

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: February 17, 2026

9:00 a.m.

Place: Commissioners Room, Courthouse, Caledonia, MN

Members Present: Cindy Wright, Eric Johnson, Robert Schuldt, and Greg Myhre

Others Present: Interim Auditor/Treasurer Polly Heberlein, Fillmore County Journal Reporter Charlene Selbee, The Caledonia Argus Associate Editor Katia Gorsuch, Finance Director Carol Lapham, Coordinator Brent Parker, EDA Director & Coordinator Support Allison Wagner, Financial Assistance Supervisor Karen Kohlmeyer, Fiscal Supervisor Heidi Harms, Social Services Supervisor Bethany Moen, Engineer Brian Pogodzinski, Highway Maintenance Foreman Jordan Goeden, Larry Gaustad, Sheila Schroeder, Charlie Wray, Deb Wray, Dairyland Power Cooperative System Planning & Operations Director Steve Porter, Dairyland Power Cooperative Substation Engineer Clay Dewitt, Dairyland Power Stakeholder Communications, Engagement & Key Projects Manager Eric Jacobson, Dairyland Power Sr. Project Manager; Transmission Projects Dylan Alitz and Dairyland Power Staff Attorney Rob Maly

Presiding: Chairperson Myhre

Call to order.

Pledge of Allegiance.

Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion unanimously carried to approve the agenda.

Motion was made by Commissioner Johnson, seconded by Commissioner Schuldt, motion carried unanimously to approve the meeting minutes from February 3, 2026.

Motion was made by Commissioner Zehnder, seconded by Commissioner Wright, motion carried unanimously to approve the meeting minutes from the special meeting on February 4, 2026.

Motion was made by Commissioner Wright, seconded by Commissioner Schuldt, motion carried to approve the meeting minutes from the workgroup session on February 10, 2026. All Commissioners voted yes, except for Commissioner Johnson who abstained due to being absent from the meeting.

Public Comment:

Sheila Schroeder from Wilmington Township thanked the board for listening to her and the group with concerns about the MariBell Transmission Line. She said the proposed resolution opposing the project in Houston County had all the parts the group had wanted. She highly encouraged the board to vote for the resolution opposing the project.

APPOINTMENTS

None.

CONSENT AGENDA

Commissioner Wright moved, Commissioner Zehnder seconded, motion unanimously carried to approve the consent agenda. Approved items are below.

- 1) Hire Christine Novak as a 1 FTE Accounting Clerk (B22 – Step 4) with a start date of February 23rd, 2026.
- 2) Hire Lynn Buhl as a 1 FTE Child Support Officer (B24 – Step 4) with a start date of March 2nd, 2026.
- 3) Transfer Dianna Kerns from Social Worker to a 1 FTE Child Protection Social Worker (Lateral Transfer / C41 – Step 4) effective immediately.
- 4) Approve a competitive search for a 1 FTE Social Worker (C41).
- 5) Award the renting of the two areas of land at the airport to the highest bidders and approve land agreements. (Separate agreements for the 5.59 acres and the 17.63 acres.) Abstracts are below.

HOUSTON COUNTY, MINNESOTA
 Airport Crop Land Abstract
 Runway Acres Bid
 February 4, 2026 at 1:00 p.m.

Line	Item	Qty	Unit	Burg's LLC Jamison and Jeni Burg		Johnathon Glasspoole	
				Unit Price	Total Price	Unit Price	Total Price
1	Airport Crop Land Rental - Runway	17.63	Acres	\$151.00	\$2,662.13	\$125.00	\$2,203.75
HIGH BID		17.63	Acres	\$151.00	\$2,662.13		

HOUSTON COUNTY, MINNESOTA
 Airport Crop Land Abstract
 Hangar Acres Bid
 February 4, 2026 at 1:00 p.m.

Line	Item	Qty	Unit	Jeremy Burt		Nick Hoscheit		Johnathon Glasspoole	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Airport Crop Land Rental - Hangar	5.59	Acres	\$230.00	\$1,285.70	\$208.00	\$1,162.72	\$125.00	\$698.75
HIGH BID		5.59	Acres	\$230.00	\$1,285.70				

ACTION ITEMS

File No. 1 – Prior to any motions being made the Commissioners discussed the proposed Resolution No. 26-08 A Resolution of the Houston County Board of Commissioners Opposing the Proposed 765 kV “Gopher to Badger Link” Transmission Project Within Houston County, Minnesota. Commissioner Wright suggested adding some further language into the resolution being considered to make it more specific. Commissioner Zehnder moved, Commissioner Johnson seconded, motion unanimously carried to adopt Resolution No. 26-08 A Resolution of the Houston County Board of Commissioners Opposing the Proposed 765 kV “Gopher to Badger Link” Transmission Project Within Houston County, Minnesota with the suggested edits. The Commissioners voted by roll. All Commissioners voted yes. The final resolution is below.

RESOLUTION NO. 26-08

**A RESOLUTION OF THE HOUSTON COUNTY BOARD OF COMMISSIONERS
OPPOSING THE PROPOSED 765 kV “GOPHER TO BADGER LINK”
TRANSMISSION PROJECT WITHIN HOUSTON COUNTY, MINNESOTA**

WHEREAS, Northern States Power Company, doing business as Xcel Energy, and Dairyland Power Cooperative (collectively, “Applicants”) have filed a Joint Application with the Minnesota Public Utilities Commission (“MPUC”) for a Certificate of Need (MPUC Docket No. ET3, E002/CN-25-121) for the Gopher to Badger Link Project, which includes approximately 105 miles of 765 kV/161 kV double-circuit transmission line extending to the Minnesota/Wisconsin border and a new three-circuit 161 kV switching station proposed within Houston County; and

WHEREAS, According to the Application, Segment 2 structures would typically range from approximately 150 to 199 feet in height, spaced approximately 1,200 to 1,500 feet apart, and require up to an approximately 250-foot-wide right-of-way; and

WHEREAS, The Application estimates total project costs between approximately \$979 million and \$1.273 billion (2024 dollars), and states the facilities would be placed in service by the end of 2034; and

WHEREAS, The Application states that the Project was approved by MISO as part of its Long-Range Transmission Planning (LRTP) Tranche 2.1 portfolio and is designed to address regional reliability, economic, and generation transition objectives; and

WHEREAS, Minnesota Statutes § 216B.243 and Minnesota Rules Chapter 7849 require that a Certificate of Need may only be granted if, by a preponderance of the evidence, the proposed facility will provide benefits to society in a manner compatible with protecting the

natural and socioeconomic environments, including human health, and that the project will comply with relevant local policies and regulations; and

WHEREAS, Houston County has adopted its Comprehensive Land Use Plan by ordinance, which recognizes:

1. The cultural and economic importance of agriculture,
2. The preservation of scenic bluffs, valleys, and natural landscapes,
3. The protection of environmentally sensitive areas,
4. The priority of natural resource protection over large-scale infrastructure expansion; and

WHEREAS, Houston County lies within Minnesota's Blufflands and Driftless Area, characterized by steep slopes, karst topography, trout streams, agricultural production lands, tourism-based economies, and significant scenic resources; and

