what it was and what it wasn't. She said she would like to see the County look into four areas that were highlighted in the petition signed by 245 residents including:

1. A comprehensive review of current ordinances to restore and strengthen all mine density limits.
2. Clearly defined restrictions on the number and proximity of sand mines allowed in any area.
3. Stronger health and safety protections for residents and the environment.
4. Public hearings for community input before any new conditional use permits for mines are approved.

### Closing Public Comment:

Joyce Roffler said more mines would impact property values. She said she would like to see public hearings take place on the matter.

Duane Teschleer said he was concerned citizens living in the area would be breathing in mining.

Cindy Crestwell discussed the timeline again. She said there was available sand that could be used. She said citizens' health and safety should come before a single family's profit. She asked the board to look into reverting the rule.

Donna Buckbee from Yucatan Township said she was one of the people who had collected signatures for the current petition and had also done so for past petitions. She said this time around she saw a difference in people's attitude. In regard to rifles she said it was her understanding a bullet from a rifle could travel three miles. She asked why the County would want people firing rifles that traveled so far.

John Haines said originally the shotgun/rifle rule had made sense. He asked if it was that big of a deal between a rifle and a shotgun now.

Steve Hartwick from Money Creek Township asked about upcoming meetings. He said he had read in a 40<sup>th</sup> anniversary edition of the Fillmore County Journal where news staff had been highlighted that every one of them had said the environment was why they decided to live in the area.

There being no further business, a motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to adjourn the meeting at 10:15 a.m. The next meeting would be a workgroup session on February 10, 2026.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: \_\_\_\_\_  
Greg Myhre, Chairperson

Attest: \_\_\_\_\_  
Brent Parker, Coordinator

## PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING

Date: March 3, 2026

6:00 p.m.

Place: Basement of County Justice Center, Caledonia, MN

Members Present: Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present: Interim Auditor/Treasurer Polly Heberlein, The Caledonia Argus Reporter Katia Gorsuch, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Interim Attorney Suzanne Bublitz, Sheriff Brian Swedberg, Roger Pearson, Tracy Pearson, Clayton Johnson, Dan Vesterse, Tony Schroeder, Joe Hastlez, Gary Gimble, Gary Oldenburg, Glenn Tullius, Donald Ott, Dave Weber, Rick Frank, Steve Reiman, Ramen Frankin, Jason VanGundy, Jeremy Van Gundy, Bob Borowiak, Curt Henderson, Marc Nelson, Dewayne Schroeder, Geoff Halverson, Kaleb Peterson, John Meyer, Jon Koche, Ryan Rohrer, Matt Johnson, Nathan Hahn, Larry Gaustad, Dan Solum, Marissa Solum, Nathan Lee, Damien Lampert, Dustin Miller, Jordan Jaster, Kathy Solum, Steve Bauer, Rande Gustafson, Mary Lou Gerand, Nick Schneider, Ricky Flatin, Russel Gerard, Jeff Frank, Kaleb Skauge, Chad Wiebke, John Hauser, Bruce Kuehmichel, Steve Massman, Bruce Vongroven, Jason Abnet, Bonnie Laumb, Jeanett Buttell, Mike Buttell, David Abts, Dylan Lee, Carter Chigilo, Owen Gee, John Tschumper, Edward Voight, Mike Solum, Shane Eastman, Sam Fattig, Amy Fattig, Scott DeWitt, Deanna DeWitt, Jeff Abrams, Kay M Capps Cross, Michael Sieve, Chris Bjerke, Nick Bjerke, Bruce Lee, Mark Bird, Jason Wiebke, Mark Weichert, Susan Schneider, Bo Hamlin, and Nathanael Culver

Presiding: Chairperson Myhre

Call to order Special Meeting.

Pledge of Allegiance.

Motion was made by Commissioner Johnson, seconded by Commissioner Schuldt, motion unanimously carried to approve the agenda.

### APPOINTMENTS

A public hearing on the use of rifles for deer hunting in Houston County was started. Minnesota Statutes § 97B.031, Subd. 7 had authorized a county board located in the former

shotgun zone to adopt an ordinance after notice and public hearing to limit the type of firearms that may be used to hunt deer within the county if they chose to do so.

Dave Weber from Money Creek said he was strongly in favor of allowing rifles for deer hunting. He said safety came down to the shooter not the firearm.

Russel Gerard from Wilmington Township said he was looking forward to hunting with a rifle. He said he could think of plenty of reasons people should be able to use rifles. He said they were nice to shoot, and nice for kids to shoot. Rifles were already legal in Minnesota, and his daughter used a rifle. He said he was 63 and looking forward to spending the rest of his years hunting with a rifle. Gerard said most of the comments made about safety at the previous meeting were from the “big buck crowd”. He said he filled his freezer with food. He did not think safety was an actual issue.

Donald Ott from the Mound Prairie area said he thought rifles were safer to use. He said Wisconsin numbers supported this. He also said using rifles would lower the cost of hunting. He said rifles were more accurate and had a more effective kill.

Nathanael Culver from Hokah Township said rifles should be allowed. He said he hunted in Fillmore and Houston County. He argued that shotguns were more dangerous than rifles. He said rifles were less likely to get caught up in brush.

Roger Pearson from Caledonia said he was not in favor of using rifles for deer hunting. He said he had drivers training, but even though he had the training he didn’t always follow the rules. He was against rifle use.

Glenn Tullius from La Crescent and Money Creek said he grew up near Fountain City. He said statistics were excellent for Minnesota safety. He was in favor of using rifles. He said he was sorry the Commissioners had to make the decision.

Dustin Miller was in favor of using rifles for deer hunting. He said he hunted all year long and used bow, shotgun, and rifle.

Dylan Lee from Houston said he thought it was safer to use a rifle. He said a vast number of people shot rifles at coyotes four months out of the year. He said as long as people were safe the equipment they used shouldn’t matter.

Jeff Frank said he had lived in Minnesota for nine years. He also hunted near Fort McCoy and in Wisconsin. He said he lived in La Crosse as a youth and at the time it was a shotgun only territory. He said since the rule changed in Wisconsin there had not been any issues that he was aware of. He said his daughter was 14 years old and he wanted her to be able to use a rifle that was easiest to be able to hold. He was in favor of rifles.

David Abts said he was in the Gopher State Sportsman Club, a youth coach, and firearm safety instructor. He said rifles would benefit youth and those who were not able bodied. He said using rifles would help smaller stature shooters. He said rifles could be lighter than shotguns. He said carrying a lighter gun allowed for a safer hunt as the shooter would be less fatigued.

Jeanett Buttell said she was a lifelong resident of Houston County. She was against the use of rifles. She said it scared her to think of sitting in a tree stand with her grandchildren with rifles. She said the area she hunted was a very hilly property and she had safety concerns.

Kaleb Peterson from Hokah said he was a police rifleman and also in the national guard. He said he was in favor of legalizing rifles. He said he didn't believe it was other people's business to tell people what they could hunt with. He said there were laws in place for individuals. He said shotguns were more expensive.

Jeremy Van Gundy from Houston said the DNR first introduced the rule as a deer management tool. He said decisions should be made based on facts not feelings.

Clayton Johnson from Black Hammer Township said he had created a video that had been shared with the Commissioners. He was against the use of rifles for deer hunting as he was concerned about safety. He said he was concerned about people hunting from the road.

Daryl Melbostad from Spring Grove said hunting with a rifle was more ethical. He said landowners should have the option to say what people could and could not hunt with. He said he didn't believe the State of Minnesota gave the Commissioners an easy job.

Bob Borowiak from Houston said the County had received over 300 signatures from people saying they wanted the County to opt out of the new rule. He asked how many signatures had been received from the other side. He said he thought someone who signed their name to something was more powerful than a verbal statement.

Rande Gustafson from Winnebago Valley said he was not a deer hunter as he didn't like the cold or the meat. He said he was not sure if he was for or against the use of rifles. He said his land bordered State land. He said he had heard that tourism might increase. He said if that happened concerns would also need to be addressed. He had had issues with trespassers and had been told by the DNR that they could not respond for a week due to lack of workers. He was concerned about trespassing and vandalism.

Jordan Jaster from Spring Grove said people should give the new rule a chance. He said if there were a bunch of problems the Commissioners could change it back to the way it was. He quoted his mom saying "you never know if you like it or not if you don't give it a chance".

Mike Sieve from Yucatan Township said "we live in a society that wants instant gratification". He asked when hunting would get back to the sportsmanship that he appreciated.

Tony Schroeder said there were currently a lot of deer. He said maybe Houston County should just try using rifles.

Mark Weichert from Caledonia said it was inappropriate to use rifles in Houston County. He said he thought there would be more out of state hunters if it were to be allowed.

Kathy Solum from Houston said she supported the use of rifles. She said she grew up in La Crosse in a hunting family. She said she had started bow hunting. She said they owned farmland and their crops had been decimated by deer. She said she had lost a cousin in an accident due to deer. She was not afraid of rifle hunting. Solum said deer hunters were respectable. She said northern Minnesota and Wisconsin currently used rifles. She said the use of rifles would allow youth, smaller, and older adults to be able to hunt. She said the County had CWD. She said banning rifles would lead to confusion for the hunter. Solum said she was for the use of rifles and she was sorry the Commissioners had been put in the position of making the decision.

Mark Nelson from Houston said he had a law enforcement and EMS background. He said he didn't have an issue with rifles. He did not have safety concerns after working in law enforcement for 20 years in Wisconsin.

Dan Vesterse from Spring Grove said he was a big buck hunter. He said rifles traveled farther and faster. He said a video had been prepared with tracer rounds. Vesterse said if people wanted to hunt using a rifle they could go where they were allowed. He was against rifles and said people could not find a big buck anymore. He said it was a classic example of if it is not broke don't fix it.

Geoff Halverson, Houston resident, said he was opposed to rifle hunting. He had concerns for safety and other hunters.

Bo Hamlin said he grew up in La Crescent. He was a veteran with the United States Marine Corps. He said Buffalo County Wisconsin produced the largest bucks in the United States and rifle hunting was allowed there. He said 18% of the population participated in firearm deer hunting. He said there were concerns about deposits of lead. He said non-toxic percentiles could only be found with rifles. He said rifles allowed for more ethical hunting. He said rifles had lower cost ammunition. He said allowing rifles let hunters have the ability to have options.

Deanna DeWitt said most accidents happened from tree stands. She said for the farmers she hoped people could use rifles and the State of Minnesota had passed it.

