



# HOUSTON COUNTY

304 South Marshall Street  
Caledonia, MN 55921  
TEL (507) 725-5815

Commissioners:  
District 1  
Cindy Wright  
District 2  
Eric Johnson  
District 3  
Kurt Zehnder  
District 4  
Bob Schuldt  
District 5  
Greg Myhre

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## HOUSTON COUNTY BOARD OF COMMISSIONERS BOARD MEETING

**9:00, March 17, 2026 County Board Room 222, Historic Courthouse**

### AGENDA

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### APPROVE AGENDA

#### APPROVE PREVIOUS MINUTES

- Board Meeting March 3, 2026
- Special Board Meeting March 3, 2026
- Workgroup Session March 10, 2026

#### PUBLIC COMMENT

#### APPOINTMENTS

**9:05 a.m. Agriculture and Horticulture Programming Update from UMN Extension. (Page 16, Drewitz & Dierks)**

#### CONSENT AGENDA

(Routine business items enacted by one unanimous motion. Commissioners may request moving items on the consent agenda to the Action Item list if they desire discussion before taking action.)

- 1) Hire Karen Fryseth as a 1 FTE Child Support Officer (B24 – Step 2) with a start date of March 30th, 2026. (Page 19, Parker)
- 2) Transfer Andrea Lien from Adult Protection Social Worker to a 1 FTE HCBS Social Worker (Lateral Transfer / C41 – Step 3) effective immediately. (Page 19, Parker)
- 3) Approve a competitive search for another 1 FTE Adult Protection Social Worker (C41). (Page 19, Parker)

#### ACTION ITEMS

- 1) Consider appointing Lane Zaffke to a 1<sup>st</sup> term on the Houston County Extension Committee. His term dates would be from the appointment date through 12/31/2028. (Page 20, Dierks)

- 2) Consider approving or denying a Conditional Use Permit (CUP) for Michel and Susan Bashaw for a single-family dwelling on less than 40 acres in the Agriculture Protection District in La Crescent Township. (Page 21, Meiners)
- 3) Consider approving or denying a Conditional Use Permit (CUP) for the Barta Family Trust for a cabin in the Agriculture Protection District in Houston Township. (Page 20, Meiners)
- 4) Consider awarding project SAP 028-607-008 / SAP 028-618-009 for the paving on CSAH 7 and CSAH 18 to Dunn Blacktop in the amount of \$4,849,295.18. One bid was received. (Page 61, Pogodzinski)
- 5) Consider accepting the low bid from Bruening Rock Products in the amount of \$381,242.12 for CP 2026-01 Shouldering. (Page 60, Pogodzinski)
- 6) Consider accepting all quotes for CP 2026-02 for aggregate stockpiles. (Page 62, Pogodzinski)
- 7) Consider accepting all quotes for CP 2026-03 for equipment rental. (Page 64, Pogodzinski)
- 8) Consider accepting the low quote from Fahrner Asphalt Sealers LLC, in the amount of \$131,600.00 for CP 2026-04 Crack Filling. (Page 67, Pogodzinski)
- 9) Consider accepting the low bid from Scott Construction Inc. in the amount of \$503,789.01 for CP 2026-06 Bituminous Seal Coat. (Page 66, Pogodzinski)
- 10) Consider approving the purchase of a sign cutter from Traff Tech in the amount of \$8,475.00. (Page 68, Pogodzinski)
- 11) Consider Resolution 26-10 setting minimum salary for any officials elected in 2026. (Page 18, Parker)
- 12) Consider approving Resolution No. 26-11 opposing the proposed expansion beyond the existing trout streams already designated, unless Houston County can be an active part of the process, be shown proper documentation for the necessity of expansion and how this could lead to additional stream miles capable of sustaining a trout population. (Page 72, Parker)
- 13) Consider reviewing and approving payments. (Page 70, Lapham)

**DISCUSSION ITEMS**

- 1) Coordinator Updates
- 2) Board Updates (Board Chairman)
- 3) Commissioner Reports and Comments

**CLOSING PUBLIC COMMENT**

**ADJOURN**

**REMINDERS**

A public hearing regarding a proposal to change the offices of Recorder and Auditor/Treasurer from elected positions to appointed positions pursuant to Minnesota Statutes will be held during the regular meeting of the Houston BOC on Mar 24th, 2026, at 9:05 am. in the Commissioners’ Room at the Houston County Courthouse, 304 South Marshall Street, Caledonia, Minnesota.

**RESIDENTIAL CLEAN SWEEP EVENT – FREE EVENT**

Saturday, April 25, 2026 - 9:00 a.m. to 2 p.m.

At the Houston County Recycling Center – 105 North Grant Street, Houston, MN

*This event is for residential homes in Houston County & is limited to the following items:*

LATEX PAINT – Gallon size or smaller

OIL PAINT – Gallon size or smaller

STAINS, VARNISH, SPRAY PAINT (with original labels on)

RESIDENTIAL and AG PESTICIDES – Limit of 200 pounds

FLUORESCENT and HID BULBS – residential only

Please see the Houston County website under Environmental Services for more information:

[www.co.houston.mn.us/departments/environmental-services/](http://www.co.houston.mn.us/departments/environmental-services/)

Or call Environmental Services with questions (507) 725-5800