WHEREAS, The proposed Project would introduce the largest alternating current transmission voltage currently operating in the United States (765 kV) into Houston County, including a double-circuit configuration with a 161 kV line beneath the 765 kV circuit; and

WHEREAS, The Application acknowledges potential impacts including electric and magnetic fields (EMF), noise, corona discharge, agricultural disruption, and environmental impacts, but long-term localized effects on Houston County's agricultural economy, property values, and tourism-dependent landscape remain disputed and unresolved; and

WHEREAS, Houston County residents, landowners, and agricultural producers have expressed significant concerns including but not limited to:

1. Potential human health impacts.
2. EMF exposure.
3. Audible noise and corona effects.
4. Stray voltage.
5. Agricultural land fragmentation and loss of productivity.
6. Potential loss of homes and farms.
7. Property value depreciation.
8. Visual and aesthetic impacts to the Blufflands landscape.
9. Wildlife and livestock impacts.
10. Tourism impacts.
11. Eminent domain concerns.
12. Road damage and construction impacts.
13. Adequacy of public engagement and transparency.
14. Whether the Project delivers demonstrable, direct benefit to Houston County residents.

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Opposition

The Houston County Board of Commissioners formally opposes the proposed routing of the 765 kV Gopher to Badger Link transmission facilities within Houston County unless and until it is conclusively demonstrated through the MPUC process that:

1. The Project is the least-impactful alternative, and is explicitly proven to provide Houston County residents with direct benefits.
2. No reasonable lower-voltage or non-wires alternatives exist.
3. The Project fully complies with Houston County's Comprehensive Land Use Plan.
4. Local environmental, agricultural, and socioeconomic impacts are minimized to the maximum extent practicable.

Section 2. Environmental and Local Review

Houston County formally requests:

1. A full Environmental Impact Statement (EIS) and mitigation plan with local review that includes Houston County-specific agricultural, karst, groundwater, wildlife, scenic, tourism, and property value analyses.
2. Detailed modeling of EMF, audible noise, and corona discharge at residential setbacks.
3. Independent Agricultural Impact Assessment specific to Blufflands soils and topography.
4. Full disclosure of anticipated right-of-way acquisition impacts within the County.
5. Early sharing of the Route Permit Application prior to formal filing.

Section 3. Information Requested from Applicants

Houston County requests that the Applicants provide, in written and publicly accessible form on or before April 30th, 2026:

1. A breakdown of cost allocation by state and rate class.
2. Documentation of Minnesota residential rate impacts resulting from this project projected over 1, 10, and 20 years.
3. A list of specific quantified economic benefits projected for Houston County.
4. Detailed alternative route analysis considered for Houston County.
5. Documentation of distributed energy resource assumptions used in load forecasts (Years 1, 10, and 20).
6. A list of prior combined 765 kV / 161 kV double-circuit installations constructed by the Applicants.
7. Detailed site criteria and footprint for the proposed Houston County switching station.
8. Road use agreements, construction practices, and infrastructure protection commitments to minimize risk and damages.
9. A clear explanation of eminent domain authority and compensation standards.

Section 4. Preservation of Local Authority

Houston County asserts its right to:

1. Participate as a party in MPUC proceedings,
2. Submit formal comments and expert testimony,
3. Protect its Comprehensive Land Use Plan,
4. Advocate for agricultural land preservation,
5. Protect the Blufflands landscape and tourism economy,
6. Protect residents' property rights.

Section 5. Transmission of Resolution

The County Coordinator is directed to transmit this Resolution to:

1. Minnesota Public Utilities Commission
2. Minnesota Department of Commerce
3. Xcel Energy
4. Dairyland Power Cooperative
5. MISO
6. The Governor of Minnesota

File No. 2 – Prior to any motions being made the Commissioners discussed with Coordinator Parker the possibility of adopting Resolution No. 26-09 A Resolution Separating Public Health and Human Services Into Two Distinct County Departments. Coordinator Parker said in looking at other counties who had combined Public Health and Human Services he was seeing a trend of the two departments being separated once again. The State would need to be notified of the separation. Commissioner Wright said the two departments would still work together like they currently did. She said all departments should be linked to one another. Commissioner Zehnder said he wanted to make sure the departments were comfortable with the plan to separate. Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to adopt Resolution No. 26-09 A Resolution Separating Public Health and Human Services Into Two Distinct County Departments. The Commissioners vote by roll. All Commissioners voted yes. Resolution is below.

RESOLUTION NO. 26-09

A RESOLUTION SEPARATING PUBLIC HEALTH AND HUMAN SERVICES INTO TWO DISTINCT COUNTY DEPARTMENTS

WHEREAS, the County Board is responsible for establishing the administrative structure of county government to promote effective governance, accountability, and service delivery; and

WHEREAS, the County currently operates Public Health and Human Services as a combined department; and

WHEREAS, the County Board has determined that separating Public Health and Human Services into two distinct departments will improve organizational clarity, operational efficiency, and administrative oversight; and

WHEREAS, the County Board further desires to clarify the organizational placement of the Finance Division to ensure clear lines of authority and fiscal accountability,

NOW, THEREFORE, BE IT RESOLVED

Separation of Departments

Effective February 17th, 2026, the existing Public Health and Human Services Department shall start to be officially separated into two distinct county departments:

- Public Health Department
- Human Services Department

Departmental Authority

Each department shall operate independently under its respective statutory authority, leadership, and administrative structure, subject to County Board approval.

Fiscal Services Placement

The Fiscal Services shall be positioned within the county's organizational structure with administrative oversight.

Administrative Implementation

County administration is authorized and directed to take all necessary actions to implement this organizational change, including updates to organizational charts, job descriptions, internal policies, and administrative systems.

File No. 3 – Commissioner Johnson moved, Commissioner Zehnder seconded, motion unanimously carried to approve contract with Ability Building Community (ABC).

File No. 4 – Commissioner Zehnder moved, Commissioner Johnson seconded, motion carried to approve purchase of Recycling Truck, 2026 Western Star 47X Palfinger HT 500 hook truck. This would also include an additional five year warranty.

File No. 5 – Commissioner Johnson moved, Commissioner Schuldt seconded, motion unanimously carried to approve cooperative agreement detailing agency responsibilities with the City of Houston regarding project SAP 028-013-013 located within the City of Houston.

File No. 6 – Commissioners discussed individual purchases recommended below. These items had been budgeted.

- a. Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to approve Plow Truck Chassis: Dave Syverson Truck Center for the 2027 Western Star.
- b. Commissioner Johnson moved, Commissioner Schuldt seconded, motion unanimously carried to approve Plow Truck Chassis: Dave Syverson Truck Center for the 2027 Western Star.
- c. The purchase of a Skid Steer was tabled.
- d. Commissioner Zehnder moved, Commissioner Wright seconded, motion unanimously carried to approve purchasing Mulching Head: Diamond Mowers for the 72" Drum Mulcher with Drum Brake
- e. Commissioner Johnson moved, Commissioner Zehnder seconded, motion unanimously carried to approve purchasing Mowers: Hammell Equipment for 2 - Vermeer 5050 Mowers.