Curt Henderson from La Crescent was a firearm instructor. He asked the board to keep it the same. He said a lot of people in the room had good points. He said he took kids hunting because their parents didn't want anything to do with it. He said there were a lot of fools out there.

Mike Solum from Wilmington Township said he was opposed to the use of rifles. He said he agreed with what others had said.

Kay Cross from Spring Grove said she was not a hunter. She was opposed to allowing rifles for deer hunting. She said she remembered a child who was shot in his backyard who someone thought was a deer. She said she had empathy for the people who accidentally shot someone and for the people who got shot. Cross said she lived near the edge of town. She said she was giving an emotional plea and urged the Commissioners to not allow the use of rifles.

Dan Solum from La Crescent Township said he was for the use of rifles. He said you could misuse anything and get hurt.

Mike Buttell from Houston County said he was an “old school” hunter who still knocked on people’s doors to hunt. He had taught his kids to do the same. He said he was for shotgun only.

Larry Gaustad from Yucatan Township said he had lived there for 74 years, and shot a lot of deer. He said he didn’t have a preference one way or another when it came to the use of rifles or shotguns. He said he had called St. Paul and asked why the pressure had been put on the Houston County Commissioners. He said he also called a DNR official to see if they would come to the meeting. He said there were lots of deer. He said in three days 81 deer had been shot with 100 permits on his hunting land. He said he had shot deer with everything. He said people should thank the farmers for raising big bucks.

Nick Schneider from Mound Prairie Township said most everything he had wanted to say had already been said. He said the DNR had chose to make the change. He did not think they would have left the decision up to the Commissioners if it was a safety issue. He said people did not want more laws. He said the data showed rifles were safer. He asked that the board give people the chance to make the decision on their own.

Steve Bauer from Caledonia said it was a safety issue. He said anyone who shot a rifle knew it went farther. He asked the Commissioners to remember the names of those who signed the petition when they voted.

Scott DeWitt from Caledonia Township said he was for the use of rifles. He said there were certain situations where he wanted to use a rifle. He said he did custom combining and saw a lot of deer damage to crops. He said often when combining outer rows of corn no yellow came through. He said he hunted for the meat and not the horns. He said he wanted the opportunity to use a weapon of his choice where it was safe.

Bruce Vongroven said he was a lifelong Houston County participant. He said he hoped there was not division among the hunters because of this. He said he hunted with a rifle out west. He said most people that hunted were ethical. He said rifle people would start taking shots from farther, and farther away. He said he had concerns about safety. He was not for using rifles for

deer hunting in Houston County. He said farmers were growing the deer. He thanked the board and told them good luck with their decision.

Tracy Pearson from Caledonia was against the use of rifles and had been raised by hunters.

Ed Voight from Caledonia Township was a beef farmer. He said it was important to protect livestock.

Susan Schneider from Caledonia was against the use of rifles. She said the topography in Houston County was different. She said the distance rifles could travel could be a dangerous situation. She said a lot of people who came to Houston County to hunt were not familiar with the area.

Rich Zibrowski from Houston said he was for the use of rifles. He had hunted since he was a kid. He said he drove truck, and he felt safer in the woods than he did on the road driving. He said if people didn't want to use a rifle then they shouldn't use one.

Bonnie Laumb from Caledonia was against the use of rifles.

Shane Eastman, Houston County resident, said he was for freedom of choice. He said, "Give us a choice, that is all I want".

Bruce Lee said he was for allowing rifles.

Jackson Perry said "give us a choice". He said he was for suppressors.

Sam Fattig from Hokah said he lost a deer a few years prior and it may have been due to slightly less accuracy. He said he would be out hunting coyotes with a rifle. He said where he hunted there were massive backdrops so ricocheting was not an issue.

After hearing no more public comments, the public hearing ended.

There being no further business, a motion was made by Commissioner Johnson, seconded by Commissioner Zehnder, motion unanimously carried to adjourn the meeting at 7:21 p.m. The next meeting would be a workgroup session on March 10, 2026.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: \_\_\_\_\_  
Greg Myhre, Chairperson

Attest: \_\_\_\_\_

Brent Parker, Coordinator

## **PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS**

Date: March 10, 2026

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present:

Cindy Wright, Eric Johnson, Kurt Zehnder, Robert Schuldt, and Greg Myhre

Others Present:

Interim Auditor/Treasurer Polly Heberlein, The Caledonia Argus Associate Editor Katia Gorsuch, Finance Director Carol Lapham, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Public Health Supervisor Jordan Knoke, Public Health Educator Bri Ceaser, Engineer Brian Pogodzinski, Environmental Services Director Amelia Meiners, Interim Attorney Suzanne Bublitz, Kathy Solum, Cindy Crestwell-Hateli, Scott Hateli, Steve Hartwick, and Ben Katz

### Board Workgroup Session

The Commissioners discussed possible future action regarding a rifle ordinance in Houston County. Coordinator Parker said the Commissioners had received feedback both for and against using rifles for deer hunting in Houston County. Commissioner Schuldt said Winona and Fillmore Counties were not doing an ordinance and that rifles would be allowed in those surrounding counties. Commissioner Johnsons said the legislature had passed the use of rifles with the DNR's approval. He said the original rule had been enacted because the deer population at the time had been scarce and they wanted to build the deer population. Commissioner Johnson said this was no longer the case. Commissioner Johnson said he didn't want to take away people's right of choice when it came to what gun they could use especially if the surrounding counties were allowing rifles. He said hunting zones crossed county lines. He said there was also some confusion on if the DNR would enforce a local ordinance. Commissioner Wright said from a public health perspective it could be looked at in both directions. She did not think Houston County should make their decision based primarily on what the surrounding counties were doing. Commissioner Zehnder said he still wanted to talk to more of his constituents before making a decision. Commissioner Myhre said he thought the board should vote on the matter at an upcoming meeting. No official decisions were made.

The Commissioners discussed recent sand mine density concerns from residents with Environmental Services Director Meiners. Text amendments had been made to the Zoning Ordinance for mineral extraction in March of 2025. Environmental Services Director Meiners said when the application to amend the ordinance had come in her office had been required to review it in a certain time period. They had an obligation to process it. The amendments that had been made included adding definitions of construction minerals and industrial minerals. Mine density

standards language was also modified. The ½ mile setback was still in place for industrial use. The text amendment took away the density requirement for construction minerals. Commissioner Johnson said the previous rule, before it was amended in March of 2025, did not define end use. After Houston County had made their rule other counties had started to define industrial vs. construction therefore the County amended their rule. Commissioner Johnson said dairy farmers used construction sand for bedding and construction sand was used for mound systems. He said river sand could not be used for these things. There were no frac sand mines in Houston County. Commissioner Wright asked about health and safety for people and the environment. Environmental Services Director Meiners said Houston County was not the only agency that monitored for health and safety. MSHA or Mine Safety Health Administration looked at operations of quarries. The DNR required permits within certain distances from trout streams. The matter would be discussed further at an upcoming Planning Commission meeting.

The Commissioners discussed a recent Municipal Separate Storm Sewer System (MS4) audit with Coordinator Parker, Engineer Pogodzinski, and Environmental Services Director Meiners. Houston County was required to have a MS4 permit because of the County's right of way near La Crescent, and La Crescent's proximity to a major metro area, La Crosse. MS4 did not apply to most communities, and it was mostly required of metro areas. The County had not been audited for 17 years. Pogodzinski said everything was being done correctly in the field. However, after the audit the County found out there would need to be some changes to make sure the County was in compliance. The County would need to pass a new ordinance regarding the MS4 in order to resolve concerns. Staff would work on the ordinance and bring it back to the board for review at a later time.

Engineer Pogodzinski discussed with the board a policy regarding trees in city boulevards. He had been working with the Attorney's office on the policy for some time, and it would come back to the board for final approval.

The Commissioners reviewed with Coordinator Parker a resolution Fillmore County had passed regarding the Department of Natural Resources proposing to expand the designated trout streams additional miles upland from existing buffers. In Fillmore County employees, landowners, and commissioners had questions about the proposed expansion and had not heard back from the department. Fillmore County was opposed to the proposed expansion beyond the existing trout streams already designated unless they could be an active part of the process according to a recent ordinance they had passed. Houston County Commissioners said they too were starting to get calls from Houston County residents with similar concerns to Fillmore County. Commissioner Wright said she would like to have more information on the matter. The Commissioners asked how many miles would be affected in Houston County. County staff would look into the matter and report back to the board.

Environmental Services Director Meiners said the Residential Clean Sweep Event would take place on Saturday, April 25, 2026 from 9 a.m. to 2 p.m. in Houston. She asked if Commissioners wished to volunteer at the event again as they had done the year prior.

The workgroup session ended at 10:26 a.m.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: \_\_\_\_\_  
Greg Myhre, Chairperson

Attest: \_\_\_\_\_  
Brent Parker, Coordinator

**MEMO FROM REGIONAL DIRECTOR****Board Presentation Request**

To: Houston County Board of Commissioners

Date: March 10, 2026

Katie Drewitz, Extension Educator, and I will be attending the Board meeting on March 17. Our goal is to provide an update about agriculture & horticulture programming offered by UMN Extension in the past year. Houston County provides financial support in the Extension Department budget for a 0.5 FTE Extension Educator as well as for an office, including administrative support staff. I look forward to sharing with you at the upcoming meeting.

Thank you.

**RESPECTFULLY SUBMITTED BY**

Lisa Dierks, UMN Extension Regional Director

[dierksl@umn.edu](mailto:dierksl@umn.edu) 507-254-7178





UNIVERSITY OF MINNESOTA  
**EXTENSION**



# Farm Transition Workshop

**Wednesday,  
March 25, 2026**

**8:00 AM - 4:00 PM  
Mabel Community Center**

*201 S Main St, Mabel, MN 55954*

## Event Highlights

- Establish individual, family, retirement and business goals as the foundation to the transition process.
- Understand farm business transition strategies and examples including business entities.
- Understand the need for determining the financial viability of the business.
- Understand tax issues in the transition process.
- Identify estate planning issues and strategies and a transition and estate planning team.
- Community Resources



**\$50 / farm family**

**Pay at the door by check**

**Register at**

<https://z.umn.edu/FT26>



**Questions and Register**

**Call: 507-951-6609**

## RESOLUTION NO. 26 - 10

**MINIMUM SALARY FOR OFFICIALS ELECTED IN 2026**

WHEREAS, The Houston County Board of Commissioners must set a minimum salary for any newly elected officials.