Approved bids are below:

**Houston County Highway Department
2026 Equipment**

Agenda Item	Dave Syverson Truck Centers 2027 Western Star 47X Tandem Chassis Sourcewell Bid	Nuss Truck & Equipment 2027 Mack Granite 64FR MN Coop Purchase bid
Plow Truck Chassis	163,556.00	165,799.92

Agenda Item	Towmaster Swenson Body MN Coop Purchase Bid
Plow Truck Box	217,462.00

Agenda Item	Contains a Drum Brake	
	Diamond Mowers 72" Drum Mulcher MN State Contract 269767	RDO Equipment Fecon 72"
Mulching Head		
	\$ 49,950.00	\$ 50,983.66

Agenda Item	Hammell Equipment Vermeer 5050
Mowers x 2 - \$13,450.00 each	\$ 26,900.00

File No. 7 – Commissioner Zehnder moved, Commissioner Johnson seconded, motion unanimously carried to review and approve payments. Payments are below.

REVIEW LICENSE CENTER PAYMENTS

2026/02/05 AUDITOR WARRANTS:

<u>VENDOR NAME</u>	<u>AMOUNT</u>
DELTA DENTAL	7,994.98
IUOE LOCAL 49 FRINGE BENEFIT FUNDS	28,475.00
MEDICA	256,381.82
MN LIFE INSURANCE COMPANY	2,663.76
	295,515.56
7 VENDORS PAID LESS THAN \$2000.00	3,252.71
	<u>298,768.27</u>

REQUEST APPROVAL FOR PAYMENTS

2026/02/17 COMMISSIONER WARRANTS:

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ACENTEK	4,303.94
ADVANCED CORRECTIONAL HEALTHCAR	8,112.33
ANCOM COMMUNICATIONS	9,678.60
BENJEGERDES MACHINE INC	6,341.63
CALEDONIA OIL CO INC	4,720.00
CALEDONIA/CITY OF	13,401.85
COMPUTER FORENSIC SERVICES LLC	48,301.41
CONSOLIDATED ENERGY COMPANY	4,934.08
EHLERS	3,150.00
GREAT LAKES SALT COMPANY	26,497.37
GROUND BREAKING CONNECTIONS LLC	7,083.33
HOKAH CO-OP OIL ASSN	4,427.89
HOUSTON COUNTY TREASURER	23,470.03
INTERSTATE BILLING SERVICES	4,635.89
LIBERTY TIRE RECYCLING LLC	4,010.00
MASTER'S TOUCH INC/THE	8,000.00
MINNESOTA ENERGY RESOURCES	13,380.58
MN STATE TREASURER	3,303.00
NATIONAL TANK OUTLET	12,146.00
RICHARD'S SANITATION LLC	15,834.76
STONEBROOKE ENGINEERING INC	3,880.94
TOWMASTER LLC	3,072.42
VANGUARD APPRAISALS INC	14,175.00
VISA	7,002.73
WEX BANK	4,182.35
WINONA CONTROLS INC	5,330.50
WS TRUCKING & CONSTRUCTION LLC	3,382.50
	266,759.13
56 VENDORS PAID LESS THAN \$2000.00	25,640.49
	292,399.62
PUBLIC HEALTH & HUMAN SERVICES	259,595.21
	<u>551,994.83</u>

DISCUSSION ITEMS

Coordinator Parker said the 2026 Legislative Session for the State of Minnesota started that day. He would follow what was happening. He said Engineer Pogodzinski, Environmental Services Director Meiners, Highway Maintenance Foreman Goeden, and staff had done a good job of getting ready for a MS4 audit. He said IT Director Milde did a fantastic job for the County especially when preparing for potential IT threats. Assessor Onstad had sent a letter on behalf of the County to representatives asking them to consider simplifying the property tax system.

The Commissioners discussed recent and upcoming meetings including an ECB, WinLac, Public Health, and School Mapping meeting.

Commissioner Johnson asked if the Commissioners wanted to consider passing other County resolutions for example a resolution suggesting the DNR bring back earn a buck, or a resolution encouraging the State to simplify the property tax system.

Closing Public Comment:

Steve Porter, Dairyland Power Cooperative, System Planning & Operations Director said he was there to speak to the board's resolution related to the Gopher to Badger Link transmission project. He said Dairyland was headquartered in La Crosse, WI and was an applicant to the State of Minnesota for the Gopher to Badger Link project with co-applicant, Xcel Energy. He said he had read the resolution and understood the questions and concerns from the County board. Porter said "Dairyland is a not-for-profit Generation and Transmission electric cooperative and through our 24 member electric distribution cooperatives, Dairyland serves many rural electric consumers in portions of four states, including southeast MN. Dairyland carefully considers cost impact and transmission needs for all proposed transmission projects. Dairyland's Vision is to provide safe, reliable and cost-effective energy to our member distribution cooperatives, which includes MiEnergy here in Houston County." He spoke about the process. He said "Throughout Minnesota's state permitting process, Dairyland's goal is to have an open dialogue with impacted landowners and communities. I want to assure the Houston County Board that many of the questions and concerns raised in the resolution will be addressed through the MN Public Utilities Commission's Certificate of Need and Route Permit process. Opportunities for public dialogue with the Dairyland and Xcel Energy have started with open houses in January and additional open houses planned for April. Additionally, with the Certificate of Need application being filed with MN Public Utilities Commission, comments will be able to be submitted to that docket as the PUC considers the application submitted by Dairyland Power and Xcel Energy."

There being no further business, a motion was made by Commissioner Zehnder, seconded by Commissioner Johnson, motion unanimously carried to adjourn the meeting at 10:30 a.m. The next meeting would be a regular meeting on February 24, 2026.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: _____
Greg Myhre, Chairperson

Attest: _____
Brent Parker, Coordinator

**HOUSTON COUNTY
AGENDA REQUEST FORM
February 24, 2026**

Date Submitted: 02.18.26

By: Polly Heberlein, Auditor/Treasurer

Appointment:

Review Cash and Investments thru December 31, 2025.

Reviewed by:	<input type="checkbox"/> HR Director <input checked="" type="checkbox"/> Finance Director <input type="checkbox"/> IS Director <input type="checkbox"/> County Attorney <input type="checkbox"/> Environmental Svcs	<input type="checkbox"/> County Sheriff <input type="checkbox"/> County Engineer <input checked="" type="checkbox"/> Other <input checked="" type="checkbox"/> Other (indicate dept)	<input type="text"/> <input type="text"/> <hr/> <input type="text"/>
			County Coordinator
			<u>Auditor/Treasurer</u>
Recommendation:			
Decision:			

Consent Agenda Items



HOUSTON COUNTY

BOARD OF COMMISSIONER MEETING

AGENDA REQUEST FORM

Historic Courthouse
304 S Marshall Street
Caledonia, MN 55921

Board Meeting Date: February 24th, 2026
Date Request Submitted: February 19th, 2026
Submitted By (Name and Title): Brent Parker, Coordinator

Please fill in item(s) requested for agenda in correct category below. Add numbers as needed.

Appointment Request:

Consent Agenda Request:

- 1) Change the employment status of Nicole Karl, Eligibility Worker, from probationary to regular, effective March 2nd, 2026.

Action Item Request:

Discussion Item:

- 1) Discussion regarding the quarter/quarter rule in Houston County — Requested by Commissioner Myhre

Background/additional information can be typed below and/or included with request:

Commissioner Myhre has requested a discussion regarding potential future action to explore amending the quarter/quarter rule.

Note: Please submit all agenda request forms and supporting documentation to the BOC email at BOC@HoCoMN.gov by noon the Thursday before each BOC meeting to be included on the agenda. If your department needs a resolution number, please ask for the number ahead of time via the BOC email. Resolutions should be emailed in word format so they can be easily copied and pasted into the meeting minutes. Departments are responsible for scheduling their own public hearings, but please email the BOC to verify a date and time is available prior to advertising the hearing to ensure we do not double book times. Questions regarding agenda requests and board meetings can be sent to the BOC email. Thank you!

File No. 1

Houston County Agenda Request Form

Date Submitted: 2/17/2026

Person requesting appointment with County Board: Jordan Knoke, Public Health Supervisor

Will you be doing a power point or video presentation: Yes NO

Issue:

Accept the 2026 Community Clinic Grant Agreement with Minnesota Department of Health in the amount of \$13,873. Grant funds will be used to support Children's Dental Services providing services in Houston County.

Attachments/Documentation for the Board's Review:

Grant Project Agreement

Justification:

Action Requested:

Authorize Public Health Supervisor/CHS Administrator to sign the Grant Agreement.

For County Use Only			
<u>Reviewed by:</u>	<input type="checkbox"/> County Auditor <input type="checkbox"/> Finance Director <input type="checkbox"/> IS Director	<input type="checkbox"/> County Attorney <input type="checkbox"/> County Engineer <input type="checkbox"/> Other (indicate dept)	<input type="checkbox"/> Zoning/Environmental Service <input type="checkbox"/> HR/Personnel
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and schedule appointments as appropriate.



Minnesota Department of Health Grant Project Agreement Cover Sheet

You have received a Grant Project Agreement from the Minnesota Department of Health (MDH). Information about the Grant Project Agreement, including funding details, are included below. Contact your MDH Grant Manager if you have questions about this Cover Sheet.

Attachment: Grant Project Agreement

Contact for MDH: Bekah Ehlebracht, 651-201-3780, bekah.ehlebracht@state.mn.us

CHB SWIFT Information	Grant Project Agreement Information	Program & Funding Information
<p>Name of CHB: (as it appears in SWIFT): Fillmore-Houston Community Health Board</p>	<p>SWIFT Contract Number: 283226</p>	<p>MDH Program Name: FY 2026 Community Clinic Grant Program</p>
<p>SWIFT Vendor Number: 0000197295</p>	<p>Effective Date: March 1, 2026, OR the date all signatures are collected, and the agreement is fully executed, whichever is later.</p>	<p>Total State Grant Funds: \$13,873 Total Grant Funds (all funds): \$13,873</p>
<p>SWIFT Vendor Location Code: 006</p>	<p>Expiration Date: February 28, 2027</p>	

Minnesota Department of Health

Grant Project Agreement

This Grant Project Agreement, and amendments and supplements, is between the State of Minnesota, acting through its Commissioner of Health (“MDH”) and Fillmore-Houston Community Health Board, an independent organization, not an employee of the State of Minnesota, address 611 Vista Drive, Caledonia, MN 55921 (“Grantee”).

Recitals

1. MDH is empowered to enter into a Grant Project Agreement under Minn. Stat. §§ [144.05](#), [144.0742](#), and [145.9268](#).
2. MDH and Grantee have entered into Master Grant Agreement number 12-700-00072 (“Master Grant Agreement”) effective January 1, 2025, or subsequent Master Grant Agreements, amendments, and supplements thereto;
3. The vision of MDH is for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Health equity is achieved when every person has the opportunity to attain their health potential. Grantee agrees, where applicable, to perform its work with advancing health equity as a goal.
4. Grantee represents that it is duly qualified and willing to perform all the activities according to the terms of this Grant Project Agreement.

Grant Project Agreement

1. Incorporation of Master Grant Agreement

All terms and conditions of the Master Grant Agreement are hereby incorporated by reference into this Grant Project Agreement.

2. Term of Agreement

2.1 *Effective date*

March 1, 2026 , or the date MDH obtains all required signatures under [Minn. Stat. § 16B.98](#), subd. 5(a), whichever is later. Per [Minn. Stat. § 16B.98](#), subd. 7, no payments will be made to the Grantee until this Grant Project Agreement is fully executed. Grantee must not begin work until this Grant Project Agreement is fully executed and MDH’s Authorized Representative has notified Grantee that work may commence. No costs may be incurred prior to the Grant Project Agreement being fully executed.

2.2 *Expiration date*

February 28, 2027, or until all obligations have been fulfilled to the satisfaction of MDH, whichever occurs first.

3. Activities

3.1 ***MDH's Activities***

MDH activities, in accordance with the Minnesota Department of Administration's Office of Grants Management's policies and federal regulations, may include but are not limited to financial reconciliations, site visits, programmatic monitoring of activities performed, and grant activity evaluation.

3.2 ***Grantee's Activities***

Grantee shall conduct the activities specified in Exhibit A, which is attached and incorporated into this Grant Project Agreement.

4. Award and Payment

MDH will award funds to Grantee for activities performed in accordance with this Grant Project Agreement.

4.1 ***Grant Award***

Reimbursement will be in accordance with the agreed-upon budget contained in Exhibit B, which is attached and incorporated into this Grant Project Agreement.

4.2 ***Administrative Costs***

Grantee agrees that administrative costs must be necessary and reasonable as a condition of this Grant Project Agreement pursuant to [Minn. Stat. § 16B.98](#), subd 1. Administrative costs will be reimbursed in accordance with the agreed upon budget.

4.3 ***Budget Modifications***

Grantee may modify any line item in the most recently agreed-upon budget by up to 10 percent without prior written approval from MDH. Grantee must notify MDH of any modifications up to 10 percent in writing no later than the next invoice. Grantee must obtain prior written approval from MDH for line-item modifications greater than 10 percent. Grantee's failure to obtain MDH's prior approval may result in denial of modification request, loss of funds, or both. The total obligation of MDH for all compensation and reimbursements to Grantee shall not exceed the total obligation listed under "Total Obligation."

4.4 ***Total Obligation***

The total obligation of MDH for all compensation and reimbursements to Grantee under this Grant Project Agreement will not exceed \$13,873.

4.5 ***Terms of Payment***

4.4.1. ***Invoices***

MDH will promptly pay Grantee after Grantee presents an itemized invoice for the activities actually performed and MDH's Authorized Representative accepts the invoiced activities. Invoices must be submitted at least quarterly or according to a schedule agreed upon by the Parties. The final invoice is due 30 calendar days after the expiration date of the Grant Project Agreement.