THEREFORE, BE IT RESOLVED, by the Houston County Board of Commissioners, the following minimum salaries exist for any officials elected in 2026:

<b>POSITION</b>	<b>SALARY</b>
County Attorney	\$5000
County Recorder	\$5000
County Auditor/Treasurer	\$5000
County Sheriff	\$5000
County Commissioner	\$5000

\*\*\*\*\*CERTIFICATION\*\*\*\*\*

STATE OF MINNESOTA  
COUNTY OF HOUSTON

I, Brent Parker, County Coordinator, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated March 17<sup>th</sup>, 2026.

WITNESS my hand and the seal of my office this 17th day of March 2026.

\_\_\_\_\_  
Brent Parker, County Coordinator



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

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**Board Meeting Date: March 17th, 2026**

**Date Request Submitted: March 12th, 2026**

**Submitted By (Name and Title): Brent Parker, Coordinator**

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consent Agenda Request:

- 1) Hire Karen Fryseth as a 1 FTE Child Support Officer (B24 – Step 2) With a start date of March 30th, 2026.
- 2) Transfer Andrea Lien from Adult Protection Social Worker to a 1 FTE HCBS Social Worker (Lateral Transfer / C41 – Step 3) effective immediately.
- 3) Approve a competitive search for another 1 FTE Adult Protection Social Worker (C41)

Action Item Request:

- 1) Consider Resolution 26-10 setting minimum salary for any officials elected in 2026

Background/additional information can be typed below and/or included with request:

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

**MEMO FROM REGIONAL DIRECTOR****Extension Committee Appointment**

To: Houston County Board of Commissioners

Date: March 3, 2026

The Houston County Extension Committee would like to request that the Board appoint Lane Zaffke to a 1st term on the committee. His term dates would be from the appointment date through 12/31/2028.

Thank you for your consideration.

**RESPECTFULLY SUBMITTED BY**

Lisa Dierks, UMN Extension Regional Director

[dierksl@umn.edu](mailto:dierksl@umn.edu) 507-254-7178





# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

**Board Meeting Date:** 3/17/2026

**Date Request Submitted:** 3/12/2026

**Submitted By (Name and Title):** Amelia Meiners, Environmental Services Director

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consent Agenda Request:

1)

Action Item Request:

Final approval/denial by the County Board for the following applications:

- 1) Consider approving or denying a Conditional Use Permit (CUP) for Michel and Susan Bashaw for a single-family dwelling on less than 40 acres in the Agricultural Protection District in La Crescent Township.
- 2) Consider approving or denying a Conditional Use Permit (CUP) for the Barta Family Trust for a cabin in the Agricultural Protection District in Houston Township.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

The agenda, hearing notices, findings, and board packets are included with this request.

The Planning Commission recommended the BOC approve the CUP requests for the Barta Family Trust and Michel and Susan Bashaw.

Note: Please submit all agenda request forms and supporting documentation to the BOC email at [BOC@HoCoMN.gov](mailto:BOC@HoCoMN.gov) by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

**HOUSTON COUNTY  
BOARD OF ADJUSTMENT AND  
PLANNING COMMISSION  
AGENDA  
Thursday, February 26, 2026**

*Hearings are in the Houston County Commissioner's Room.  
Please enter through the west entrance. Doors will open at 4:45 pm.*

**BOARD OF ADJUSTMENT**

Approve Minutes for December 18, 2025.  
Welcome David Klinski to the Board of Adjustment.  
Elect Chair and Vice Chair for 2026.

**VARIANCE HEARINGS:**

5:00 pm      *Edward & Karen Voight – Caledonia Township*  
Variance to reduce setback requirements for a proposed dwelling from an existing feedlot (Section 33.16, Subd. 6).

**PLANNING COMMISSION**

Approve Minutes for January 22, 2026.

**CONDITONAL USE HEARINGS:**

5:20 pm      *Michael & Susan Bashaw – La Crescent Township*  
Conditional Use Permit to build a dwelling in an Agricultural Protection District (Section 14-14.3, Subd. 1, Subs. 10).

5:40 pm      *Barta Family Trust – Houston Township*  
Conditional Use Permit to build a cabin in an Agricultural Protection District (Section 14-14.3, Subd. 5).

**ZONING AMENDMENT HEARINGS:**

6:00 pm      *Burns & Hansen, P.A. on behalf of Cory & Jackie Baker, Scott & Cindy Hatleli, and Rosemary Iversen – Houston County Zoning Ordinance Text Amendment – Postponed*  
Request to modify the following Ordinance section:

SECTION 27.8 – Operational Performance Standards  
Add a subsection to establish mine density standards for all sand mining operations and modify current mine density standard language.

**GENERAL DISCUSSION:**

6:20 pm      Presentation of a petition from a Houston County resident.

## NOTICE OF PUBLIC HEARING

## PLEASE TAKE NOTICE:

That an application has been made by Michael & Susan Bashaw, 1785 Bush Valley Rd, La Crescent, MN 55947, for a Conditional Use Permit to build a dwelling in the Agricultural Protection District (Section 14 – 14.3 Conditional Uses, Subdivision 1, Subsection 10) in La Crescent Township on the following premises, to-wit:

PT E1/2 SW1/4, Section 24, Township 104, Range 5, Houston County, Minnesota. (Parcel #08.0359.000)

Said applicants standing and making application are as fee owner of said described lands.

A hearing on this application will be held at the Houston County Commissioner's Room, City of Caledonia, Minnesota at 5:20 p.m. on Thursday, February 26, 2026.

All persons having an interest in the matter may attend the hearing or submit comments relative to the granting or denying of said application. Comments should be mailed to the Environmental Services Dept., 304 South Marshall Street – Room 209, Caledonia, MN 55921, or emailed to [Zoning@HoCoMN.gov](mailto:Zoning@HoCoMN.gov), and must be received by Tuesday, February 17, 2026 to be included for review prior to the hearing. All comments are considered public record.

## HOUSTON COUNTY PLANNING COMMISSION

By Amelia Meiners  
Zoning Administration

ADV: February 11, 2026

08.0362.000  
GASPERS, JOSEPH  
& MARCIE TRUST

08.0351.003  
SCHLACK-HAERER,  
STEVEN & ANGELA

08.0361.000  
SCHLACK-HAERER,  
STEVEN & ANGELA

11.0253.001  
WINDING CREEK  
RETREAT LLC

11.0252.000  
SHIMSHAK, DAN  
SHIMSHAK & JEFF

08.0364.000  
SENN, GARY W  
& RACHEL M

08.0363.000  
GASPERS, JOSEPH  
& MARCIE TRUST

08.0355.000  
GASPERS, JOSEPH  
& MARCIE TRUST

08.0363.001  
QUADE, KEN  
& HEIDI

08.0360.001  
SENN, GARY W  
& RACHEL M

11.0258.002  
SHIMSHAK, DANIEL  
T & SANDRA L

11.0258.000  
SHIMSHAK, DAN  
SHIMSHAK & JEFF

08.0360.000  
SENN, GARY W  
& RACHEL M

08.0359.002  
HOWELL,  
RAYMOND LEO

08.0356.000  
TSCHUMPER,  
ROBIN YAFFE

11.0259.000  
CASSIDY, PATRICK  
D & KATHLEEN A

11.0257.000  
SCHIEBER,  
BENJAMINI R

08.0359.003  
VONGROVEN, BRUCE  
A & KATHY L

08.0359.004  
HOWELL,  
RAYMOND LEO

08.0357.000  
BASHAW,  
MICHAEL J

Bush Valley

11.0258.003  
SHIMSHAK, JEFFREY  
11.0258.001  
SHIMSHAK, DANIEL T &  
SANDRA L

11.0260.002  
SHIMSHAK,  
PETER J

11.0260.000  
SHIMSHAK,  
JEFFREY

11.0260.003  
SHIMSHAK,  
PETER J

08.0359.000  
BASHAW, MICHEL  
J & SUSAN

08.0360.002  
VONGROVEN, BRUCE  
A & KATHY L

08.0357.001  
HOWELL,  
RAYMOND LEO

11.0267.000  
HANSEN,  
YARDA L

11.0264.000  
VAN DOMELEN,  
GARY J & KARMIN

05.0327.000  
VAN DOMELEN,  
GARY J & KARMIN

05.0326.000  
BACH,  
BARBARA JO

05.0317.000  
SIEWERT,  
AUSTIN R

Tschumper

11.0264.001  
VAN DOMELEN,  
GARY J & KARMIN

05.0327.001  
VAN DOMELEN,  
GARY J & KARMIN

05.0326.001  
LEVENDOSKI, ROGER  
D & KRISTI J

05.0318.000  
VAN LIN,  
RICHARD

11.0266.000  
GADY,  
HERMAN

11.0265.000  
TROCINSKE,  
ZOEANN REV TRUST

05.0328.000  
VISGER, KENNETH  
J & TERRY L

11.0269.000  
GADY,  
HERMAN

11.0268.000  
TROCINSKE,  
ZOEANN REV TRUST

05.0324.000  
VISGER, KENNETH  
J & TERRY L

05.0323.000  
VISGER, KENNETH  
J & TERRY L

## CRITERIA FOR GRANTING CONDITIONAL USE PERMITS

NAME OF APPLICANT: ***Michel and Susan Bashaw*** DATE: ***February 26, 2026***  
 C.U.P. REQUESTED: ***To build a dwelling on less than 40 acres in the agricultural protection district.***

### FINDINGS OF FACT

Section 11.05 of the Houston County Zoning Ordinance requires the following:

Subdivision 1. Findings. The Planning Commission shall not recommend a conditional use permit unless they find the following:

1. That the proposed use conforms to the County Land Use Plan.

Staff Analysis: The Land Use Plan makes numerous references to preserving prime agricultural land and the fact that non-farm dwellings are only allowed on marginal ground promotes this goal.

Board agreed to the finding by a unanimous vote.

2. That the applicant demonstrates a need for the proposed use.

Staff Analysis: This proposal will allow the applicant to move back to the family farm while allowing another family member to continue occupying the existing structure.

Board agreed to the finding by a unanimous vote.

3. That the proposed use will not degrade the water quality of the County.

Staff Analysis: Prior to building permit issuance, a septic designer will need to identify two type I septic system locations and design a system meeting MPCA requirements which will mitigate water quality concerns. An erosion control plan has been approved by the SWCD.

Board agreed to the finding by a unanimous vote.

4. That the proposed use will not adversely increase the quantity of water runoff.

Staff Analysis: The applicant will need to meet all requirements of their erosion control plan to address any runoff concerns before, during and after construction, but the addition of a single-family dwelling should not adversely increase the quantity of water runoff.

Board agreed to the finding by a unanimous vote.

5. That soil conditions are adequate to accommodate the proposed use.

Staff Analysis: The Soil Survey – Houston County identifies slope as the main limitation for building sites on 301E and 688E soils due to it requiring extensive land shaping. Both recommend that the building be designed to conform to the natural slope of the land.

Board agreed to the finding by a unanimous vote.

6. That potential pollution hazards have been addressed and that standards have been met.

Staff Analysis: Adequate treatment of septage is likely the biggest potential pollution hazard, but a septic designer must design and install a system meeting minimum state standards.

Board agreed to the finding by a unanimous vote.

7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Staff Analysis: This is a new building site, so new utility installations are necessary and all costs are the responsibility of the applicant. Access will adjoin the existing driveway and the new portion has been approved through the erosion control plan.

Board agreed to the finding by a unanimous vote.

8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Staff Analysis: There is sufficient off-street parking to accommodate typical residential use.

Board agreed to the finding by a unanimous vote.

9. That facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.

Staff Analysis: N/A

10. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.

Staff Analysis: The primary use of the surrounding acreage is agricultural or recreational in nature and the addition of a single-family dwelling will not impact that use.

Board agreed to the finding by a unanimous vote.

11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

Staff Analysis: This dwelling meets the density standard in the ag protection district and will not impact surrounding agricultural fields and recreational land. Orderly development meeting ordinance standards can still take place.

Board agreed to the finding by a unanimous vote.

12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Staff Analysis: N/A

13. That the density of any proposed residential development is not greater than the density of the surrounding neighborhood or not greater than the density indicated by the applicable Zoning District.

Staff Analysis: This request meets the required agricultural protection district density limitations.

Board agreed to the finding by a unanimous vote.

14. That the intensity of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable Zoning District.

Staff Analysis: N/A

15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.

Staff Analysis: A non-farm dwelling should not negatively affect the public's health, safety, morals and general welfare if constructed according to the approved erosion control plan and septic design requirements.

Board agreed to the finding by a unanimous vote.

Chairman Hahn asked for a motion on the findings if there were no additional comments or questions.

Larry Gaustad made a motion to accept the findings as presented. Johnathon Glasspoole seconded. All were in favor. Motion carried.

Chairman Hahn asked for a motion on the conditional use request if there were no additional comments or questions.

Johnathon Glasspoole made a motion to recommend the Houston County Board approve a Conditional Use Permit for a single-family dwelling on less than 40 acres in the Agricultural Protection District with four conditions in La Crescent Township:

1. The Permittee shall comply with all federal, state, and local laws and regulations.
2. The County may enter onto the premises at reasonable times and in a reasonable manner to ensure the permit holder is in compliance with the conditions and all other applicable statutes, rules, and ordinances.
3. Operation of a home occupation from this site requires an Interim Use Permit.
4. New parcel must be similar to that identified within this request or approved by Zoning Staff prior to recording to ensure standards are met.

Richard Schild seconded. A roll call vote was taken. All were in favor. Motion carried.



# HOUSTON COUNTY ENVIRONMENTAL SERVICES

Solid Waste • Recycling • Zoning  
304 South Marshall Street – Room 209, Caledonia, MN 55921  
Phone: (507) 725-5800 • Fax: (507) 725-5590



## STAFF REPORT 2/18/2026

Application Date: 1/6/2026  
Hearing Date: 2/26/2026  
Petitioner: Michael & Susan Bashaw  
Reviewer: Amelia Meiners  
Zoning: Ag Protection  
Address: TBD Bush Valley Road  
Township: La Crescent  
Parcel Number: 08.0359.000  
Submitted Materials: CUP Application

## OVERVIEW

### REQUEST

The applicant is seeking a conditional use permit to build a dwelling on less than 40 acres in the agricultural protection district.

### SUMMARY OF NOTEWORTHY TOPICS

This is currently a 58-acre parcel off Bush Valley Road in La Crescent Township about two miles northwest of Hokah. The applicants purchased the farm from family and intend to parcel off some acreage with the existing structure to sell to another family member. On the remaining acreage, estimated to be about 18 acres, they are looking to construct a single-family dwelling. Since the new parcel will be under 40 acres in size they are requesting the conditional use permit.

The Houston County Zoning Ordinance (HCZO) 14.3 subd.1 (10) requires the following:

*(10) Dwellings. Single-family non-farm dwellings subject to the following:*

- (a) No more than one (1) dwelling per quarter-quarter section.*
- (b) Non-farm dwellings built after the adoption of this Ordinance shall be setback at least one-fourth, (1/4), mile from all feedlots, except as otherwise provided in this Ordinance.*
- (c) Non-farm dwelling units shall not be permitted on land which is of soil classifications of Class I-III soils rated in the Soil Survey - Houston County by the U. S. D. A. Natural Resource Conservation Service, except in cases where the land has not been used for the production of field crops or enrolled in a government program whereby compensation is received in exchange for the removal of an area from production, for a period of ten years or more.*
- (d) Non-farm dwelling units shall only be permitted on sites considered Buildable Lots as defined by this Ordinance, and shall not be permitted in areas classified wetlands, flood plain, peat and muck areas and other areas of poor drainage. Non-farm dwelling units shall not be permitted on land*

*which has a slope of twenty-four (24) percent or greater. All non-farm dwellings must have an erosion control plan as required by Section 24.*

*(e) Non-farm dwelling units shall be required to be located on lots having ownership of at least thirty-three (33) feet of road frontage on a public roadway or a legally recorded perpetual access at least thirty-three (33) feet wide from an existing public roadway and a minimum lot area of one (1) acre.*

Further, the applicants should know the purpose of the agricultural protection district is to retain land for agricultural production and these regulations are intended to minimize incompatibility between these residential and agricultural uses.

## **SECTION 14 - AGRICULTURAL PROTECTION DISTRICT**

### **14.1 PURPOSE AND PUBLIC NOTICE**

**Subdivision 1. Purpose.** *The purpose of the Agricultural Protection District is to provide a district that will:*

- (1) Retain, conserve, and enhance agricultural land in the County for agricultural uses.*
- (2) Protect and preserve natural resources and environmentally sensitive areas.*
- (3) Restrict scattered non-farm residential development in order to minimize incompatibility between agricultural uses and residential use, and to conserve the expenditure of public funds for new roads, road maintenance, schools, police and fire protection necessary to service scattered residential development.*

**Subdivision 2. Public Notice.** *Persons choosing to reside in the Agricultural Protection District are hereby notified that the agricultural district is a zoning district in which land is used principally and foremost for agricultural production.*

**Subdivision 3. Discomfort Resulting From Agricultural Uses.** *Owners, residents, and other uses of property in the Agricultural Protection District or neighboring properties may be subjected to inconvenience or discomfort arising from normal and accepted agricultural practices and operation, including but not limited to the following:*

- (1) Noise, odors, dust, and hours of operation.*
- (2) The operation of machinery, including aircraft.*
- (3) The production, storage and land application of animal manure.*
- (4) The application of fertilizers, soil amendments, herbicides, and pesticides.*

*Owners, residents, and users of property in the Agricultural Protection District, or neighboring property should be prepared to accept such inconveniences or discomfort as they occur from agricultural uses and are hereby notified that this declaration may prevent them from obtaining a legal judgment against such agricultural uses.*

### **TOWNSHIP AND NEIGHBORHOOD COMMENTS**

La Crescent Township and the ten nearest property owners were notified. One comment was received.

### **SITE CHARACTERISTICS**

The SE ¼ SW ¼ of Section 24 is an open quarter-quarter. There is an accessory structure on the north line and the dwelling sits just over the quarter-quarter line. The location of that line as shown on Beacon was verified with the Surveyor's Office and determined to be accurate. Therefore, that dwelling is within the NE ¼ SW ¼.

A non-farm dwelling cannot be located on prime agricultural soil. The soil in this area is classified as 388E and 601E, both are VIe which is considered marginal. There is no floodplain, wetland, shoreland, or bluff concern with the building site but the driveway required further review. The closest stream is an unnamed

creek mapped 150 feet southwesterly of the proposed location. There is an old pond adjacent to the proposed location that now sits dry. That stream “channel” is also mapped wetland. The driveway location was evaluated by the wetlands team to assess potential impacts and it was determined there were no impacts present. In addition, the DNR reviewed the location since that intermittent stream is a tributary to a trout stream but determined no public waters permit was required. Bush Valley Creek is about 0.75 miles west of this location.

Slopes at the building site are under 12% and the location meets the buildable lot standard. When the final split is complete there will need to be easement access granted through the original property.

There is no feedlot within a quarter mile or mine within 1,000 feet. The applicant has not completed any preliminary septic work due to winter weather but wanted to move forward with this request at their own risk.



**Figure 1. Proposed dwelling location and parcel boundary in turquoise.**



**Figure 2. View from the current barnyard looking southeasterly at the dwelling site.**

## **EVALUATION**

Section 11.05 of the Houston County Zoning Ordinance requires the following:

Subdivision 1. Findings. The Planning Commission shall not recommend a conditional use permit unless they find the following:

1. That the proposed use conforms to the County Land Use Plan.

**Staff Analysis:** The Land Use Plan makes numerous references to preserving prime agricultural land and the fact that non-farm dwellings are only allowed on marginal ground promotes this goal.

2. That the applicant demonstrates a need for the proposed use.

**Staff Analysis:** This proposal will allow the applicant to move back to the family farm while allowing another family member to continue occupying the existing structure.

3. That the proposed use will not degrade the water quality of the County.

**Staff Analysis:** Prior to building permit issuance, a septic designer will need to identify two type I septic system locations and design a system meeting MPCA requirements which will mitigate water quality concerns. An erosion control plan has been approved by the SWCD.

4. That the proposed use will not adversely increase the quantity of water runoff.

**Staff Analysis:** The applicant will need to meet all requirements of their erosion control plan to address any runoff concerns before, during and after construction, but the addition of a single-family dwelling should not adversely increase the quantity of water runoff.

5. That soil conditions are adequate to accommodate the proposed use.

**Staff Analysis:** The Soil Survey – Houston County identifies slope as the main limitation for building sites on 301E and 688E soils due to it requiring extensive land shaping. Both recommend that the building be designed to conform to the natural slope of the land.