5. Conditions of Payment

All activities performed by Grantee pursuant to this Grant Project Agreement must be performed in accordance with the terms of this Grant Project Agreement, as determined in the sole discretion of MDH's Authorized Representative. Furthermore, all activities performed by Grantee must be in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Applicable state laws include, but are not limited to, the Minnesota Human Rights Act ([Minn. Stat. ch. 363A](#)) which prohibits discrimination on the basis of race, color, creed, religion, national origin, sex, gender, identity, sexual orientation, age, marital status, public assistance status, familial status, and disability. MDH will not pay Grantee for work that MDH determines is noncompliant with the terms and conditions of this Grant Project Agreement or performed in violation of federal, state, or local law, ordinance, rule, or regulation.

6. Requirements for Other Legal Agreements

- 6.1 Grantee must utilize a formal legal agreement if it engages with another party to carry out a portion of the activities listed in this Grant Project Agreement. Grantee must provide timely notice to MDH of any such agreement prior to the other party/ies performing work under this Grant Project Agreement. Such notice must include the name of the other party; description of the activities to be performed; dates activities will be performed; and the total budget.
- 6.2 Grantee must monitor the activities of the other party/ies to ensure funds are used for authorized purposes; is in compliance with the terms and conditions of the legal agreement, [Minn. Stat. § 16B.97](#), subd. 4(a)(1), and other relevant statutes and regulations; and that performance goals are achieved.
- 6.3 If MDH becomes aware of unsatisfactory performance and or noncompliance, MDH reserves the right to require Grantee to terminate the legal agreement with the other party.
- 6.4 No legal agreement with any other party shall terminate or in any way affect the legal responsibility of the Grantee to MDH for timely and satisfactory performance of the Grant Project Agreement.
- 6.5 Grantee and the other party must not enter into a legal agreement with vendors who are suspended or debarred by the State of Minnesota or the federal government. The list of debarred vendors in Minnesota is available at: [Suspended/Debarred Vendors \(https://mn.gov/admin/osp/government/suspended-debarred/\)](#). The list of suspended and debarred entities by the federal government is available at [www.sam.gov](#).

7. Authorized Representatives

7.1 ***MDH's Authorized Representative***

MDH's Authorized Representative for purposes of administering this Grant Project Agreement is Bekah Ehlebracht, Primary Care Programs Administrator, P.O. Box 64975, St. Paul, MN 55164-0975, 651-201-3780, bekah.ehlebracht@state.mn.us, or their successor, and has the responsibility to monitor Grantee's performance and the final authority to accept the activities performed under this Grant Project Agreement. If the activities performed are satisfactory, MDH's Authorized Representative will certify acceptance on each invoice submitted for payment.

7.2 **Grantee's Authorized Representative**

Grantee's Authorized Representative is Jordan Knoke, CHS Administrator, 611 Vista Drive, Suite 1, Caledonia, MN 55921, 507-725-5810, jknoke@hocomn.gov, or their successor. Grantee's Authorized Representative has full authority to represent Grantee in fulfillment of the terms, conditions, and requirements of this agreement. If Grantee selects a new Authorized Representative at any time during this Grant Project Agreement, Grantee must immediately notify MDH's Authorized Representative.

8. **Ownership of Equipment and Supplies**

8.1 **Equipment**

"Equipment" is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$10,000. MDH shall have the right to require transfer of all Equipment purchased with grant funds (including title) to MDH or to an eligible non-State party named by MDH. MDH may require the transfer of Equipment if the grant program is transferred to another grantee. At the end of this Grant Project Agreement, Grantee must contact MDH's Authorized Representative for further instruction regarding the disposition of Equipment.

8.2 **Supplies**

"Supplies" is defined as all tangible personal property other than those described in the definition of Equipment. Grantee must notify MDH's Authorized Representative regarding any remaining Supplies with an aggregate market value of \$10,000 or more for further instruction regarding the disposition of those Supplies. For the purpose of this section, Supplies includes but is not limited to computers and incentives.

9. **Publicity**

Any publicity given to the program, publications, or activities performed from this Grant Project Agreement, including, but not limited to, websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for Grantee or its employees individually or jointly with others, or any subgrantees, must identify MDH as a sponsoring agency. If publicity is not specifically authorized under this Grant Project Agreement, Grantee must obtain prior written approval from MDH's Authorized Representative.

10. **Clerical Error**

Notwithstanding the Master Grant Agreement, MDH reserves the right to unilaterally fix clerical errors, defined as misspellings, minor grammatical or typographical mistakes or omissions, that do not have a substantive impact on the terms of the Grant Project Agreement without executing an amendment. MDH must inform Grantee of clerical errors that have been fixed pursuant to this paragraph within a reasonable period of time.

11. **Incentives**

When included in the approved Work Plan or Budget, the following language applies.

11.1 **Handling of Incentives**

Grantee is required to have policies and procedures in place addressing the purchasing, security, distribution, and asset tracking of incentives. All grantee staff involved in the

purchase, distribution, security, and reconciling of incentives must be trained on the grantee's policies and procedures prior to the grantee placing any order for incentives. Those policies and procedures must, at a minimum, include the provisions outlined in this section.

11.2 ***Separation of duties***

More than one Grantee staff person must be involved in the management and handling of the incentives. The Grantee staff who authorizes the purchase of incentives must not have sole physical access to the incentives. The Grantee staff who will have physical access to the incentives cannot have sole access to modify the incentives records. Handoff of incentive from one person to another must be documented.

11.3 ***Distribution of Incentives***

Incentives may only be used for approved purposes by MDH.

- a) Only one incentive can be given to an individual per occurrence/event.
- b) Undistributed incentives must always be kept in a secure location. Incentive instruments must never be stored in any personal homes, they must always be securely stored in the grantee's business space.
- c) Grantee will purchase and have on hand no more than three months' worth of incentives at any given time. The three months' worth must be based off the most currently approved workplan. All incentives must be distributed prior to grantee purchasing additional incentives.
- d) Grantee will be responsible for the costs of any incentives that remain undistributed at the end of the Grant Project Agreement.
- e) If MDH provided the grantee with the incentives, the return of undistributed incentives to MDH must occur in person with MDH's Authorized Representative within 30 calendar days of the grant expiration date. If in-person return is not possible, the grantee must return undistributed incentives via courier or via US Mail that requires signatures and a tracking number within 30 calendar days of the grant expiration date.
- f) The tracking log must be returned separately from the physical cards. Electronic return is the preferred method for the tracking log.

11.4 ***Incentive tracking documentation***

The tracking documentation the Grantee is required to maintain must not contain any private data. The tracking system must record the following:

- a) Number of incentives on hand, including starting balance and any additional incentives purchased;
- b) Description of the incentives;
- c) Quantity of incentive(s) distributed to each participant;
- d) The last four digits of any pre-paid card number;
- e) Value/amount;

- f) A unique non-identifiable data point for each participant (e.g. case number, file number);
- g) Date participant received incentive(s); and
- h) Signature of Grantee staff member providing incentive(s) to participant(s).

11.5 ***Reconciliation***

At least two different Grantee staff must reconcile the incentives at least quarterly. The Grantee staff conducting the reconciliation must not also be the handlers of the incentives. The reconciliation must include the dates and signature of the two people who perform the reconciliation. Grantee must submit the reconciliation documentation to MDH's Authorized Representative no less than two weeks after each reconciliation.