6. That potential pollution hazards have been addressed and that standards have been met.

Staff Analysis: Adequate treatment of septage is likely the biggest potential pollution hazard, but a septic designer must design and install a system meeting minimum state standards.

7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Staff Analysis: This is a new building site, so new utility installations are necessary and all costs are the responsibility of the applicant. Access will adjoin the existing driveway and the new portion has been approved through the erosion control plan.

8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Staff Analysis: There is sufficient off-street parking to accommodate typical residential use.

9. That facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.

Staff Analysis: N/A

10. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.

Staff Analysis: The primary use of the surrounding acreage is agricultural or recreational in nature and the addition of a single-family dwelling will not impact that use.

11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

Staff Analysis: This dwelling meets the density standard in the ag protection district and will not impact surrounding agricultural fields and recreational land. Orderly development meeting ordinance standards can still take place.

12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Staff Analysis: N/A

13. That the density of any proposed residential development is not greater than the density of the surrounding neighborhood or not greater than the density indicated by the applicable Zoning District.

Staff Analysis: This request meets the required agricultural protection district density limitations.

14. That the intensity of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable Zoning District.

Staff Analysis: N/A

15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.

Staff Analysis: A non-farm dwelling should not negatively affect the public's health, safety, morals and general welfare if constructed according to the approved erosion control plan and septic design requirements.

#### RECOMMENDATION

The Planning Commission must consider the criteria above. Should the permit be granted, staff recommend requiring the following conditions:

1. The Permittee shall comply with all federal, state, and local laws and regulations.
2. The County may enter onto the premises at reasonable times and in a reasonable manner to ensure the permit holder is in compliance with the conditions and all other applicable statutes, rules, and ordinances.
3. Operation of a home occupation from this site requires an interim use permit.
4. New parcel must be similar to that identified within this request or approved by Zoning staff prior to recording to ensure standards are met.

Proposed motion: Recommend granting a Conditional Use Permit for a single-family dwelling on under 40 acres with the four conditions.

**From:** [Bruce V](#)  
**To:** [HoCo Zoning](#)  
**Subject:** Michael and Susan Bashaw 1785 Bush Valley Rd, La Crescent, Mn  
**Date:** Tuesday, February 17, 2026 5:15:05 PM

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\*\*\* HOUSTON COUNTY SECURITY NOTICE \*\*\*

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact HelpDesk.

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Houston County Planning Commission:

We own the neighboring property and oppose the building of another home next to our property. We have live at our residence for over 25 years. Adding another home will take away from the beauty of rural living.

Not only will this take away from our enjoyment of our property that we hunt, bird watch and other activities. This will also lessen the value for future resale by adding another property in close proximity to our own. Mr. Bashaw, I believe does taxidermy work and will also increase traffic on our roads. We moved out of the City of La Crescent to a rural property to enjoy the rural life. Not to have homes built around us and take away the joys we worked hard for, to enjoy for years to come, with our children and grandchildren.

In addition, I don't see how the Bashaw's can build in that quarter-quarter when our building is already in said quarter-quarter. There is an existing home on the Bashaw property already. No idea what will go on there.

Every day crop land is being taken away and should be protected. To build a home on this land would continue to set a standard that should be avoided. What are we saying to the future generations. I might be mistaken, as I thought Houston County Land Use Plan was to preserve and protect.

Concerned Citizens of La Crescent Township,

Bruce and Kathy Vongroven

Conditional Use Request  
2026-CUP-530999

Amount Paid  
\$0.00

Applicant  
Mike Bashaw

Created  
January 6, 2026

Status  
**In Progress**

Number  
2026-CUP-530999

BASHAW,MICHEL J & SUSAN |  
080359000 | La Crescent  
Submitted by mikebashaw on  
1/6/2026



### Applicant

Mike Bashaw

**Search Parcel Data** Completed On Tuesday, January 6, 2026 at 8:32 AM CST by michelleburt13

ParcelID	Address	City	OwnerName	Acres
080359000	1785 BUSH VALLEY RD	LA CRESCENT	BASHAW,MICHEL J & SUSAN	58.670

**CONDITIONAL USE INTRO** Completed On Tuesday, January 6, 2026 at 8:33 AM CST by michelleburt13

**Conditional Use Application Fee**  
\$700.00

**Recording Fee**  
\$46.00

**Application Type:**  
Conditional Use

**APPLICANT INFORMATION** Completed On Tuesday, January 6, 2026 at 8:36 AM CST by michelleburt13

**Applicant Name**  
BASHAW,MICHEL J & SUSAN

**Parcel Tax ID**  
080359000

**Telephone Number**

**Address**  
1785 BUSH VALLEY RD

**City**  
LA CRESCENT

**Zip**

**Legal Description**

SW1/4 SW1/4 & E1/2 SW1/4 EX 24.78A & EX 27.4A IN NE1/4 SW1/4 & EX PC TO MICHAEL-9.15A 4

**Section-Township-Range**

24-104-005

**Do you own additional adjacent parcels**

No

**Township of:**

La Crescent

**I understand I am required to inform my township of my application.**

Yes

**CONDITIONAL USE REQUEST** Completed On Tuesday, January 6, 2026 at 8:37 AM CST by michelleburt13

**Describe in detail your request.**

Build a single-family dwelling

**Citation of Ordinance Section from which the Conditional Use is requested:**

Section 14.3, Subdivision10

**Requested Dimension:**

**Please upload any supporting documents:**

**CONDITIONAL USE FINDING OF FACTS** Completed On Tuesday, January 6, 2026 at 9:09 AM CST by michelleburt13

**1. That the proposed use conforms to the County Land Use Plan.**

Yes

**Comments:**

The recommendations on the erosion control plan will be followed. No disruption will be caused to the normal function of this property in the ag district.

**2. That the applicant demonstrates a need for the proposed use.**

Yes

**Comments:**

The property is a family farm (about 59 acres) and we want to keep the property in the family. The original house on the farmstead will be utilized by sister and would like to build a second home for myself.

**3. That the proposed use will not degrade the water quality of the County.**

Yes

**Comments:**

A septic application will be submitted and review by a septic professional.

**4. That the proposed use will not adversely increase the quantity of water runoff.**

Yes

**Comments:**

The slope of the property will not be changed when the house is built. The building area is relatively flat so minimal work will be required to prepare the land for placing a house.

**5. That soil conditions are adequate to accommodate the proposed use.**

Yes

**Comments:**

The building site is not located on cultivated land. The site has been used for pasture operations in the past.

**6. That potential pollution hazards have been addressed and standards have been met.**

Yes

**Comments:**

A septic application will be submitted by a septic professional and reviewed by the County.

**7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.**

Yes

**Comments:**

Electricity will be installed prior to building the house. The driveway will be an easement off of the existing driveway to reach the proposed house - a survey will be done to draw the lines for the easement. A new well and septic system will be installed for the proposed house. A conversation was had with a septic contractor and due to the time of the year that the proposal was presented a septic application has not been started or submitted.

**8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.**

Yes

**Comments:**

The property will be a residence in the ag district, so there will be no need for off-street parking.

**9. That adequate facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.**

Yes

**Comments:**

The driveway will be used by friends and family. There should be no large machinery on the driveway.

**10. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.**

Yes

**Comments:**

There should be no impact on property in the immediate vicinity. There are houses located on both sides of the property.

11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

Yes

Comments:

The property is located on a dead-end valley that does not have many buildable sites. There are houses located around the property along with steep slopes.

12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Yes

Comments:

The most disturbance will be during construction but once construction is complete there should be no disturbance or nuisances to neighboring properties. The proposed use is for a single-family dwelling, not a business that may cause such disturbances.

13. That the density of any proposed residential development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable zoning district

Yes

Comments:

The proposed house will be about 100 feet from the property line with a hill, so visibility of the house from the road and the neighboring properties will be minimal. There are existing houses located in close proximity to the proposed site.

14. That the density of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable zoning district.

N/A

Comments:

N/A

15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.

Yes

Comments:

40 There should be no impact to the public's health, safety, morals, and general welfare. A septic application will be completed and submitted by a licensed septic contractor and reviewed by the County prior to install. An erosion control plan has been completed and review by the SWCD and the recommendations will be followed. All zoning rules will be followed.

SITE PLAN INFORMATION Completed On Tuesday, January 6, 2026 at 9:12 AM CST by michelleburt13

Upload Site Plan

Use the Interactive Map to Create a Site Plan. Map tools: Click the plus and minus buttons in the upper left of the map window, to zoom in/out. Navigation Mode - Scroll up to zoom in, scroll down to zoom out. Click and hold to pan around map. Text Mode - To place text on the map, click on the "Add Text" tool, click the place on the map where you would like the text to be displayed, then enter the text in the box that appears at the top of the screen, click ok to display the text on the map. Draw a point - Click once on the map where you would like the point to be. Draw a Line - Click once on map to start drawing a line, double click to stop drawing line. Draw a Polyline - Click once on map to start drawing a polygon, click map at each vertex and double click to finish polygon drawing. Draw a Rectangle - Click once on the map where you would like the rectangle to be. The rectangle will appear on the map. Click on the Select tool and click on the rectangle to resize (click an outside square and drag to resize), rotate (click, hold and drag the circle on top of the rectangle to rotate) or delete (click the rectangle and hit the delete button). Measure - Click once on map to start draw a line with a measurement, click map at each vertex and double click to finish drawing. If you double click near starting point area measurement will also be calculated. Undo Last Edit - Click tool to undo last drawing edit. Undo All Edits - Click tool to undo all drawing edits.

Sketch Layer

Reference Layer

Mapproxy



Powered by Esri

Use the space below to include site plan comments, if necessary

The parcel will be split in half between the applicant and his sister. The proposed house will be located in the open quarter-quarter section.

Note: the blue line represents the proposed property line.

APPLICATION SUBMITTAL Completed On Tuesday, January 6, 2026 at 9:14 AM CST by michelleburt13

By checking this box, I grant Houston County access to my property for the purpose of evaluating this application.

Yes

By checking this box, I certified that I have notified my town board of my application.

By checking this box, I certify that the information provided in this application is true and accurate to the best of my knowledge.

Yes

Signature



---

Date Signed:

1/6/2026

Check this box if Staff Signature on behalf of Applicant.

No

Email APPLICATION SUBMITTAL Completed On Tuesday, January 6, 2026 at 9:14 AM CST by michelleburt13

External Notes

Documents

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Internal Notes

Documents

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## NOTICE OF PUBLIC HEARING

## PLEASE TAKE NOTICE:

That an application has been made by the Barta Family Trust, 600083 206th St, Eagle Lake, MN 56024 for a Conditional Use Permit to place a cabin in an Agricultural Protection District (Section 14 – 14.3 Conditional Uses, Subdivision 1, Subsection 5) in Houston Township on the following premises, to wit:

PT W1/2 SW1/4 of Section 10, Township 104, Range 6, Houston County, Minnesota. (Parcel #06.0045.000)

Said applicant standing and making application is as fee owner of said described lands.

A hearing on this application will be held at the Houston County Commissioner's Room, City of Caledonia, Minnesota at 5:40 p.m. on Thursday, February 26, 2026.

All persons having an interest in the matter may attend the hearing or submit comments relative to the granting or denying of said application. Comments should be mailed to the Environmental Services Dept., 304 South Marshall Street – Room 209, Caledonia, MN 55921, or emailed to [Zoning@HoCoMN.gov](mailto:Zoning@HoCoMN.gov), and must be received by Tuesday, February 17, 2026 to be included for review prior to the hearing. All comments are considered public record.

## HOUSTON COUNTY PLANNING COMMISSION

By Amelia Meiners  
Zoning Administrator

ADV: February 11, 2026

06.0035.000  
TOSTENSON,  
BRAD M

06.0045.001  
TOSTENSON, MICHAEL  
& KATHLEEN J

06.0044.000  
GERALD & CHERYL  
SKIFTON FAM TR

06.0038.000  
TOSTENSON, CHAD  
J & SUSAN M

Traff

06.0045.002  
SCHREURS, JONATHAN  
D & VERITY E

06.0038.001  
TOSTENSON, MICHAEL  
& KATHLEEN J

06.0045.003  
VALEK, CHARLES  
& MONIDA TRUST

06.0039.000  
WALLACE, CHARLES  
& JACQUELINE

06.0045.000  
BARTA FAMILY  
TRUST

06.0090.001  
TORGERSON,  
RODNEY & JOALYN

06.0091.000  
STATE OF  
MN DNR

06.0090.002  
TORGERSON,  
RODNEY & JOALYN

06.0090.000  
TORGERSON,  
RODNEY & JOALYN

06.0093.001  
WHEATON,  
JAY

06.0093.000  
CONE, THEODORE  
F & LYNETTE A

## CRITERIA FOR GRANTING CONDITIONAL USE PERMITS

NAME OF APPLICANT: ***Barta Family Trust*** DATE: ***February 26, 2026***

C.U.P. REQUESTED: ***To build a cabin in an Agricultural Protection District.***

### FINDINGS OF FACT

Section 11.05 of the Houston County Zoning Ordinance requires the following:

Subdivision 1. Findings. The Planning Commission shall not recommend a conditional use permit unless they find the following:

1. That the proposed use conforms to the County Land Use Plan.

Staff Analysis: The Comprehensive Plan encourages development to conform to the natural limitations presented by topography. There is a very limited building envelope on this parcel making a cabin likely the only option available to the applicant.

Board agreed to the finding by a unanimous vote.

2. That the applicant demonstrates a need for the proposed use.

Staff Analysis: The applicant indicates the cabin is intended for recreational use to replace a seasonal camper and will allow them to enjoy and better maintain the property.

Board agreed to the finding by a unanimous vote.

3. That the proposed use will not degrade the water quality of the County.

Staff Analysis: A cabin cannot have a permanent foundation so with minimal ground disturbance the construction should not degrade water quality, and the addition of a cabin to the land should not change the overall use of the land in a negative manner. A portable toilet will be used to temporarily hold septage for disposal off site.

Board agreed to the finding by a unanimous vote.

4. That the proposed use will not adversely increase the quantity of water runoff.

Staff Analysis: The cabin footprint is minimal and is not anticipated to have an effect or minimal effect on quantity of water runoff.

Board agreed to the finding by a unanimous vote.

5. That soil conditions are adequate to accommodate the proposed use.

Staff Analysis: The soil survey indicates that soils at both sites can accommodate buildings, but they should conform to the natural slope of the land.

Board agreed to the finding by a unanimous vote.

6. That potential pollution hazards been addressed and that standards have been met.

Staff Analysis: There are no anticipated pollution hazards.

Board agreed to the finding by a unanimous vote.

7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Staff Analysis: No utilities are proposed or allowed with cabins. Access is from the township road from which there is an existing access point that the Township approves of.

Board agreed to the finding by a unanimous vote.

8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Staff Analysis: NA

9. That facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.

Staff Analysis: NA

10. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.

Staff Analysis: Traff Drive is a dead-end road. There are three dwellings in close proximity but the seasonal nature of this proposal should not impact the use and enjoyment of those properties. The closest dwelling is around the hill enough that this structure will not be visible.

Board agreed to the finding by a unanimous vote.

11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

Staff Analysis: There is already a dwelling in this quarter-quarter and the proposed use is compatible with the nature of the neighboring properties.

Board agreed to the finding by a unanimous vote.

12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Staff Analysis: NA

13. That the density of any proposed residential development is not greater than the density of the surrounding neighborhood or not greater than the density indicated by the applicable Zoning District.

Staff Analysis: NA

14. That the intensity of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable Zoning District.

Staff Analysis: NA

15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.

Staff Analysis: Public health, safety, morals, and general welfare are not anticipated to be impacted with a simple cabin.

Board agreed to the finding by a unanimous vote.

Chairman Hahn asked for a motion on the findings if there were no additional comments or questions.

Chase Munson made a motion to accept the findings as presented. Richard Schild seconded. All were in favor. Motion carried.

Chairman Hahn asked for a motion on the conditional use request if there were no additional comments or questions.

Larry Gaustad made a motion to recommend the Houston County Board approve a Conditional Use Permit for a cabin in the Agricultural Protection District with two conditions in Houston Township:

1. The Permittee shall comply with all federal, state, and local laws and regulations.
2. The County may enter onto the premises at reasonable times and in a reasonable manner to ensure the permitholder is in compliance with the conditions and all other applicable statutes, rules, and ordinances.

Chase Munson seconded. A roll call vote was taken. All were in favor. Motion carried.



# HOUSTON COUNTY ENVIRONMENTAL SERVICES

Solid Waste • Recycling • Zoning  
304 South Marshall Street - Room 209, Caledonia, MN 55921  
Phone: (507) 725-5800 • Fax: (507) 725-5590



## STAFF REPORT 2/18/2026

Application Date: 12/30/2025  
Hearing Date: 2/26/2026  
Petitioner: Paul Barta for Barta Family Trust  
Reviewer: Amelia Meiners  
Zoning: Ag Protection  
Address: TBD Traff Drive  
Township: Houston  
Parcel Number: 060045000  
Submitted Materials: CUP Application

## OVERVIEW

### REQUEST

The petitioners are requesting a Conditional Use Permit for a cabin in the agricultural protection district of Houston Township.

### SUMMARY OF NOTEWORTHY TOPICS

This is a 42-acre parcel about four miles north of Houston in Looney Valley.

The Houston County Zoning Ordinance provides the following requirements for cabin structures:

#### **14.3 CONDITIONAL USES**

**Subdivision 1. Conditional Uses.** *In the Agricultural Protection District, the following uses may be allowed only after obtaining a Conditional Use Permit in accordance with the provision of this Ordinance.*

(5) *Cabins. Cabins, subject to the following:*

- (a) *Not more than one (1) cabin per quarter of a quarter section shall be allowed.*
- (b) *A cabin shall not have a permanent foundation or basement, or otherwise be permanently attached to the ground.*
- (c) *A cabin shall be for transient use only and shall not be used as a permanent, year-around dwelling.*
- (d) *No cabin shall have a gross floor area exceeding 400 square feet.*
- (e) *Cabins shall not be connected to modern utilities, including electricity, telephone service, and septic.*

## TOWNSHIP AND NEIGHBORHOOD COMMENTS

Notice was sent to Houston Township and the ten closest property owners. No comments were received.

## SITE CHARACTERISTICS

This is a parcel in Houston Township consisting of timber ground that is used recreationally. Development options are limited here due to slopes and low lying, wet ground. There is a dwelling within the NW ¼ SW ¼ but no other cabins have been permitted or appear to be present within this quarter-quarter.

The portion of this property near the road contains an unnamed creek and is mapped wetland, however there is no mapped floodplain. The unnamed creek is not classified as a public water so there is no setback to the ordinary high-water level or other shoreland rules that apply. There is a small rise in elevation to the area where the cabin is proposed and a small building site. It does meet the buildable lot standard.

There are three dwellings within 1,600 feet of this proposal.

## EVALUATION

Section 11.05 of the Houston County Zoning Ordinance requires the following:

Subdivision 1. Findings. The Planning Commission shall not recommend a conditional use permit unless they find the following:

1. That the proposed use conforms to the County Land Use Plan.

Staff Analysis: The Comprehensive Plan encourages development to conform to the natural limitations presented by topography. There is a very limited building envelope on this parcel making a cabin likely the only option available to the applicant.

2. That the applicant demonstrates a need for the proposed use.

Staff Analysis: The applicant indicates the cabin is intended for recreational use to replace a seasonal camper and will allow them to enjoy and better maintain the property.

3. That the proposed use will not degrade the water quality of the County.

Staff Analysis: A cabin cannot have a permanent foundation so with minimal ground disturbance the construction should not degrade water quality, and the addition of a cabin to the land should not change the overall use of the land in a negative manner. A portable toilet will be used to temporarily hold septage for disposal off site.

4. That the proposed use will not adversely increase the quantity of water runoff.

Staff Analysis: The cabin footprint is minimal and is not anticipated to have an effect or minimal effect on quantity of water runoff.

5. That soil conditions are adequate to accommodate the proposed use.

Staff Analysis: The soil survey indicates that soils at both sites can accommodate buildings, but they should conform to the natural slope of the land.

6. That potential pollution hazards been addressed and that standards have been met.

Staff Analysis: There are no anticipated pollution hazards.

7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Staff Analysis: No utilities are proposed or allowed with cabins. Access is from the township road from which there is an existing access point that the Township approves of.

8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Staff Analysis: NA

9. That facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.

Staff Analysis: NA

10. That the Conditional Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.

Staff Analysis: Traff Drive is a dead-end road. There are three dwellings in close proximity but the seasonal nature of this proposal should not impact the use and enjoyment of those properties. The closest dwelling is around the hill enough that this structure will not be visible.

11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.