11.6 ***Subcontracting/Subgranting***

The Grantee must communicate and verify that their subcontracts/subgrants will only use incentives for MDH approved purposes. The Grantee will be responsible for monitoring, oversight, and reconciliation of any incentives that its subcontractors or subgrantees purchase and distribute and will include this same language in any of its subgrants or subcontracts that it enters as part of its work for MDH.

11.7 ***Lost or stolen incentives***

The Grantee bears all financial responsibility for any unaccounted for, lost, or stolen incentives.

11.8 ***Invoicing***

If the Grantee purchased the incentives themselves, the Grantee must only invoice MDH for the incentives after they've been distributed.

11.9 ***Failure to Comply***

For grantees who do not have effective written policies and procedures in place before purchasing incentives, MDH reserves the right to withhold payment and or request reimbursement in the amount equal to the unallowable costs. Withheld payments will be released when the grantee provides documentation to MDH that it has written effective policies and procedures in place. Grantees who do not comply with this requirement may be subject to increased monitoring and will be offered technical assistance. MDH also reserves the right to terminate a Grant Project Agreement for failure to comply with these requirements.

12. Suspension for Insufficient Funding.

In the event of temporary lack of funding or appropriation, MDH may suspend its obligations under this Grant Project Agreement without terminating it. This suspension will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Project Agreement. MDH will not be assessed any penalty if the Grant Project Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

- 12.1 Grantee will be notified in writing of the temporary suspension, and Grantee's ability to perform under the Grant Project Agreement will be suspended during this period. MDH will

provide reasonable notice to Grantee of the lack of funding or appropriation and shall notify Grantee once funding is restored or appropriated, and at MDH's discretion, performance under the Grant Project Agreement may resume.

- 12.2 MDH may convert the suspension for insufficient funding to termination under clause 14.3. upon written notice to Grantee.
- 12.3 Grantee may reject MDH's suspension for insufficient funding by written response to the notice of suspension. If Grantee rejects suspension, the notice of suspension shall be effective as a notice of termination under clause 14.3 with the same effective date as was provided for the suspension.

13. Termination

13.1 ***Termination by MDH or Grantee***

MDH or Grantee may terminate this Grant Project Agreement without cause, with at least 21 calendar days' written notice (i.e., by mail, email, or both) to the other party. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed.

13.2 ***Termination for Cause***

MDH may immediately terminate this Grant Project Agreement if MDH finds there has been a failure to comply with the provisions of this Grant Project Agreement, that timely progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. MDH may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3 ***Termination for Insufficient Funding***

MDH may immediately terminate this Grant Project Agreement if it does not obtain funding from the Minnesota Legislature or other funding sources; or if funding cannot be continued at a level sufficient to allow for the payment of the work scope covered in this Grant Project Agreement. Termination must be by written notice to Grantee; i.e., mail, email, or both. MDH is not obligated to pay for any work performed after notice and effective date of the termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for activities satisfactorily performed to the extent that funds are available. MDH will not be assessed any penalty if this Grant Project Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MDH must provide Grantee notice of the lack of funding within a reasonable time of MDH receiving notice of the same.

13.4 ***Termination by Commissioner of Administration***

The Commissioner of Administration may immediately and unilaterally terminate this Grant Project Agreement if further performance under the agreement would not serve MDH's purposes or performance under the Grant Project Agreement is not in the best interests of the State of Minnesota.

Exhibits

The following Exhibits are attached and incorporated into this Grant Project Agreement. In the event of a conflict between the terms of this Grant Project Agreement and its Exhibits, or between Exhibits, the order of precedence is first the Grant Project Agreement, and then in the following order:

1. Exhibit A – Grantee’s Activities / Scope of Work
2. Exhibit B – Grantee’s Budget

[Signatures on following page]



APPROVED:

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: Rachel LeBlanc Digitally signed by Rachel LeBlanc
Date: 2026.02.10 14:03:09 -06'00'

SWIFT Contract & Initial PO: 283226/3000130121/REQ 3907_13

2. Grantee

Grantee certifies that the appropriate persons(s) have executed the Grant Project Agreement on behalf of Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signature: _____

Signature: _____

Title: CHS Administrator

Title: _____

Date: _____

Date: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

3. Minnesota Department of Health

Grant agreement approval and certification that State funds have been encumbered as required by Minn. Stat. §§ [16A.15](#) and [16C.05](#).

Signature: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:

All parties on the DocuSign envelope will receive a copy of the fully executed Grant Project Agreement.



Exhibit A – Grantee’s Activities / Scope of Work

Grantee is expected to perform the following activities. Modifications to Exhibit A must be discussed with MDH. MDH will communicate, in writing, with Grantee as to whether modifications are approved or require a formal grant amendment.

Grantee shall reference the detailed workplan developed with MDH for details of the activity start and end date and outcomes addressed for each activity.

Activity/Work Plan	Responsible Position	Completion Date
<p>The grant funding will be used to pay for the providers from Children's Dental Services (CDS) to come down to Houston County and provide dental services to our county. Through our agreement with CDS our cost is the travel time and provider time for setup and tear-down of their equipment. All other services are paid for through their grant funding or through third-party billing.</p>	<p>Public Health Supervisor</p>	<p>12/31/2026</p>
<p>Utilizing healthcare plan(s) utilization data we will target outreach for our dental program to those who have not utilized their public dental benefits within the last 12 months. This is an ongoing activity that is done monthly to prepare for the next month(s) dental clinic.</p>	<p>Community Health Worker</p>	<p>12/31/2026</p>
<p>Reach out to Children’s Dental Services to schedule clinic days through 2026.</p>	<p>Community Health Worker</p>	<p>2/15/2026</p>
<p>In accordance with Minn. Stat. § 16B.98, subd. 5(d), Grantee must clearly post on Grantee’s website the names of, and contact information for, the Grantee’s leadership and the employee or other person who directly manages and oversees this Grant Project Agreement on behalf of the Grantee.</p>		
<p>Any digital materials created, and shared outside of the grantee’s organization, Grantee is required to comply with State of Minnesota’s Digital Accessibility Standard. This requirement flows down to any subcontractors and or any third-party entity the Grantee may utilize and compensate with MDH grant funds. The statewide Standard can be viewed online at Accessibility Policies & Standards / Minnesota IT Services</p>		



Grantee is subject to a variety of compliance activities, as outlined below.

Report Type	Reporting Period / Frequency	Due to MDH
Progress Report(s)	January 1 st through March 31 st	20 days after the end of the reporting period, final report is due 30 days after the expiration date of the grant agreement
	April 1 st through June 30 th	
	July 1 st through September 30 th	
	October 1 st through December 31 st	
Invoice(s)	January 1 st through March 31 st	20 days after the end of the reporting period, final invoice is due 30 days after the expiration date of the grant agreement
	April 1 st through June 30 th	
	July 1 st through September 30 th	
	October 1 st through December 31 st	
Monitoring/On-Site Visit(s)	Annual Monitoring/On-Site Visit will be conducted before final payment is made.	MDH will contact Grantee with additional information



Exhibit B – Grantee’s Budget

The budget shown below is for reference only and is non-binding.

Category	Total
Salary	\$0
Fringe	\$0
Equipment	\$0
Supplies	\$50
Travel	\$3,479
Contractual	\$10,344
Other	\$0
Subtotal	\$13,873
Indirect (if allowed)	\$0
Total	\$13,873

Grantee’s Indirect Cost Rate for this Grant Project Agreement is as follows. MDH will notify Grantee, in writing, if the rate allowed changes and the effective date of such change.

- Grantee not requesting any indirect costs

Certificate Of Completion

Envelope Id: 2D292800-7AC8-4BF7-8301-F08432F65503

Status: Sent

Subject: 2026 MDH Community Clinic Grant: Fillmore-Houston Community Health Board / 3907_13 GA 283226 HP

Source Envelope:

Document Pages: 13

Signatures: 0

Envelope Originator:

Certificate Pages: 2

Initials: 0

Samantha Rowbottom

AutoNav: Enabled

625 Robert St. N

Envelope Stamping: Enabled

PO Box 64975

Time Zone: (UTC-06:00) Central Time (US & Canada)

St. Paul, MN 55164

Samantha.Rowbottom@state.mn.us

IP Address: 156.98.136.30

Record Tracking

Status: Original

Holder: Samantha Rowbottom

Location: DocuSign

2/13/2026 9:35:31 AM

Samantha.Rowbottom@state.mn.us

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Department of Health

Location: Docusign

Signer Events

Jordan Knoke

jknoke@hocomn.gov

CHS Administrator

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via Docusign

MDH Delegated

health.Delegated_Signature@state.mn.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via Docusign

Signature

Timestamp

Sent: 2/13/2026 9:39:56 AM

Viewed: 2/13/2026 10:12:10 AM

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Encumbrance

health.encumbrance@state.mn.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via Docusign

Bekah Ehlebracht

bekah.ehlebracht@state.mn.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via Docusign

Carbon Copy Events**Status****Timestamp**

Bri Ceaser

bceaser@hocomn.gov

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via DocuSign

Therese Nett

therese.nett@state.mn.us

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**
Not Offered via DocuSign**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

2/13/2026 9:39:56 AM

Payment Events**Status****Timestamps**

File No. 2

Houston County Agenda Request Form

Date Submitted: 2/17/2026

Person requesting appointment with County Board: Jordan Knoke, Public Health Supervisor

Will you be doing a power point or video presentation: Yes NO

Issue:

Accept the Garden-in-a-Box Program from the Minnesota State Horticultural Society. We have been awarded 3 garden boxes that include plants, seeds, soil, raised beds and education that will be placed at the Community Services Building. Produce will be distubuted to individuals served by public health and the boxes will be maintained by community health worker and other participants.

Attachments/Documentation for the Board's Review:

Justification:

Action Requested:

Authorize Public Health Supervisor to accept the Garden-in-a-Box Program application.

For County Use Only			
<u>Reviewed by:</u>	_____ County Auditor	_____ County Attorney	_____ Zoning/Environmental Service
	_____ Finance Director	_____ County Engineer	_____ HR/Personnel
	_____ IS Director	_____ Other (indicate dept)	_____
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to the County Auditor by 4:00 p.m. on Monday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and schedule appointments as appropriate.

File No. 3

Houston County Agenda Request Form

Date Submitted: February 19, 2026 **Board Date:** February 24, 2026

Person requesting appointment with County Board: Brian Pogodzinski

Issue:

Request Board approval to purchase a skid steer with more compatible quotes.

Attachments/Documentation for the Board's Review:

Quotes for these items are included in the packet.

Justification:

Action Requested:

Approve the items individually for purchase. Recommendations as follows:

Skid Steer: RDO Equipement for the John Deere 324 G.

For County Use Only			
Reviewed by:	<input type="checkbox"/> County Auditor <input type="checkbox"/> Finance Director <input type="checkbox"/> IS Director	<input type="checkbox"/> County Attorney <input type="checkbox"/> County Engineer <input type="checkbox"/> Other (indicate dept)	<input type="checkbox"/> Zoning Administrator <input type="checkbox"/> Environmental Services
<u>Recommendation:</u>			
<u>Decision:</u>			

All agenda request forms must be submitted to Allison Wagner at BOC@co.houston.mn.us by 12:00 p.m. on Thursday in order to be considered for inclusion on the following week's agenda. The Board will review all requests and determine if the request will be heard at a County Board meeting.

Houston County Highway Department
2026 Equipment

Agenda Item	RDO Equipment Co John Deere 324G	Midwest Machinery John Deere 324G
Skid Steer	89,196.00	64,000.00
Sourcewell Contract Discount	(26,758.80)	
RDO Discount	(3,000.00)	
Skid Steer Purchase Price	59,437.20	64,000.00



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
 1236 60th Avenue NW Office A
 Rochester MN, 55901
 Phone: (507) 282-8888 - Fax: (507) 282-9079

Proposal for:
 HOUSTON COUNTY HWY DEPT
 1124 E WASHINGTON ST
 CALEDONIA, MN, 559211623
 HOUSTON

Investment Proposal Date: 2/17/2026
Pricing Valid Until: 3/17/2026
Deal Number: 1993415
Customer Account#: 3925008
Sales Professional: Nate Jenson
Phone: 1 (507) 252-6637
Fax:
Email: njenson@rdoequipment.com

Comments

Contract #011723-JDC
 Member ID: 17742

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	List Price Per Unit	Cash Price
1	TBD TBD	0	New 2026 JOHN DEERE 324G		\$89,196.00
			Customer Discount RDO Discount		(\$3,000.00)
			Customer Discount 30% Off Deere List Sourcewell Contract #011723-JDC		(\$26,758.80)
			Equipment Subtotal:		\$59,437.20

Purchase Order Totals

Balance:	\$59,437.20
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$59,437.20
Cash with Order:	\$0.00
Balance Due:	\$59,437.20

Equipment Options

Qty	Serial Number	Year / Make / Model	Description	List Price
1	TBD	2026 JOHN DEERE 324G	00C2T 324G Skid Steer Loader	\$69,804.00
			0770 Cab/Heat/AC, Power QT, Hi Flow, SL & RC, 2Spd, LED Lights, Rev Fan, Chrome, Heat Seat, Radio	\$11,459.00
			1301 Engine - Turbocharged	\$0.00
			8050 Cold Start Package	\$335.00
			8060 Engine Air Precleaner	\$503.00
			1501 English Operator's Manual and Decals	\$0.00
			170K JDLink™	\$0.00
			2070 12x16.5 10 PR Titan HD2000-II	\$544.00
			0953 ISO-H Switchable Controls and EH Joystick Performance Package	\$1,144.00
			6006 Air Suspension Seat (Cloth with Heat)	\$691.00
			4001 2-Inch Seat Belt with Shoulder Harness	\$235.00
			8042 Rear View Camera	\$940.00
			8380 Footrest with Floormat	\$159.00
			9052 78 in Heavy Duty Construction Bucket (19.4 cu ft) w/ Edge	\$2,554.00
			8310 Counterweight, (Triple Set)	\$828.00