Staff Analysis: There is already a dwelling in this quarter-quarter and the proposed use is compatible with the nature of the neighboring properties.

12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Staff Analysis: NA

13. That the density of any proposed residential development is not greater than the density of the surrounding neighborhood or not greater than the density indicated by the applicable Zoning District.

Staff Analysis: NA

14. That the intensity of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable Zoning District.

Staff Analysis: NA

15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.

Staff Analysis: Public health, safety, morals, and general welfare are not anticipated to be impacted with a simple cabin.

#### RECOMMENDATION

The Planning Commission must consider the criteria above. Should the permit be granted, staff recommend requiring the following conditions:

1. The Permittee shall comply with all federal, state, and local laws and regulations;
2. The County may enter onto the premises at reasonable times and in a reasonable manner to ensure the permit holder is in compliance with the conditions and all other applicable statutes, rules, and ordinances.

Proposed motion: To recommend approval of a conditional use permit for a cabin in the agricultural protection district with the two conditions.

51

Conditional Use Request  
2025-CUP-520774  
Amount Paid  
\$0.00

Applicant  
Paul Michael Barta  
Created  
December 17, 2025

Status  
In Progress

Number  
2025-CUP-520774

BARTA FAMILY TRUST |  
060045000 | Houston  
Submitted by  
pmbarta75houston on  
12/17/2025



### Applicant

Paul Michael Barta



**Search Parcel Data** Completed On Wednesday, December 17, 2025 at 3:36 PM CST by pmbarta75houston

ParcelID	Address	City	OwnerName	Acres
060045000			BARTA FAMILY TRUST	42.210

**CONDITIONAL USE INTRO** Completed On Wednesday, December 17, 2025 at 3:36 PM CST by pmbarta75houston

**Conditional Use Application Fee**  
\$700.00

**Recording Fee**  
\$46.00

**Application Type:**  
Conditional Use

**APPLICANT INFORMATION** Completed On Wednesday, December 17, 2025 at 3:39 PM CST by pmbarta75houston

**Applicant Name**  
BARTA FAMILY TRUST

**Parcel Tax ID**  
060045000

**Telephone Number**

**Address**  
60083 206th Street

**City**  
Eagle Lake

**Zip**

56024

**Legal Description**

PT W1/2 SW1/4 LY S OF TWP RD EX PC TO MROCH &amp; EX 12A EASEMENT - B 428 P 13 2

**Section-Township-Range**

10-104-006

**Do you own additional adjacent parcels**

No

**Township of:**

Houston

I understand I am required to inform my township of my application.

Yes

CONDITIONAL USE REQUEST Completed On Wednesday, December 17, 2025 at 4:08 PM CST by pmbarta75houston

**Describe in detail your request.**

I am requesting a conditional use permit to build or move a cabin onto parcel 060045000 which is adjacent to the unrelated/neighbor property located at 14897 Traff Drive in "Looney Valley". The parcel in question is wooded recreational land and does not contain a residence or any other structures. The property was purchased by my parents in 1999 and used it for recreational purposes - primarily hunting in the fall. The land was placed in a trust in my name several years ago with proof provided to the assessor's office for tax purposes. For many years I have moved a camper on and off the property every season requiring additional maintenance and effort. I am seeking permission for a cabin to be added to the parcel within the requirements of Houston County ordinance section 14.3 subdivision 1 (5) (a) through (e) to improve my ability to enjoy and care for the property. I am acquainted with most of the people that live nearby and have discussed this proposal with the nearest property owner, Jonathan Schreurs, and he does not object. I have talked to or left messages with others that live in the valley and none have expressed concerns or objections.

**Citation of Ordinance Section from which the Conditional Use is requested:**

14.3 subdivision 1 (5) (a) through (e)

**Requested Dimension:**

Not to exceed 400 square feet gross floor area.

**Please upload any supporting documents:**

CONDITIONAL USE FINDING OF FACTS Completed On Wednesday, December 17, 2025 at 5:01 PM CST by pmbarta75houston

1. That the proposed use conforms to the County Land Use Plan.

**Comments:**

Cabins are conditionally allowed in the Agriculture Protection District. This protects agricultural interests, which is a primary goal of the Comprehensive Land Use Plan.

**2. That the applicant demonstrates a need for the proposed use.**

Yes

**Comments:**

The cabin is intended for recreational purposes only to improve the enjoyment and ability to effectively maintain the property through transient/occasional use.

**3. That the proposed use will not degrade the water quality of the County.**

Yes

**Comments:**

The cabin will not have a water supply or a septic system and will have minimal to no impact on water quality.

**4. That the proposed use will not adversely increase the quantity of water runoff.**

Yes

**Comments:**

The cabin footprint is minimal and will not substantially influence the quantity of water runoff.

**5. That soil conditions are adequate to accommodate the proposed use.**

Yes

**Comments:**

The cabin will be placed in a flat area of the land that used to have a mobile home on it prior to my ownership. A small amount of brush will be cut back where the mobile home sat, but there is no agricultural land affected. A septic system will not be installed so soil permeability is not a major consideration.

6. That potential pollution hazards have been addressed and standards have been met.

Yes

**Comments:**

The cabin is intended for occasional use as a replacement for a seasonal camper and there is no anticipated pollution hazard.

7. That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes

**Comments:**

No modern amenities will be installed with the cabin and access is from Traff Drive.

8. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes

**Comments:**

Limited parking is needed because the property is only used by my immediate family. Vehicle parking will be on the property outside of the road right-of-way where the seasonal camper normally sits adjacent to the proposed location of the cabin.

9. That adequate facilities are provided to eliminate any traffic congestion or traffic hazard which may result from the proposed use.

Yes

**Comments:**

Parking will be limited to the area described in the previous question only.

10. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.

Yes

**Comments:**

55 The only residence in close proximity is owned by the Schreurs family at 14897 Traff Drive. I have talked to them and they do not oppose the cabin. I am acquainted with the Wallace family to the west and have left a message with them as well. I am also acquainted with the Tostenson family across the road to the west. The proposed cabin is expected to provide less visual impact than a seasonal camper.

**11. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for predominant uses in the area.**

Yes

**Comments:**

The predominant land use is agriculture and forest, the continuation of which will not be impacted by the cabin. Much of the area continues to be tillable acreage and woodland. The cabin will not impact neighboring landowners' ability to utilize their properties for existing uses.

**12. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.**

N/A

**Comments:**

This conditional use permit request does not involve any of the concerns mentioned in this section.

**13. That the density of any proposed residential development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable zoning district**

N/A

**Comments:**

This conditional use permit does not involve proposed residential development.

**14. That the density of any proposed commercial or industrial development is not greater than the intensity of the surrounding uses or not greater than the intensity characteristic of the applicable zoning district.**

N/A

**Comments:**

This conditional use permit does not involve commercial or industrial development.

**15. That site specific conditions and such other conditions are established as required for the protection of the public's health, safety, morals, and general welfare.**

Comments:

Public health, safety, morals, and general welfare are not anticipated to be impacted.

SITE PLAN INFORMATION Completed On Wednesday, December 17, 2025 at 5:37 PM CST by pmbarta75houston

Upload Site Plan

[Site Plan 2025-12-17 172206.jpeg](#)

[Site Plan Zoom 2025-12-17 171948.jpeg](#)

Use the Interactive Map to Create a Site Plan. Map tools: Click the plus and minus buttons in the upper left of the map window, to zoom in/out. Navigation Mode - Scroll up to zoom in, scroll down to zoom out. Click and hold to pan around map. Text Mode - To place text on the map, click on the "Add Text" tool, click the place on the map where you would like the text to be displayed, then enter the text in the box that appears at the top of the screen, click ok to display the text on the map. Draw a point - Click once on the map where you would like the point to be. Draw a Line - Click once on map to start drawing a line, double click to stop drawing line. Draw a Polyline - Click once on map to start drawing a polygon, click map at each vertex and double click to finish polygon drawing. Draw a Rectangle - Click once on the map where you would like the rectangle to be. The rectangle will appear on the map. Click on the Select tool and click on the rectangle to resize (click an outside square and drag to resize), rotate (click, hold and drag the circle on top of the rectangle to rotate) or delete (click the rectangle and hit the delete button). Measure - Click once on map to start draw a line with a measurement, click map at each vertex and double click to finish drawing. If you double click near starting point area measurement will also be calculated. Undo Last Edit - Click tool to undo last drawing edit. Undo All Edits - Click tool to undo all drawing edits.

Sketch Layer

Reference Layer

Mapproxy



Powered by Esri

Use the space below to include site plan comments, if necessary

The site plan is not to scale but will accommodate all setback requirements with a significant distance to spare.

By checking this box, I grant Houston County access to my property for the purpose of evaluating this application.

Yes

By checking this box, I certified that I have notified my town board of my application.

Yes

By checking this box, I certify that the information provided in this application is true and accurate to the best of my knowledge.

Yes

Signature



---

Date Signed:

12/17/2025

Check this box if Staff Signature on behalf of Applicant.

Email APPLICATION SUBMITTAL Completed On Wednesday, December 17, 2025 at 5:42 PM CST by pmbarta75houston

External Notes

Documents

Internal Notes

Documents





2, 43.82334



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 12, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider accepting the low bid from Bruening Rock Products in the amount of \$381,242.12 for CP 2026-01 Shouldering. (Pogodzinski)

Consent Agenda Request:

1)

Action Item Request:

Approve bid from Bruening Rock Products in the amount of \$381,242.12 for CP 2026-01 Shouldering.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is part of our annual maintenance program and is part of the budget.

Abstract for CP 2026-01 Shouldering is attached.

CP 2026-01 Shouldering	
Bruening Rock Products	\$381,242.12
Dunn Blacktop Company	\$441,515.23

**Reminder: Unit prices are not public until after the award.**

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

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**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 03, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Board to consider awarding project SAP 028-607-008 / SAP 028-618-009 for the paving on CSAH 7 and CSAH 18 to Dunn Blacktop in the amount of \$4,849,295.18. One bid was received.

Consent Agenda Request:

1)

Action Item Request:

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is a budgeted project to maintain the pavement condition according to our life cycle.

SAP 028-607-008 and SAP 028-618-009	
Dunn Blacktop Company	\$4,849,295.18

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

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**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 12, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider accepting all quotes for CP 2026-02 for aggregate stockpiles.

Consent Agenda Request:

1)

Action Item Request:

Approve all quotes for CP 2026-02 for aggregate stockpiles.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is part of our annual maintenance program and is part of the budget.