Quote Id: 33612821

Prepared For:
HOUSTON COUNTY HIGHWAY DP



Prepared By: **Kruse Daniel**

Midwest Machinery Co.
201 North Highway 44/76
Caledonia, MN 55921

Tel: 507-725-7000
Fax: 507-725-7003
Email: dkruse@mmcjd.com

Date: 10 December 2025

Offer Expires: 31 December 2025

Confidential



Quote Summary

Prepared For

HOUSTON COUNTY HIGHWAY DP
1124 E WASHINGTON ST
CALEDONIA, MN 55921
Business: 507-724-3925
Email: JORDAN.GOEDEN@CO.HOUSTON.MN.US

Prepared By

Kruse Daniel
Midwest Machinery Co.
201 North Highway 44/76
Caledonia, MN 55921
Phone: 507-725-7000
dkruse@mmcj.com

Quote Id: 33612821
Created On: 10 December 2025
Last Modified On: 17 February 2026
Expiration Date: 31 December 2025

Table with columns: Equipment Summary, Selling Price, Qty, Extended. Includes rows for JOHN DEERE 324G Skid Steer Loader, Equipment Total (\$64,000.00), and Trade In Total (\$0.00).

Quote Summary

Summary table with items: Equipment Total (\$64,000.00), Trade In, SubTotal (\$64,000.00), Total (\$64,000.00), Down Payment (0.00), Rental Applied (0.00), Balance Due (\$64,000.00).



Selling Equipment

Quote Id: 33612821

Customer: HOUSTON COUNTY HIGHWAY DP

JOHN DEERE 324G Skid Steer Loader

Selling Price
\$ 64,000.00

Hours: 0
Stock Number: 603066

Code	Description	Qty	Unit	Extended
00C2T	JOHN DEERE 324G 12X16.5 TTN-CAB-ISO-HI FLOW-RC-SL-REV FAN-RAD-78IN 00C2T	1	\$ 69,804.00	\$ 69,804.00

Standard Options - Per Unit

170K	JLink	1	\$ 0.00	\$ 0.00
0770	CabHeatAC, Power QT, Hi Flow, SL RC, 2Spd, LED Lights, Rev Fan, Chrome, Heat Seat, Radio	1	\$ 11,459.00	\$ 11,459.00
0953	ISOH Switchable Controls and EH Joystick Performance Package	1	\$ 1,144.00	\$ 1,144.00
1301	Engine Turbocharged	1	\$ 0.00	\$ 0.00
1501	English Operator's Manual and Decals	1	\$ 0.00	\$ 0.00
2070	12x16.5 10 PR Titan HD2000II	1	\$ 544.00	\$ 544.00
4001	2Inch Seat Belt with Shoulder Harness	1	\$ 235.00	\$ 235.00
6006	Air Suspension Seat Cloth with Heat	1	\$ 691.00	\$ 691.00
8042	Rear View Camera	1	\$ 940.00	\$ 940.00
8050	Cold Start Package	1	\$ 335.00	\$ 335.00
8060	Engine Air Precleaner	1	\$ 503.00	\$ 503.00
8310	Counterweight, Triple Set	1	\$ 828.00	\$ 828.00
8380	Footrest with Floormat	1	\$ 159.00	\$ 159.00
9052	78 in Heavy Duty Construction Bucket 19.4 cu ft w Edge	1	\$ 2,554.00	\$ 2,554.00

Standard Options Total \$ 19,392.00

Other Charges

Setup 1 \$ 700.00 \$ 700.00

Other Charges Total \$ 700.00

Suggested Price \$ 89,896.00

Customer Discounts

Customer Discounts Total \$ -25,896.00 \$ -25,896.00

Total Selling Price \$ 64,000.00



JOHN DEERE



Selling Equipment

Quote Id: 33612821

Customer: HOUSTON COUNTY HIGHWAY DP

File No. 4



Auditor Warrants 2026/02/13

From Lynn Colsch <LColsch@HoCoMN.gov>

Date Thu 2/19/2026 12:02 PM

To HoCo BOC <BOC@HoCoMN.gov>

**REVIEW LICENSE CENTER
PAYMENTS**

**2026/02/13 AUDITOR
WARRANTS:**

VENDOR NAME	AMOUNT
HOUSTON COUNTY TREASURER	98,343.43
OLMSTED SWCD	5,686.88
SE SWCD TECHNICAL SUPPORT JPB	21,689.15
WABASHA COUNTY SWCD	25,211.95
	<hr/> 150,931.41
10 VENDORS PAID LESS THAN \$2000.00	4,500.58
	<hr/> <hr/> 155,431.99

Lynn Colsch
Finance Clerk
Houston County
304 South Marshall Street
Caledonia MN 55921
507-725-5825
LColsch@HoCoMN.gov

Commissioner Warrants 2026/02/24

From Lynn Colsch <LColsch@HoCoMN.gov>

Date Thu 2/19/2026 12:03 PM

To HoCo BOC <BOC@HoCoMN.gov>

Cc Carol Lapham <CLapham@HoCoMN.gov>; Eliana Babinski <EBabinski@HoCoMN.gov>; Susan Tostenson <STostenson@HoCoMN.gov>

**REQUEST APPROVAL FOR
PAYMENTS**

**2026/02/24 COMMISSIONER
WARRANTS:**

VENDOR NAME	AMOUNT
ABILITY BUILDING COMMUNITY	2,213.71
ELECTION SYSTEMS & SOFTWARE INC	3,165.00
ENTERPRISE FM	11,306.11
EPA AUDIO VISUAL INC	4,416.27
INSIGHT PUBLIC SECTOR	2,782.30
MORRIS ELECTRONICS INC	3,624.95
NUSS TRUCK & EQUIPMENT	2,764.78
TREASURER TWP OF BLACKHAMMER	23,194.40
TREASURER TWP OF BROWNSVILLE	21,330.44
TREASURER TWP OF CALEDONIA	30,450.65
TREASURER TWP OF CROOKED CREEK	17,278.32
TREASURER TWP OF HOKAH	16,055.89
TREASURER TWP OF HOUSTON	18,882.92
TREASURER TWP OF JEFFERSON	6,736.03
TREASURER TWP OF LA CRESCENT	36,508.12
TREASURER TWP OF MAYVILLE	20,174.24
TREASURER TWP OF MONEY CREEK	28,559.54
TREASURER TWP OF MOUND PRAIRIE	27,706.03
TREASURER TWP OF SHELDON	14,185.79
TREASURER TWP OF SPRING GROVE	23,240.56
TREASURER TWP OF UNION	16,112.67
TREASURER TWP OF WILMINGTON	26,921.35
TREASURER TWP OF WINNEBAGO	17,043.40
TREASURER TWP OF YUCATAN	22,045.65
	<hr/> 396,699.12

1647 VENDOR PAID LESS THAN \$2000.00	7,825.46
	<hr/>
	404,524.58
PUBLIC HEALTH & HUMAN SERVICES	86,778.45
	<hr/>
	491,303.03
	<hr/> <hr/>

Lynn Colsch
Finance Clerk
Houston County
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