Abstract for CP 2026-02 Aggregate Stockpiles is attached.

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

C.P. 2026-02 (STOCKPILE QUOTES)								
Quantities	U of M	Milestone Materials State Bid Prices	Milestone Materials	Botcher Construction Co., Inc	Bruening Rock Products, Inc	Ron Weymiller Construction	Van Gundy Excavating	
		Through 1/30/2027	Through 5/16/2026 to 5/15/2027 USE STATE UNTIL 1/30/27	Through 5/16/2026 to 5/15/2027				
Stockpile Aggregate Class 5	Ton	9.20	9.60	9.50	9.35	9.75	9.50	
Stockpile Aggregate Class 5Q	Ton		9.60		9.35		9.50	
Stockpile Aggregate Class 5 Modified	Ton		9.60		9.35		9.50	
Stockpile - Gabion Stone	Ton		23.50	20.00	14.25		22.50	
Rip Rap, Class I	Ton		23.50	15.00	14.25		22.50	
Rip Rap, Class II	Ton		21.00	15.00	14.25	15.50	20.00	
Rip Rap, Class III	Ton	18.00	18.75	15.00	14.25	15.50	18.00	
Rip Rap, Class IV	Ton	18.00	18.75	15.00	14.25		18.00	
Rip Rap, Class V	Ton	18.00	18.75	15.00	14.25		18.00	
Quarry-Run Riprap	Ton		7.50	8.50	8.50	8.10	9.00	

Note: Please submit all agenda request forms and supporting documentation to the BOC email at [BOC@HoCoMN.gov](mailto:BOC@HoCoMN.gov) by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

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**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 12, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider accepting all quotes for CP 2026-03 for equipment rental.

Consent Agenda Request:

1)

Action Item Request:

Approve all quotes for CP 2026-03 for equipment rental.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is part of our annual maintenance program and is part of the budget.

Abstract for CP 2026-03 Equipment Rental is attached.

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!





# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 12, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider accepting the low bid from Scott Construction Inc. in the amount of \$503,789.01 for CP 2026-06 Bituminous Seal Coat. (Pogodzinski)

Consent Agenda Request:

1)

Action Item Request:

Approve bid from Scott Construction Inc. in the amount of \$503,789.01 for CP 2026-06 Bituminous Seal Coat.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is part of our annual maintenance program and is part of the budget.

Abstract for CP 2026-06 Bituminous Seal Coat is attached.

CP 2026-06 Bituminous Seal Coat	
Scott Construction, Inc	\$503,789.01
Allied Blacktop Company	\$570,294.54
Asphalt Surface Technologies Corp.	\$580,587.40
Fahrner Asphalt Sealers, LLC	\$581,028.31

**Reminder: Unit prices are not public until after the award.**

Note: Please submit all agenda request forms and supporting documentation to the BOC email at [BOC@HoCoMN.gov](mailto:BOC@HoCoMN.gov) by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

**Board Meeting Date:** March 17, 2026  
**Date Request Submitted:** March 12, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider accepting the low quote from Fahrner Asphalt Sealers LLC, in the amount of \$131,600.00 for CP 2026-04 Crack Filling. (Pogodzinski)

Consent Agenda Request:

1)

Action Item Request:

Approve quote from Fahrner Asphalt Sealers LLC, in the amount of \$131,600.00 for CP 2026-04 Crack Filling.

Discussion Item:

1)

Background/additional information can be typed below and/or included with request:

This is part of our annual maintenance program and is part of the budget.

Abstract for CP 2026-04 Crack Filling is attached.

CP 2026-04 Crackfilling	
Fahrner Asphalt Sealers, LLC	\$ 131,600.00
American Pavement Solutions	\$ 133,000.00

**Reminder: Unit prices are not public until after the award.**

Note: Please submit all agenda request forms and supporting documentation to the BOC email at [BOC@HoCoMN.gov](mailto:BOC@HoCoMN.gov) by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!



# HOUSTON COUNTY

## BOARD OF COMMISSIONER MEETING

### AGENDA REQUEST FORM

Historic Courthouse  
304 S Marshall Street  
Caledonia, MN 55921

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**Board Meeting Date:** March 10, 2026  
**Date Request Submitted:** March 17, 2026  
**Submitted By (Name and Title):** Brian Pogodzinski, County Engineer

**Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.**

Appointment Request:

Consider approving the purchase of a sign cutter from TraffTech, Inc in the amount of \$8,475.00.

Consent Agenda Request:

1)

Action Item Request:

Approve the purchase of a sign cutter from TraffTech, Inc in the amount of \$8,475.00.

Discussion Item:

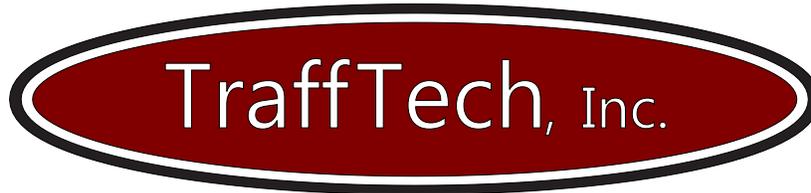
1)

Background/additional information can be typed below and/or included with request:

The original sign cutter was provided in 2000 and has served us well for 26 years.  
It is in need of replacement.

Note: Please submit all agenda request forms and supporting documentation to the BOC email at **BOC@HoCoMN.gov** by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

The Leader in Computerized Traffic Sign Making Systems.



828 West Larabee Street  
Port Washington, WI 53074



## Quotation

To: Mr. Adam Heberlein

**Houston County D.O.T.**  
**1124 E. Washington Street**  
**Caledonia, MN 55921**

Phone: 847-226-9050  
Email: john@trafftech.com

Quotation No. 032603  
Date: March 2, 2026

Quotation	FOB	Ship Via	Terms	Shipping Date	
John	Origin	Best way	Payment Due to process order or M/C, VISA	21 to 45 days	
Quantity	Item	Units	Description	Unit Price	Total
1	TraffTech System Cutter Upgrade	each	System Cutter Upgrade with ETS Pro Software integration, on-site installation, on-site set-up and training is included as part of your existing Diamond Upgrade & Maintenance Program, and New Summa Cutter Model S3-120T 48" Tangential and drag blade cutter with friction drive system. <b>Existing TraffTech Continuous Production Warranty transfers to new cutter.</b>	\$8,885.00	\$8,885.00
1	Discount	each	TraffTech Maintenance & Upgrade Program Discount	-\$485.00	-\$485.00
1	Trade-In	each	Trade-In of Summa Cutter	-\$200.00	-\$200.00
				<b>Sub-Total</b>	<b>\$8,200.00</b>
				Shipping Est.	\$ 275.00
				<b>Quotation Total</b>	<b>\$8,475.00</b>

Quotation Valid until July 15, 2026

**REVIEW LICENSE CENTER PAYMENTS****2026/03/17 AUDITOR WARRANTS:**

<b>VENDOR NAME</b>	<b>AMOUNT</b>
DAVE SYVERSON TRUCK CENTER	252,368.07
DELTA DENTAL	7,816.80
IUOE LOCAL 49 FRINGE BENEFIT FUNDS	28,475.00
MEDICA	255,236.84
MN LIFE INSURANCE COMPANY	2,675.15
	<u>546,571.86</u>
5 VENDORS PAID LESS THAN \$2000.00	<u>2,037.49</u>
	<u><u>548,609.35</u></u>

**REQUEST APPROVAL FOR PAYMENT****2026/03/17 COMMISSIONER WARRANTS:**

<b>VENDOR NAME</b>	<b>AMOUNT</b>
ACEN TEK	4,719.70
ADVANCED CORRECTIONAL HEALTHCAR	8,112.33
BOLTON & MENK INC	4,500.00
CALEDONIA/CITY OF	14,960.92
COMPUTER FORENSIC SERVICES LLC	48,301.41
ENTERPRISE FM	6,423.14
GROUNDBREAKING CONNECTIONS LLC	7,083.33
HOUSTON COUNTY TREASURER	20,292.13
HOUSTON COUNTY TREASURER	36,936.81
INSIGHT PUBLIC SECTOR	14,464.64
LA CROSSE GLASS & OVERHEAD DOOR	7,696.00
MIENERGY COOPERATIVE	2,382.64
MINNESOTA ENERGY RESOURCES	11,377.16
MN STATE TREASURER	3,506.50
NUSS TRUCK & EQUIPMENT	2,764.78
OFFICE OF MNIT SERVICES	3,624.14
QUADIENT FINANCE USA, INC	10,000.00
RICHARD'S SANITATION LLC	15,666.46
SHI INTERNATIONAL CORP	48,263.42
VERIZON	2,678.52
VISA	6,252.49
WELLS FARGO BANK	202,863.75
	<u>482,870.27</u>
66 VENDORS PAID LESS THAN \$2000.00	30,804.55
	<u>513,674.82</u>
PUBLIC HEALTH & HUMAN SERVICES	176,857.91
	<u><u>690,532.73</u></u>

RESOLUTION NO. 26 –

HOUSTON COUNTY BOARD OF COMMISSIONERS

WHEREAS; In 2018, the Buffer Law was enacted through Minnesota Board of Water & Soil Resources. Due to this law the Department of Natural Resources, property owners, and County Officials followed buffer maps to protect existing streams and rivers within Houston County that were designated for fishing and recreation;

WHEREAS; the Department of Natural Resources is now proposing to expand the designated trout streams, which is approximately 37.4 additional miles upland from existing buffers;

WHEREAS Houston County Officials and Houston County landowners have received notices, which include maps, that show the proposed expansion area; the maps are hard to interpret and appear to be areas without flowing water capable of trout habitat, therefore being expanded beyond what is practical for the stated purpose, and is asking counties to enforce additional miles without input or guidance;

Now THEREFORE BE IT RESOLVED, the Houston County Board of Commissioners are opposed to the proposed expansion beyond the existing trout streams already designated, unless Houston County can be an active part of the process, be shown proper documentation for the necessity of expansion and how this could lead to additional stream miles capable of sustaining a trout population.

\*\*\*\*\*CERTIFICATION\*\*\*\*\*

STATE OF MINNESOTA  
COUNTY OF HOUSTON

I, Brent Parker, County Coordinator, do hereby certify that the above is true and correct copy of a resolution adopted by the Houston County Board of Commissioners at the session dated March 17<sup>th</sup>, 2026.

WITNESS my hand and the seal of my office this 17th day of March 2026.

\_\_\_\_\_  
Brent Parker, County Coordinator